

Arlington



Annual Report
1996

Town of Arlington Massachusetts



1996 Annual Report

Board of Selectmen

Richard B. Murray, Chairman
Kathleen Kiely Dias, Vice Chairman
Kevin F. Greeley
Charles Lyons
Stephen J. Gilligan

Town Manager

Donald R. Marquis

Whittemore Robbins House

The Whittemore Robbins House was built circa 1797 and served as the primary residence of first the Whittemore family and then the Robbins family. The house was left to the Town by the Robbins sisters. The house has long served as municipal office space. In 1996, the Town renovated and restored the Robbins House to its original beauty, making some alterations to make the building accessible to people with disabilities. The house will serve as the home of the Arlington Youth Consultation Center and the Department of Human Services.

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BOARD OF SELECTMEN

Since 1953 the citizens of Arlington have entrusted non-school related management functions of Town Government under the purview of a five member elected Board of Selectmen, and the day to day management responsibilities to a Town Manager appointed by the Board of Selectmen. The Board of Selectmen is very pleased with the professional performance of Town Manager Donald R. Marquis, who has served the Town in this capacity since 1966, along with the dedicated town employees who provide needed basic services to Arlington residents. Moreover, the Board applauds the assistance and involvement of many volunteer citizens such as Town Meeting Members, Finance Committee Members, and citizens active on various committees.

Due to the Board of Selectmen's leadership a Vision 2020 process was established in 1990 under the direction of Town Planning Director, Alan McClennen. With the assistance of Co-Chairman Jane Howard, over two thousand citizens have been engaged in a planning process to define the qualities that make Arlington a special place, and also recommend necessary actions to ensure future generations inherit a community that encourages diversity, promotes active citizenship, maintains quality of life, and provides comfort to its inhabitants.

In April, the Board of Selectmen elected Richard Murray as Chairman and Kathleen Kiely-Dias as Vice-Chairman. Selectmen Kevin Greeley was re-elected to a three year term in 1995. Members Stephen Gilligan and Charles Lyons were re-elected for a three year term at the Annual Town Election of 1996.

There were many responsibilities the Board of Selectmen undertook during 1996 that deserve special recognition.

Appointment of Board Administrator. - The Board was pleased with the selection of John Dunlap as Assistant Town Manager in late 1995 and initiated a rigorous replacement process. In February of 1996 the Board selected Caryn Cove as its new Administrator. Ms. Cove is a highly skilled professional who previously served as Deputy Director of Operations for the Massachusetts State Senate Ways and Means Committee.

Keeping Cable TV Headquarters in Arlington - In April of 1996 the Board of Selectmen successfully negotiated a contract with Continental Cable to lease the former Dallin Library in Arlington Heights

for a ten year period. In concert with negotiations conducted during 1995, Continental Cable will renovate this previously boarded up facility and will provide free direct Internet access to all public schools and town buildings.

Finding a Museum for the Works of Cyrus Dallin - Due to the dedication of James McGough and members of the Cyrus E. Dallin Committee, along with the cooperation of the Planning Department, the Board of Selectmen was pleased to facilitate a home for the works of Cyrus Dallin. The museum will be located on the grounds of the Whittemore Robbins House.



Arlington Board of Selectmen:(seated, front row): Stephen J. Gilligan, Kathleen Kiely Dias, Vice Chairman; Richard B. Murray, Chairman; (Standing): Charles Lyons, Kevin F. Greeley.

Continued Investment in Infrastructure - During the 1980's the Board of Selectmen initiated a twenty year plan to invest over \$1.3 million each year in replacement of aging water and sewer pipes. Due to this investment, the Board was able to provide no increase in water and sewer rates for the third year in a row despite significant increases implemented by other communities throughout the Boston area due to the cleanup costs associated with the Boston Harbor project. Arlington's aggressive pipe replacement and street construction program will save residents significant costs in the future while providing future citizens with a 21st century infrastructure.

Since 1975 the Town of Arlington has received Community Development funding, commonly referred as CDBG funds, from the federal government on a yearly basis. These funds are

EXECUTIVE SERVICES

earmarked by formula to communities that have a population of over 50,000 residents. In 1978, 1982, 1987, 1993, and occasionally in between, the Town Manager, the Planning Director, and the Board of Selectmen successfully lobbied Congress to maintain eligibility for receipt of these funds to Arlington. The Planning Director, Alan McClennen, assumed responsibility to manage this \$1.5 annual program receiving no additional compensation for his services. In 1996 the Board of Selectmen maintained its practice of using these funds for mostly capital intensive projects because of the continued inability of the federal government to balance its budget and uncertainty of continued appropriations. In addition to providing important services for the elderly including: Dial a Ride; Meals on Wheels; funding for Council on Aging Activities; etc., the Board of Selectmen supported augmenting funds made available throughout the Town of Arlington's Capital Plan with CDBG funds to complete the five year master plan renovating every public facility within the Town Hall area. Early next year, citizens of the community will enjoy a completely renovated Town Hall, a state of the art Library, and restoration of the historic Robbins House. Funds from rentals will be used to maintain these priceless historic structures, maintain the beautiful Town Hall gardens, and provide for future generations the wonderful contribution made to the town from the Robbins family in 1931.

Improvements to Playgrounds

Working with the Park and Recreation Commission the Board of Selectmen supported the establishment of the Park and Recreation Facilities Improvement Task Force, comprised of over twenty citizens to improve conditions of ball fields and play areas. Significant improvements were made to North Union Playground, Spy Pond Field, the Stratton School Playground, Pierce Field, Buzzell Field and Menotomy Rocks Park.

The ABC Study and the establishment of the Bicycle Committee - In April of 1996 the Board of Selectmen approved the Arlington Business Community Plan as a dynamic working document for future development planning in Arlington. After approval from Town Meeting, the Board of Selectmen appointed members of the Bicycle Committee to initiate recommendations from the ABC Study and develop plans to ensure bikers safe and pleasant enjoyment on Arlington street. The Board of Selectmen supports efforts to make Arlington streets more bicycle friendly and encourages residents to

take full advantage of the Minuteman Bike Trail; America's 500th and one of the most popular.

Active Election Year - The Board of Selectmen is responsible for all local, state, and federal elections. The Selectmen's office coordinated a very busy election year. The Presidential election was held on March 5, and the Annual Town Election was held on March 30. In the fall the State Primary was held on September 17, followed by the State and Federal Election on November 5. In addition to the quality performance of its immediate staff, the Board appreciated the dedicated and responsible service of the large number of election workers and close cooperation of Town Clerk Corinne Rainville and her talented employees.

Budget and Revenue Coordination - Each year the Chairman of the Board of Selectmen coordinates meetings of the Budget and Revenue Task Force. This committee includes the Town Treasurer, the Superintendent of Schools, representatives from the School Committee, the Town Manager, the Town Comptroller, and the Chairman of the Finance Committee. This Committee was established by the Board of Selectmen in 1981 immediately after the passage of Proposition 2 ½, the state law that limits property tax increases to no more than 2.5% each year. Defining revenue availability and understanding the fiscal responsibilities of other offices has allowed leaders in the Town of Arlington to present fiscally responsible budgets to Town Meeting that maintain basic services within the spending limits imposed by law.

Encouraging Active Citizenship - The Board of Selectmen meet normally twice per month on Monday evenings beginning at 7:15 p.m. Meetings are more frequent during April and May when Town Meeting is in session. The Board encourages residents to attend its meeting and has established a Citizen Open Forum session to encourage citizen input during its regular meetings. In addition, various neighborhood groups were welcomed by the Board to make presentations during 1996. The Board remains committed to listen to concerns of neighbors and address concerns in a courteous and professional matter.

Support for Public School Renovations - The Board strongly supported the renovation of the Ottoson Middle School. In November the Board of Selectmen voted unanimously to support any effort of the School Committee to place a debt exclusion question to the voters in 1997 to renovate elementary schools in Arlington, which began construction during 1996.

TOWN MANAGER

Nineteen ninety-six marked my thirtieth year as Town Manager of Arlington, and that occasion was celebrated with great pride. It has been my pleasure and good fortune to have served as your Town Manager, and I would like to thank all the Selectmen under whom I have served and all the citizens for their continued confidence and support.

Each year, honoring a long-standing tradition, the Town provides citizens with the Annual Report, which gives citizens an opportunity to avail themselves with important information about the Town's financial condition, program offerings, and long-term goals. This report contains important information about the activities and events within the Town during 1996. For detailed information regarding departmental activities, we refer you to the respective department reports.

School Building Program

The renovation and expansion of the Ottoson Middle School began in August of 1996. This project is the beginning of an ambitious effort to renovate all of the town's school buildings. The renovation and expansion of the Ottoson is essential for the town to meet its goal of having sixth grade students join the seventh and eighth grade students in a newly configured middle school. Upon completion, the Ottoson Middle School will be well suited to meet the educational needs of students in the twenty-first century. The School Building Infrastructure Program is a vital part of both our educational program and the maintenance of property values within the Town of Arlington.

Despite its many benefits, the School Renovation Project poses a tremendous financial challenge to the Town of Arlington. The town can proceed only with those projects that are eligible to receive 63% reimbursement from the State School Building Assistance Bureau. Even with the reimbursement, the debt service on the bonds used to finance the town's share of the Project have caused great strain on the town's capital budget. It is clear that the continuation of the overall Renovation Project is contingent upon the passage of a debt exclusion override. In the absence of a debt exclusion override the Town cannot incur the costs associated with additional school building renovation and

construction. I hope the taxpayers will support the renovation and improvement of our total school plant; the town's potential bright future most definitely will depend on it.



Donald R. Marquis, Town Manager

NESWC

Arlington, along with twenty-two other municipalities, has been part of the North East Solid Waste Communities (NESWC) since 1985. The reason for joining NESWC was to ensure a place to dispose of our refuse that made sense economically as well as environmentally. I believe having a guaranteed place to dispose of our refuse will continue to be the driving force for NESWC to exist. We all know the drawbacks regarding our refuse plant – the high tipping fees, the put-or-pay provision, etc. We also know, however, that the failure of the state to close unapproved sanitary landfills across Massachusetts and the glut of energy in New England has adversely affected NESWC. Notwithstanding that, our disposal costs have stabilized in recent years. We have been able to accomplish that primarily for three reasons: The first has been our ability to refinance our debt thereby saving approximately \$31 million to the twenty-three communities involved. The second was the negotiation of a settlement with New England Power Company in the amount of \$14 million in return for the reduced revenues we received in the past. The third was our ability to successfully market our recyclables, enabling us to generate revenues of \$160,000 in FY 1994, \$325,000 in FY 1995, \$393,200 in FY

EXECUTIVE SERVICES

1996, and projected revenues of approximately \$400,000 in FY 1997.

In 1996, the Arlington Town Meeting, and the legislative bodies in many other NESWC communities, approved an extension of the contract which would have allowed us to stabilize rates over the next two decades. This stabilization of rates would have brought us through a time when rates would otherwise rise rapidly to reflect the cost of bringing the plant in compliance with the Clean Air Act. Regrettably, a handful of member communities disagreed with such an extension. This has raised a degree of uncertainty as to how the communities will finance the increased costs. We have continued our efforts to secure both State and Federal Assistance for those costs associated with meeting federal unfunded mandates. Despite our best efforts we expect a considerable increase in the town's sanitation budget in Fiscal Year 1998.

Fiscal Picture

In Fiscal Year 1998, our estimated tax levy is \$45,391,582 million. State aid is estimated at \$13,461,312. Again this year, cost of living has continued to increase at a rate greater than the two and half percent, requiring most departments to be level funded and to finance cost of living and personnel increases within their operating budgets.

The most notable cost savings in the operating budget comes from a \$600,000 reduction in the health insurance appropriation. The savings was made possible by the implementation of the new health insurance plans. On the other hand, the most significant increase in this year's budget is the increase for sanitation disposal.

The cost of Medicare is estimated to increase by an additional \$10,000. As the Congress continues to express interest in the devolution of responsibility to the States and localities, we need to carefully watch to be certain that we do not receive additional responsibilities without adequate compensation. Additionally, we need to keep the pressure on the State Legislature to fund education reform and to count the cost of retired teachers' health insurance as a qualifying expenditure under Education Reform.

Again this year I have budgeted \$3,000 for employee training in the Personnel Budget. This money will finance the Town's continued involvement in the Continuous Quality Improvement (CQI) program. The town will also undertake employee training education programs

in the area of sexual harassment in the workplace, as recommended by recent changes in state law.

Information Technology

The town recently completed a long-term plan for information technology. The Capital Budget includes \$673,000 for information technology. These costs reflect the implementation of the first year of the Information Technology Plan, which will place all town and school administrative offices on a common platform and connect all town buildings. In total, this represents a \$208,043 investment in the town departments and \$466,036 for the schools. The town's goal is to have all departments using up-to-date information technology to ensure the most efficient and affordable delivery of services. Additionally, the town hopes to use improved information technology to improve communications with our increasingly computer literate population. One specific goal is the formal creation of a Town of Arlington Home Page on the World Wide Web. This effort has already begun largely due to the efforts of private citizens.

Whittemore Robbins House

In 1996, the town successfully renovated and restored the historic Whittemore Robbins House. The house, which is now two centuries old, was left to the town by the Robbins sisters. Despite its beauty and historic significance, the house had fallen into a state of disrepair. Through the use of Community Development Block Grant funds the town was able to fully renovate and restore the house and make the first floor fully handicap accessible. The house will serve as the new home of the Arlington Youth Consultation Center, which is a counseling center for low and moderate income families. Additionally, the Office of the Director of Human Services, Youth Services, Drug and Alcohol Education, and the Historic District Commission will be located in the house.

The renovation of the Whittemore Robbins House provides a unique opportunity for the Town to generate new revenue and publicity. Even prior to the renovation, the town received many inquiries from people interested in renting the house for wedding receptions and other ceremonial functions. With the renovations completed, the town will rent the main floor of the house for such functions, with the revenues generated going

toward the ongoing maintenance of the building and grounds. The final phase of the project begins in 1997, with the beginning of the renovation and restoration of the historic Winifred Robbins Memorial Garden which is adjacent to the house, between the Library and the Town Hall. These renovations reflect our town's values of investing in our future through protecting and preserving our past.

Town Beautification

Five years ago the town embarked on a new effort to beautify many town areas and the center. By the end of 1996, more than 30 businesses, civic organizations, neighborhood associations, and private individuals had adopted parks, traffic islands, and sections of the Minuteman Bikeway. These individuals have agreed to do plantings and regular maintenance of these areas. The town will assume responsibility for watering the areas. In recognition of their efforts, the town places a small sign acknowledging the sponsor's effort.

CENTRAL MANAGEMENT SERVICES

PERSONNEL DEPARTMENT

There have been many hiring activities this year. The Personnel Department worked with seven departments to fill a total of eighteen vacancies. They included six positions in public works, four in the police department, three in the comptroller's office, two in human services and one each in the planning department, library and selectmen's office. In addition, the personnel department assisted in processing seven promotions:

There were seventy five applications for Labor Service positions and eighty five applications for summer seasonal work.

Continuous Quality Improvement

Throughout the year, Arlington continued its work with the Metro North Continuous Quality Improvement Training Consortium made up of the Towns of Andover, Arlington, Bedford and Danvers. The consortium began in 1994 and hired Gerry Bruno Associates, a consulting firm specializing in Continuous Quality Improvement (CQI) and had fifteen employees from the Towns certified as CQI trainers. In October, Arlington hosted another certification program where an additional six trainers were added to the total consortium. The consortium's goal is to provide very low cost training in continuous quality improvement tools, analysis and decision making in the implementation of continuous quality improvement throughout the participating communities. In 1996, four training sessions were held and approximately fifty workers received C.Q.I. tools valued at \$10,000. Using their in house training capacity, each town's actual training costs were approximately \$600 to conduct a three day program. The training costs represent only a small part of the savings. The process improvement implemented by those trained has saved money and time and improved customer satisfaction with municipal services.

In recognition of this training effort, the consortium received the Kenneth E. Pickard Award from the Massachusetts Municipal Association. This annual award goes to individuals/communities that implement an innovative program to benefit a city or town in the areas of cost savings or improved service delivery. Consortium members from Arlington being recognized are: Perry Cayton, Fire Chief, Pat Libby, Personnel Director, Fred Fantini, Assistant Treasurer and Ruth Yanetti, Head of Circulation, Robbins Library.

Employee Handbook

The Personnel Department completed revisions to the Employee Handbook and distributed copies to the Town's four hundred fifty employees. The contents of the handbook were prepared to provide both new and present Town employees with current information regarding their employment and serves as a useful reference regarding the rights, privileges and responsibilities of a career in Town service.

As provided by the Town By-Laws, five employees in different classifications requested reclassification of their positions in the Fall of 1996. The Personnel Board heard two appeals. The Board hears and rules on appeals to decisions made by the Personnel Director. It is comprised of three personnel practitioners, who are Town residents, but not employed by the Town. The appeal process includes consulting with the personnel director and meeting individually with each appellant. All recommendations for reclassification are subject to the approval of the 1997 Annual Town Meeting.

This year, the Town received resignations from two of its Personnel Board members. Robert M. Preer, Jr., was appointed to the board on October 29, 1990 and was its chairman for the past three years. Virginia S. Gregory served on the Board from 1990 to 1995. The Town greatly appreciated their commitment, professional expertise and support of the Personnel Department regarding reclassification issues and their contribution in revising the employee handbook.

The Town Manager appointed Richard G. Terry and Diane Morais to fill the vacancies created by the above resignations. Mr. Terry worked for the Polaroid Corporation and has extensive experience in compensation and human resources. Ms. Morais is currently employed by Boston University as a benefits administrator. Cynthia Gallagher, Assistant Town Administrator for the Town of Belmont will serve as the Board's Chairperson, replacing Mr. Preer.

AFFIRMATIVE ACTION

The Affirmative Action Advisory Committee (AAAC) continued its monthly meetings throughout the year. It's major accomplishment was to work with Pat Libby, Affirmative Action Officer, (AAO) to complete revisions to the Town's Affirmative Action Plan. This plan was developed to implement Equal Employment Opportunity and Affirmative Action

CENTRAL MANAGEMENT SERVICES

policy for the Town of Arlington and to create the mechanism and set the standards by which Equal Employment Opportunity and Affirmative Action will be assured. The plan was signed by the Town Manager in July and provides equal employment opportunity for employees and potential employees.

During the May and June meetings, the committee enjoyed working with Cindy Maynard from Lahey Hitchcock whose volunteer consultant services helped the committee develop the following mission statement;

"The Town of Arlington recognizes its legal obligation and moral responsibility to provide Equal Employment Opportunity to its employees and potential employees. The Affirmative Action Advisory Committee, a volunteer committee appointed by the Town Manager, is committed to the Affirmative Action program to prevent discriminatory employment practices. The committee assists the Town in implementing its Affirmative Action Plan which creates the mechanism and sets the standards by which Equal Opportunity and Affirmative Action will be assured."

In addition to the mission statement, the Committee identified certain goals. They are to recruit new members for the committee, identify methods to reach more minorities and females for Town employment, develop ways to educate others about the role of affirmative action in the Town and update its brochure. The Committee immediately began meeting some of its goals, particularly in public education. It distributed over 100 copies of its revised brochures at Town Day. And, in an effort to explain their role and commitment to Affirmative Action, the AAAC invited members of the Vision 20/20 Diversity Task Force and Mr. William Shea, Permanent Town Building Committee Chairman, to separate meetings on February 14 and November 13 respectively. The Diversity Task Force was interested to learn more about Town hiring practices, particularly where vacancies are filled using Civil Service procedures. Mr. Shea shared his views on workforce participation for protected groups at the Ottoson Middle School renovation project. The Committee in turn explained their role in monitoring said participation through regular site visits made by the Affirmative Action Officer and by review of certified payroll records for each of the subcontractors and trades.

In addition to the Ottoson Middle School renovations, the Affirmative Action Officer monitored workforce participation for renovations made to the Whittemore Robbins House. Work on this project began in May and will be completed in January. The goal for minority employment is ten percent, but payroll records to date reflect eleven percent overall hours for minorities.

Given its concerns about workforce participation for protected groups on contracted projects, the AAAC reviewed and supported warrant article language prepared by Town Meeting Member, Howard Winkler. The language requires contractors to include in their contract project goals of 5% women workforce for total project hours in both the general contract and for each filed sub bidder. General contractors and sub contractors also have to provide labor scheduling tables as a tool for achieving a range of women workers for the entire project. A separate article, also submitted by Mr. Winkler, requires contractors to submit plans for meeting the equal employment opportunity goals for the contract and documentation of good faith efforts to meet those goals. Both warrant articles were passed at the 1996 Annual Town Meeting and have been incorporated into the Town's Affirmative Action Plan.

The Affirmative Action Advisory Committee currently has five members and seeks to increase its membership to seven. Individuals interested in joining the committee or attending any of the open meetings should contact the Affirmative Action Office at Town Hall at 646-1000, extension #4110. They may also contact any of the current committee members whose names appear in this annual report.

CENTRAL MANAGEMENT SERVICES

LEGAL DEPARTMENT

The primary objective of this department continues to be to advise all Town boards and officials about their legal responsibilities and prerogatives as well as representing the Town, its agencies and officers both in courts of various jurisdiction as well as before state administrative agencies such as the Civil Service Commission, the Labor Relations Commission, the Massachusetts Commission Against Discrimination and the Department of Industrial Accidents. Additional duties include the drafting of warrant articles and votes at Town Meeting time for both Town officials and citizens of the Town.

As a corporation, the Town is constantly involved in contractual and other legal arrangements with public and private agencies in the purchase of properties and materials, the rendering of services and awarding of grants. The Town Counsel prepares many applications, contracts, leases, deeds and other legal instruments concerning these matters.

The Town Counsel as Director of Labor Relations represents the Town Manager as the Town's agent in collective bargaining with six employee unions. These duties include supervision of negotiations, contract administration, and grievance arbitration's proceedings.

Another major objective of this department is to manage and direct the Town of Arlington's Workers' Compensation Self-Insurance program. Through the timely processing of claims and the attentive investigation of accidents, this department aims to protect workers from the economic consequences of injury, promote safe work environments, encourage appropriate return to work dates after injury and seeks overall to limit the Town's liability consistent with the fair treatment of injured workers. The department also prepares and litigates all contested Workers' Compensation cases before the Department of Industrial Accidents as well as reviewing and responding to any pending legislation affecting the Town's Workers' Compensation program.

This department also oversees line of duty injury claims administration for all police and fire personnel. The goal related to this responsibility is to provide complete claims management for any injured on duty uniformed employee of the police and fire divisions consistent with appropriate provisions of law, fairness to effected employees, and prudent financial practices.

To more effectively manage workers' compensation and line of duty claims, the department recently updated its claims management computer software. This new system will provide faster and more efficient access to claim information as well as enable the department to more accurately and precisely track injuries and costs.

FINANCIAL MANAGEMENT SERVICES

FINANCE COMMITTEE

During 1996, the Finance Committee was chaired by Allan Tosti assisted by vice-chairs Richard C. Fanning, Abigail DuBois, and Charles T. Foskett. Peter B Howard served as secretary.

The Finance Committee began its annual effort to develop a comprehensive balanced budget recommendation for Town Meeting in late January after receiving the proposed town budgets. The budget of each department was reviewed with the department head. The school budget subcommittee attended School Committee meetings in order to gain an understanding of the school budget. Hearings were held on all Warrant Articles which required an appropriation or had a financial impact. More than 14 full committee meetings were held which, when combined with numerous subcommittee meetings, made for a busy winter schedule.

A serious concern of the Finance Committee was the cost of the Minuteman Tech budget and the Town's limited ability to control this cost. Finance Committee member George Kocur attended Minuteman School Committee meetings, met with the superintendent, and studied the Minuteman budget. Based on his analysis and comparison to other technical school budgets, he recommended specific reductions. When the Minuteman School Committee declined to consider these reductions, the Arlington Finance Committee, in cooperation with the finance committee from other district towns recommended that Town Meeting not support the proposed Minuteman Tech budget. The Arlington Town Meeting agreed and was joined by enough other town meetings so that eventually the Minuteman School Committee made some budget reductions. Control of this budget will continue to be a Finance Committee concern.

Uncertainty in the amount of state aid due to delays in the legislative process again delayed the final budget preparation. The Finance Committee report to Town Meeting, which was ready for the first session, was based on the best estimate of local aid from the state available at that time. Working together with all Town boards and committees, nearly all budgets were level-funded. In particular, the School Budget, though carefully prepared and justified, requested a larger increase than the Town could afford under the spending limits. The Finance Committee was able to convince the School Committee of this, and

they agreed to a smaller increase. In the end, an estimated \$600,000 deficit was eliminated.



Seated (l to r) Mary Ronan, Allan Tosti, Chair, and Peter Villandry. Second row (l to r) Sidney Feinleib, Abigail DuBois, Vice Chair, Robert Scoppettuolo, John Deyst, Mary Franclemont, and Zavan Mazmanian. Third row (l to r) Gerard Gagnon, outgoing Executive Secretary, Robert Tosi, Stephen Decourcy, Richard Fanning, Vice Chair, Peter Howard, Daniel O'Neill, Paul Olsen, Charles Foskett, Vice Chair, John Mahoney, George Kocur, and John Kneeland, Incoming Executive Secretary.

Again this year, a major issue was the funding of the school facilities renovation program. This year approval was requested by the Permanent Town Building Committee to increase the allocation for the Ottoson renovation, scheduled to start in July 1996, from \$8.3 to \$11 million. The Finance Committee Chair revised previous financial plans to show how this cost could be carried by the Town in the capital plan without seriously affecting other Town services. After consultation with all affected Town departments and committees, the Finance Committee recommended and the Town Meeting approved this plan. The renovation has begun.

A concern next year will be a proposed extension of the trash disposal contract at the North Andover facility that serves twenty three towns in the region. A memo of understanding between the towns and the plant operator was presented to Town Meeting. This memo would

FINANCIAL MANAGEMENT SERVICES

extend the present contract, due to expire in 2006, for ten additional years but would make many changes favorable to the Town. Town Meeting authorized the Selectmen to sign a contract based on the memo, but also required the Finance Committee to approve any action taken. A Finance Committee subcommittee is studying the contract.

RECAPITULATION OF THE FISCAL YEAR 1997 TAX RATE \$17.08/\$1,000 of Assessed Value

DEBITS

Appropriations	\$70,769,430
Court Judgments	69,518
Cherry Sheet Offset	262,947
State and County Charges	2,855,573
Allowance for Abatements and Exemptions	<u>804,124</u>
Total Debits	\$74,761,592

CREDITS

State Receipts	\$13,217,017
Local Receipts	12,711,452
Other Available Funds	<u>746,546</u>
Total Credits	\$26,675,015

Amount To Be Raised By Taxation \$48,086,577

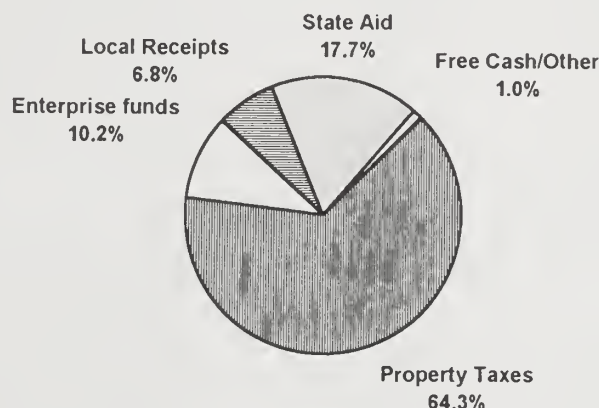
Town Property Valuation \$2,815,373,412

SETTING THE TAX RATE: Divide the *Amount to be Raised by Town Property Valuation*, multiply by \$1,000.
 $(\$48,086,577 / \$2,815,373,412) \times (\$1,000) = \$17.08.$

Source - Tax Rate Recapitulation Sheet

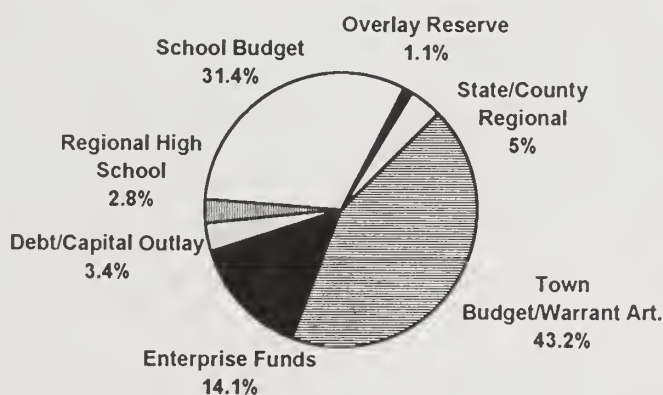
REVENUES AND EXPENDITURES

FISCAL YEAR 1997 Where it Comes From



Source: Tax Rate Recapitulation Sheet

Where It Goes



Source - Tax Rate Recapitulation Sheet, Town Clerk's Certified Copy of Town Meeting Action

* Various School Costs (i.e. Insurance, Data Processing, Workers' Compensation, Telephone) are charged to Town Budgets

FINANCIAL MANAGEMENT SERVICES

BUDGET

	FY 1996	FY 1997
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GENERAL GOVERNMENT

Board of Selectmen	224,234	242,552
Town Manager	263,070	263,442
Personnel	105,063	107,032
Postage	149,263	153,095
Legal/Workers' Comp	680,863	680,069
Town Clerk	152,024	156,656
Board of Registrars	77,318	79,309
Reserve Fund	200,000	200,000

Subtotal - General Government	1,851,885	1,882,155
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FINANCIAL MANAGEMENT

Finance Committee	9,849	9,849
Comptroller	759,259	779,638
Treasurer/Collector	464,300	469,986
Board of Assessors	206,722	208,569

Subtotal - Financial Management	1,440,130	1,468,042
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PUBLIC WORKS

Administration	253,750	247,521
Engineering	18,299	18,299
Prop/Nat Res/Cem.	979,966	979,966
Sanitation/Highway	4,469,168	4,469,168

Subtotal - Public Works	5,721,183	5,714,954
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COMMUNITY SAFETY

Parking	32,868	34,896
Administration	220,347	226,272
Police	3,392,729	3,412,389
Fire	3,720,420	3,736,032
Support Services	762,269	766,515
Street Lighting	549,204	549,204

Subtotal - Community Safety	8,677,837	8,725,308
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EDUCATION/LIBRARIES

Arlington Pub Sch.	22,400,000	23,300,000
Minuteman Tech.	2,234,570	2,112,483
Libraries	1,156,408	1,183,153

Subtotal - Education/ Libraries	25,790,978	26,595,636
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	FY 1996	FY 1997
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HUMAN SERVICES

Administration	85,224	86,399
Veteran Services	192,761	192,875
Board of Health	117,737	122,164
Council on Aging	92,303	84,089
Alcohol & Drug Educ.	23,270	23,270

Subtotal - Human Services	511,295	508,797
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COMMUNITY DEVELOPMENT

Planning & Community Development	158,640	158,640
Redevelopment Brd.	235,776	263,703
Zoning Brd. of Appeals	30,000	30,500

Subtotal - Community Development	424,416	452,843
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FIXED COSTS

Pensions	4,943,822	5,019,228
Insurance	5,699,620	6,396,590
Short Term Debt	71,824	61,624
Long Term Debt	1,899,389	2,011,920
Capital Budget	511,636	594,586

Subtotal - Fixed Costs	13,126,291	14,083,948
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TOTAL - BUDGETS	57,545,290	59,431,683
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ENTERPRISE FUNDS

Water & Sewer	3,445,750	3,404,791
MWRA Assessment	6,202,458	6,202,458
Recreation	256,065	294,233
Veterans' Mem. Rink	263,819	263,607
Youth Services	190,136	289,473
Council on Aging Trans.	245,400	179,404

FINANCIAL MANAGEMENT SERVICES

AUDIT

POWERS & SULLIVAN

Certified Public Accountants

545 Salem Street
Wakefield, MA 01880
Telephone 617-246-9660
Facsimile 617-246-5476

To the Board of Selectmen
Town of Arlington, Massachusetts

We have audited the accompanying general purpose financial statements of the Town of Arlington, Massachusetts, as of and for the year ended June 30, 1996, listed in the accompanying table of contents. These general purpose financial statements are the responsibility of the Town of Arlington's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted governmental auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Inasmuch as the Commonwealth of Massachusetts does not require the capitalization of fixed assets, the Town has not maintained complete historical cost records of its General Fixed Assets. Accordingly, a statement of General Fixed Assets, required by generally accepted accounting principles, is not included in the financial statements.

As more fully described in Note 1, the Town maintains its enterprise funds on a comprehensive basis of accounting other than generally accepted accounting principles. Accordingly, the enterprise funds are not intended to present the financial position and results of operations in conformity with generally accepted accounting principles.

In our opinion, based on our audit, except for the effect on the financial statements of the matters described in the preceding three paragraphs, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Arlington, Massachusetts, as of June 30, 1996, and the results of its operations and the cash flows of its Proprietary Fund Type and Pension Trust Fund for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The additional information listed in the accompanying table of contents are presented for the purpose of additional analysis and are not a required part of the general purpose financial statements of the Town of Arlington. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, based on our audit, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

August 30, 1996



FINANCIAL MANAGEMENT SERVICES

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 1996

	Governmental Fund Types				Fiduciary Fund Types	Account Group Long-Term Obligations Group	(Memorandum Only) Combined Totals
	Fund Types						
	General	Special Revenue	Capital Projects	Enterprise			
ASSETS AND OTHER DEBITS							
CASH AND SHORT-TERM INVESTMENTS	\$ 5,729,057	\$ 634,129	\$ 690,944	1,674,441	\$ 637,780	\$ 0	\$ 9,366,351
INVESTMENTS	4,296,044	878,341	1,087,056	2,435,005	79,278,835		87,975,281
INVESTMENT IN DEFERRED COMPENSATION PLAN					5,607,464		5,607,464
RECEIVABLES:							
Real estate and personal property taxes	189,311						189,311
Real estate tax liens	718,962						718,962
Real estate tax deferrals	242,297						242,297
Excise taxes	853,132						853,132
User charges				1,074,319			1,074,319
Loans		666,472					666,472
Other	229,753						229,753
Dividends and Interest					366,681		366,681
Intergovernmental		683,309			69,611		752,920
OTHER ASSETS							
Working capital deposit	874,900						874,900
Real estate tax foreclosures	629,563						629,563
Other	21,908						21,908
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS							
						14,292,000	14,292,000
TOTAL ASSETS AND OTHER DEBITS	\$ 13,784,927	\$ 2,862,251	\$ 1,778,000	\$ 5,183,765	\$ 85,960,371	\$ 14,292,000	\$ 123,861,314

See notes to general purpose financial statements.

FINANCIAL MANAGEMENT SERVICES

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 1996

LIABILITIES AND FUND EQUITY

LIABILITIES:

Warrants payable	\$ 469,139	\$ 308,385	\$ 172,500	\$ 411,175	\$ 919	\$ 0	\$ 1,362,118
Accrued payroll	2,023,114	17,634					2,040,748
Accrued expenditures	798,873						798,873
Reserve for abatements	461,335						461,335
Liabilities due depositors					5,663,980		5,663,980
Other liabilities	20,529			1,074,319			20,529
Deferred revenues	2,640,092						3,714,411
Accrued compensated absences				249,539		5,997,000	5,997,000
Notes payable						320,000	569,539
Bonds payable						7,975,000	7,975,000
TOTAL LIABILITIES	6,413,082	326,019	172,500	1,735,033	5,664,899	14,292,000	28,603,533

FUND EQUITY (DEFICIT):

Retained earnings				3,448,732			3,448,732
Reserved for:							
Encumbrances and continuing appropriations	1,369,850						1,369,850
Nonexpendable trust					3,531,127		3,531,127
Pension benefits					72,534,687		72,534,687
Loans receivable		666,472					666,472
Employee benefits	1,150,432						1,150,432
Municipal insurance	1,539,465						1,539,465
Unreserved	3,312,098	1,869,760	1,605,500		4,229,658		11,017,016
TOTAL FUND EQUITY	7,371,845	2,536,232	1,605,500	3,448,732	80,295,472	0	95,257,781
TOTAL LIABILITIES AND FUND EQUITY	\$ 13,784,927	\$ 2,862,251	\$ 1,778,000	\$ 5,183,765	\$ 85,960,371	\$ 14,292,000	\$ 123,861,314

See notes to general purpose financial statements.

FINANCIAL MANAGEMENT SERVICES

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS

YEAR ENDED JUNE 30, 1996

	General	Special Revenue	Capital Projects	Expendable Trusts	(Memorandum Only) Combined Totals
<u>REVENUES:</u>					
Real estate and personal property taxes, net of reserve for abatements	\$ 46,769,013	\$	\$	\$	\$ 46,769,013
Excise taxes	2,535,529				2,535,529
User charges		1,763,829			1,763,829
Intergovernmental	12,718,267	3,446,197	331,694		16,496,158
Departmental and other	2,028,371		1,960		2,030,331
Investment earnings	789,353	13,956		366,091	1,169,400
Contributions				101,456	101,456
TOTAL REVENUES	64,840,533	5,223,982	333,654	467,547	70,865,716
<u>EXPENDITURES:</u>					
General Government	3,409,868		187,014	358,467	3,955,349
Public Safety	7,813,268	50,739	230,183		8,094,190
Education	23,978,005	2,711,428	400,543	49,016	27,138,992
Public Works	6,487,513	693,731	787,475		7,968,719
Planning and Community Development	381,491	1,139,364	91,709		1,612,564
Human Resources	530,090	131,529	6,043		667,662
Library	1,214,273	32,275	98,221		1,344,769
Property and Natural Resources	178,093	135,058	3,172		316,323
Debt Service - principal	1,260,000				1,260,000
Debt Service - interest	410,661				410,661
State and County charges	2,782,114				2,782,114
Contributory Retirement	4,421,646				4,421,646
Employee benefits	4,990,007				4,990,007
Insurance	192,000				192,000
TOTAL EXPENDITURES	58,049,029	4,894,124	1,804,360	407,483	65,154,996
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	6,791,504	329,858	(1,470,706)	60,064	5,710,720
<u>OTHER FINANCING SOURCES (USES):</u>					
Bond Proceeds			3,320,000		3,320,000
Transfers in	61,883	18,384	570,169	125,000	775,436
Transfers out	(3,387,050)	(112,883)			(3,499,933)
TOTAL OTHER FINANCING SOURCES (USES)	(3,325,167)	(94,499)	3,890,169	125,000	595,503
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	3,466,337	235,359	2,419,463	185,064	6,306,223
FUND BALANCES (DEFICITS) AT BEGINNING OF YEAR	3,905,508	2,300,873	(813,963)	4,044,594	9,437,012
FUND BALANCES (DEFICITS) AT END OF YEAR	\$ 7,371,845	\$ 2,536,232	\$ 1,605,500	\$ 4,229,658	\$ 15,743,235

See notes to general purpose financial statements.

FINANCIAL MANAGEMENT SERVICES

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL - GENERAL FUND - BUDGETARY BASIS

YEAR ENDED JUNE 30, 1996

	Budget	Actual	Variance Favorable (Unfavorable)
<u>REVENUES:</u>			
Real estate and personal property taxes, net of reserve for abatements	\$ 45,952,269	\$ 46,987,179	\$ 1,034,910
Excise taxes	2,500,000	2,535,529	35,529
Intergovernmental	12,614,416	12,718,267	103,851
Departmental and other	1,955,237	2,028,371	73,134
Investment earnings	450,000	671,508	221,508
 TOTAL REVENUES	 63,471,922	 64,940,854	 1,468,932
<u>EXPENDITURES:</u>			
General Government	3,694,290	3,530,721	163,569
Public Safety	8,233,839	7,890,431	343,408
Education	24,678,163	24,678,163	0
Public Works	6,419,821	6,288,218	131,603
Planning and Community Development	367,548	363,647	3,901
Human Services	565,402	531,651	33,751
Library	1,207,796	1,205,533	2,263
Property and Natural Resources	203,113	192,688	10,425
Debt Service - principal	1,318,607	1,318,607	0
Debt Service - interest	518,923	518,923	0
State and County charges	2,677,969	2,782,114	(104,145)
Contributory Retirement	4,421,646	4,421,646	0
Employee benefits	5,950,828	6,053,031	(102,203)
Insurance	192,000	192,000	0
 TOTAL EXPENDITURES	 60,449,945	 59,967,373	 482,572
 EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURE	 3,021,977	 4,973,481	 1,951,504
<u>OTHER FINANCING SOURCES (USES):</u>			
Encumbrance Reversion	300,000	300,000	0
Transfers in	65,073	61,883	(3,190)
Transfers out	(3,387,050)	(3,387,050)	0
 TOTAL OTHER FINANCING SOURCES (USES)	 (3,021,977)	 (3,025,167)	 (3,190)
 EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER EXPENDITURE	 \$ 0	 \$ 1,948,314	 \$ 1,948,314

See notes to general purpose financial statements.

FINANCIAL MANAGEMENT SERVICES

COMBINED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS/FUND BALANCE ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS

JUNE 30, 1996

	Proprietary Fund Type	Fiduciary Fund Types		(Memorandum Only) Combined Totals
	Enterprise	Nonexpendable Trusts	Pension Trust	
OPERATING REVENUES:				
Charges for services	\$ 7,106,981	\$ 0	\$ 0	\$ 7,106,981
Contributions	10,000	299,231	6,128,228	6,437,459
Intergovernmental			764,979	764,979
Transfers from other systems			93,467	93,467
Investment Income			11,532,968	11,532,968
TOTAL OPERATING REVENUES	7,116,981	299,231	18,519,642	25,935,854
OPERATING EXPENSES:				
Benefit payments			7,687,429	7,687,429
Cost of service and administration	9,587,619		192,989	9,780,608
Transfers to other systems			194,746	194,746
Other expenses			223,725	223,725
TOTAL OPERATING EXPENSES	9,587,619	0	8,298,889	17,886,508
OPERATING INCOME (LOSS)	(2,470,638)	299,231	10,220,753	8,049,346
NONOPERATING REVENUES:				
Interest income	6,404			6,404
NET INCOME (LOSS) BEFORE TRANSFERS	(2,464,234)	299,231	10,220,753	8,055,750
TRANSFERS:				
Operating transfers in	2,724,497			2,724,497
NET INCOME	260,263	299,231	10,220,753	10,780,247
RETAINED EARNINGS/FUND BALANCE AT BEGINNING OF YEAR	3,188,469	3,231,896	62,313,934	68,734,299
RETAINED EARNINGS/FUND BALANCE AT END OF YEAR	\$ 3,448,732	\$ 3,531,127	\$ 72,534,687	\$ 79,514,546

See notes to general purpose financial statements.

FINANCIAL MANAGEMENT SERVICES

COMBINED STATEMENT OF CASH FLOWS ALL PROPRIETARY FUND TYPES AND NONEXPENDABLE TRUST FUNDS

JUNE 30, 1996

	Enterprise Funds	Nonexpendable Trusts	(Memorandum Only) Combined Totals
CASH FLOWS FROM OPERATING ACTIVITIES:			
Operating income (loss)	\$ (2,470,638)	\$ 299,231	\$ (2,171,407)
Adjustments to reconcile operating loss to net cash used for operating activities:			
Change in assets and liabilities:			
Other assets	548		548
Warrants payable	244,531		244,531
Other liabilities	(19,054)		(19,054)
NET CASH PROVIDED (USED) FOR OPERATING ACTIVITIES	(2,244,613)	299,231	(1,945,382)
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES:			
Net operating transfers	2,724,497		2,724,497
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:			
Payments of notes payable	(77,850)		(77,850)
CASH FLOWS FROM INVESTING ACTIVITIES:			
Purchase, sales and maturities of investments, net	(1,695,553)	(299,231)	(1,994,784)
Investment income	6,404		6,404
NET CASH PROVIDED BY INVESTING ACTIVITIES	(1,689,149)	(299,231)	(1,988,380)
NET DECREASE IN CASH	(1,287,115)	0	(1,287,115)
CASH AT BEGINNING OF YEAR	2,961,556	0	2,961,556
CASH AT END OF YEAR	\$ 1,674,441	\$ 0	\$ 1,674,441
RECONCILIATION:			
Cash at end of year	\$ 1,674,441	\$ 0	\$ 1,674,441
Cash at end of year, expendable trust and agency funds		637,780	637,780
Cash at end of year, per combined balance sheet	\$ 1,674,441	\$ 637,780	\$ 2,312,221

See notes to general purpose financial statements.

FINANCIAL MANAGEMENT SERVICES

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 1996

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Town of Arlington, Massachusetts is a municipal corporation governed by an elected Board of Selectmen and an appointed Town Manager. As required by generally accepted accounting principals, these financial statements present the government and its component units, entities for which the Town is considered to be financially accountable. Component units, although legally separate entities, are, in substance, part of the government's operations and so data from these units are combined with the data of the primary government.

The Town of Arlington Contributory Retirement System (ACRS) is governed by a three member board comprised of the Town Comptroller (ex-officio), an elected member and an appointed member. The System is a legally separate entity but the nature and significance of its relationship with the Town warrants inclusion in the combined financial statements. The System is presented using the accrual basis of accounting and is reported as a Pension Trust Fund.

B. Measurement Focus, Basis of Accounting and Basis of Presentation

The accounts of the Town are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of governmental funds not recorded directly in those funds.

The Town has the following fund types and account groups:

Governmental Funds are used to account for the Town's general governmental activity. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences and judgements which are recognized when the obligations are expected to be liquidated with current expendable available resources.

The Town considers property tax revenues available if they are collected within 60 days after year end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received by the Town and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

Governmental funds include the following fund types:

The *General Fund* is the general operating fund of the Town. It is used to account for all financial resources, except those required to be accounted for in another fund.

The *Special Revenue Fund* is used to account for the proceeds of specific revenue sources (other than expendable trusts or capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

FINANCIAL MANAGEMENT SERVICES

The *Capital Projects Fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Trust Funds).

Proprietary Funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred.

Enterprise funds are used to account for those operations that are financed and operated in a manner similar to private business or where the Town has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

The Town does not account for the Enterprise Funds using a flow of economic resources measurement focus and the accrual basis of accounting. The Town does not record fixed assets, depreciation, contributed capital, accrued revenues and accrued expenses. Therefore the enterprise financial statements are reported using the modified accrual basis of accounting. This presentation is not in accordance with generally accepted accounting principles.

Fiduciary Funds account for assets held by the Town in a trustee capacity or as an agent on behalf of others. Trust funds account for assets held by the Town under the terms of a trust agreement.

The *Expendable Trust Fund* is accounted for in essentially the same manner as governmental fund types, using the same measurement focus and basis of accounting. Expendable trust funds are used to account for trusts where both principal and earnings may be spent.

The *Nonexpendable Trust Fund* is accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. The nonexpendable trust fund is used to account for trusts that stipulate that only earnings, and not principal, may be spent.

The *Agency Fund* is custodial in nature and does not present results of operations or have a measurement focus. Agency funds are accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the Town holds for others in an agency capacity.

The **General Long-Term Obligations Account Group** is used to account for general long-term debt and certain other liabilities that are related to governmental funds.

C. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies. For Governmental Funds, vested or accumulated vacation and sick leave that are expected to be liquidated with expendable available financial resources are reported as expenditures and fund liabilities. Amounts that are not expected to be so liquidated are reported in the General Long-Term Obligations Account Group.

D. Post Retirement Benefits

In addition to providing pension benefits, the Town provides health insurance coverage for retired employees and their survivors. The Town recognizes the cost of providing health insurance by recording its share of insurance premiums in the General Fund in the year paid. For the year ended June 30, 1996, this expenditure was approximately \$2,500,000.

E. Inventories

Inventories are recorded as expenditures at the time of purchase.

F. Fixed Assets

The Commonwealth of Massachusetts does not require the Town to capitalize expenditures for General Fixed Assets. Accordingly, such disbursements in the Governmental Funds are considered expenditures in the

FINANCIAL MANAGEMENT SERVICES

year payments are made. As a result of this practice, the accompanying financial statements do not include a statement of the fixed asset group of accounts.

A complete accounting of fixed assets and depreciation of the Enterprise Funds has not been maintained and therefore are not reported. This is a departure from generally accepted accounting principles (GAAP).

G. Deferred Compensation

The Town offers its employees a Deferred Compensation Plan (Plan) created in accordance with Internal Revenue Code Section 457. The Plan, which is available to all employees, permits participants to defer a portion of their salary until future years. Amounts deferred under the Plan are not available to employees until termination, retirement, death or unforeseeable emergency.

All amounts of compensation deferred under this Plan, all property and rights purchased with the amounts, and all income attributable to these amounts are solely the property and rights of the employer, subject only to the claims of the employer's general creditors. Participants' rights under the Plan are equal to those of general creditors of the employer in an amount equal to the fair market value of the deferred account of each participant. The Town has no liability for losses under the Plan but does have the duty of due care that would be required of an ordinary prudent investor. The Town believes it is unlikely that Plan assets will be used to satisfy future claims of general creditors. At June 30, 1996 assets of approximately \$5,607,000 are recorded in the Agency Fund.

H. Long-term debt

Long-term financing is recorded in the General Long-Term Obligations account group. Principal and interest paid on long-term debt is recorded in the General Fund. Bonds and notes payable of the Enterprise Funds are recorded as liabilities of that fund.

I. Investments

Investments in fixed income securities of the Town are stated at amortized cost. Investments in equity securities of the Town are carried at the lower of cost or fair value. Investments of the Pension Trust are carried at fair value.

J. Encumbrances and continuing appropriations

Encumbrance accounting, under which purchase orders, contracts and other commitments for expenditure of funds are recorded to reserve that portion of the applicable appropriation, is employed in the General Fund.

Unencumbered appropriations which are carried over to the ensuing fiscal year are reported as "continuing appropriations". These represent amounts appropriated for specific purposes which were not completed during the year.

Encumbrances and continuing appropriations are reported as a reservation of fund balance in the accompanying balance sheet as they do not constitute expenditures or liabilities.

K. Risk Financing

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

The Town administers various health care and other insurance for its employees and retirees. It is self insured for workman's compensation and certain employee health insurance policies. Liabilities, including amounts incurred but not reported, are recorded when the claim is incurred.

L. Total (Memorandum Only) Column

The total column used on the Combined Financial Statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

FINANCIAL MANAGEMENT SERVICES

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

An annual budget is adopted for the general fund in conformity with the guidelines set forth by the Commonwealth of Massachusetts. These guidelines require all budgets to be balanced where anticipated revenues and other financing sources are equal to appropriations and other financing uses.

B. Budgetary - GAAP Reconciliation

Accounting principles followed for purposes of preparing financial statements on a budgetary basis differ from those used to present financial statements in conformity with generally accepted accounting principles (GAAP). A reconciliation of budgetary-basis to GAAP-basis results for the General Fund for the year ended June 30, 1996, is presented below:

Excess of revenues and other financing sources (uses) over expenditures - budgetary basis	\$1,948,314
Perspective differences:	
Health insurance and municipal building trust recorded in the general fund for GAAP	1,104,895
Basis of accounting differences:	
Encumbrance reversion	(300,000)
Net decrease in revenue	(218,166)
Net decrease in recording expenditures, encumbrances and continuing appropriations	(931,294)
Excess of revenues and other financing sources (uses) over expenditures, GAAP basis	(<u>\$ 3,466,337</u>)

C. Individual Fund Deficits

Several individual fund deficits are within the Special Revenue and Capital Projects Funds. These deficits are anticipated to be funded through additional fund revenues during fiscal 1997.

NOTE 3 - CASH AND INVESTMENTS

The Town maintains a cash and investment pool that is available for use by all funds, except the Trust Funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and Short-Term Investments". The deposits and investments of the Trust Funds are held separately from those of other Town funds.

At year end, the carrying amount of the Town's deposits was \$273,171 and the bank balance was \$1,872,142. Of the bank balance, \$300,000 was covered by federal depository insurance, \$1,446,122 was collateralized and \$126,020 was uninsured and uncollateralized.

Statutes authorize the Town to invest in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State treasurer's investment pool. In addition, there are various restrictions limiting the amount and length of deposits and investments.

The amortized cost of bonds represents the original cost of the investment plus or minus bond discount or bond premium calculated ratably to maturity. Equity securities of the Town are carried at lower of cost or fair value. Equity securities of the Pension Trust are carried at fair value. The fair values were determined by the closing price for those securities traded on national stock exchanges and at the average bid-and-asked quotation for those securities traded in the over-the-counter market.

FINANCIAL MANAGEMENT SERVICES

Investments are classified as to collateral risk into the following three categories:

Category 1: Insured or registered, or securities held by the Town or its agent in the Town's name.

Category 2: Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Town's name.

Category 3: Uninsured and unregistered, with securities held by the counterparty, or its trust department or agent but not the Town's name.

Investments for the Town at year end are summarized as follows:

	<u>Category</u>			<u>Carrying</u> <u>Value</u>
	<u>1</u>	<u>2</u>	<u>3</u>	
U.S. Government Securities	\$ 8,696,446	\$0	\$0	\$ 8,696,446
Equity Securities	53,608,056	0	0	53,608,056
Fixed Income Securities	<u>25,670,779</u>	0	0	<u>25,670,779</u>
Total	<u>\$87,975,281</u>	<u>\$0</u>	<u>\$0</u>	<u>\$87,975,281</u>

Investments not subject to categorization:

Money Market Investments	54,511
Deferred Compensation Mutual Fund	5,607,464
State Treasurer's Investment Pool(MMDT)	1,844,889
Certificates of Deposit	<u>7,193,780</u>
Total Investments	<u>\$102,675,925</u>

The following is a reconciliation of investments as summarized above to the balance as recorded in the combined balance sheet:

	<u>Carrying</u> <u>Value</u>
Investments as reported on the combined balance sheet	\$ 87,975,281
Add: Short-term investments reported in the combined balance sheet as cash and short-term investments	9,093,180
Deferred compensation plan mutual funds reported separately in the combined balance sheet	<u>5,607,464</u>
Investments as summarized above	<u>\$102,675,925</u>

FINANCIAL MANAGEMENT SERVICES

The following is a reconciliation of the balance of cash and short-term investments at June 30, 1996 :

	Carrying Value
Cash on deposit	\$ 273,171
Short-term investments	<u>9,093,180</u>
Cash and short-term investments as reported on the combined balance sheet	<u>\$9,366,351</u>

NOTE 4 - PENSION PLAN

Plan Description - The Town contributes to the Arlington Contributory Retirement System (System), a cost-sharing multiple-employer retirement system administered by the Arlington Retirement Board. Substantially all employees are members of the System except for public school teachers and certain administrators who are members of the Commonwealth of Massachusetts Teachers Contributory Retirement System to which the Town does not contribute. The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the Massachusetts General Laws (MGL) assigns authority to establish and amend benefit provisions of the system. Cost of living increases are authorized and funded by the State. The System issues a publicly available financial report in accordance with guidelines established by the Commonwealth of Massachusetts Public Employee Retirement Administration. That report may be obtained by contacting the System located at 869 Massachusetts Avenue, Arlington, MA 02174.

Funding Policy - Plan members are required to contribute to the System at rates ranging from 5% to 10% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution plus administrative costs which are apportioned among the employers based on active current payroll. The current apportionment required the Town to contribute 95% of the annual pension cost of employers. Based on the nature and significance of the System's relationship with the Town it is included as a Pension Trust Fund in these financial statements. The contributions of system members and the Town are governed by Chapter 32 of the MGL.

Accounting Change - For the year ended June 30, 1996, the City presents the investments of the Pension Trust in accordance with the provisions of Statement Number 25 of the Governmental Accounting Standards Board (GASB). Prior year fund balance of the Pension Trust has been increased by \$5,559,647 to \$62,313,934 to conform with current year presentation.

Annual Pension Cost - The Town's contributions to the System for the years ended June 30, 1996, 1995 and 1994 were \$4,425,625, \$4,446,001 and \$4,318,205 respectively, which equaled its required contribution for each year. At June 30, 1996 the Town did not have a net pension obligation. The required contribution was determined as part of the January 1, 1996 actuarial valuation using the entry age actuarial cost method. The actuarial assumptions included (a) 8.0% investment rate of return (b) 5.5% rate of salary increase per year. The actuarial value of the Plan's assets was determined using the fair value of the assets. The system's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll. The remaining amortization period at January 1, 1996 was 21 years.

FINANCIAL MANAGEMENT SERVICES

Schedule of Funding Progress (Dollar amounts in thousands)

Actuarial Valuation Date	Actuarial Value of Assets (A)	Actuarial Accrued Liability (AAL) Entry Age (B)	Unfunded AAL (UAAL) (B-A)	Funded Ratio (A/B)	Covered Payroll (C)	UAAL as a Percentage of Covered Payroll ((B-A)/C)
1/1/96	\$72,300	\$111,700	\$39,400	\$64.73	\$13,800	\$285.50
1/1/95	57,000	93,900	36,900	60.70	13,600	271.32
1/1/94	58,700	100,900	42,200	58.14	13,500	312.59
1/1/93	49,500	81,400	31,900	60.81	14,100	226.24
1/1/92	47,300	74,900	27,600	63.15	16,700	165.27
1/1/91	41,300	74,900	33,600	55.14	15,700	214.01

Non-contributory Retirement Allowance - The Town pays the entire retirement allowance for certain retirees who are eligible for non-contributory benefits and are not members of the System. The general fund expenditure for fiscal 1996 was approximately \$534,000.

NOTE 5 - TEMPORARY BORROWING

The Town is authorized to borrow on a temporary basis to fund the following:

*Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).

*Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Temporary loans are general obligations of the Town and carry maturity dates which are limited by statute. Interest expenditures for temporary borrowing are accounted for in the General Fund.

As of June 30, 1996 the Town has no outstanding temporary borrowing.

NOTE 6 - LONG-TERM DEBT

State law permits the Town, under the provisions of Chapter 44, Section 10, to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, a Town may authorize debt in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

FINANCIAL MANAGEMENT SERVICES

Details related to the Town's outstanding indebtedness at June 30, 1996, and the debt service requirements follow:

BOND PAYABLE SCHEDULE

PROJECT	Interest Rate	Outstanding at June 30, 1995	Issued	Redeemed	Outstanding at June 30, 1996
Capital Projects Loan 1990	6.30%	\$ 285,000	\$ 0	\$ 285,000	\$ 0
Municipal Purpose Loan 1992	4.70%	3,485,000	0	450,000	3,035,000
Municipal Purpose Loan 1993	3.59%	2,145,000	0	525,000	1,620,000
Municipal Purpose Loan 1996	4.33%	<u>0</u>	<u>3,320,000</u>	<u>0</u>	<u>3,320,000</u>
Total		<u>\$5,915,000</u>	<u>\$3,320,000</u>	<u>\$1,260,000</u>	<u>\$7,975,000</u>

Debt service requirements for interest and principal for bonds payable in future years are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1997	\$1,525,000	\$ 309,070	\$1,834,070
1998	1,030,000	256,312	1,286,312
1999	1,030,000	215,005	1,245,005
2000	1,005,000	173,304	1,178,304
2001	885,000	132,789	1,017,789
Thereafter	<u>2,500,000</u>	<u>202,800</u>	<u>2,702,800</u>
Total	<u>\$7,975,000</u>	<u>\$1,289,280</u>	<u>\$9,264,280</u>

The Town has a note payable due to the Commonwealth of Massachusetts with a balance of \$320,000, as of June 30, 1996. Pursuant to an agreement dated May 4, 1989 between the parties, the payment of the debt service requirements of this note has been indefinitely suspended subject to the Town receiving a future State grant.

The Commonwealth of Massachusetts has approved construction assistance to the Town. The assistance program provides resources for future debt service of general obligation school bonds outstanding. These resources are subject to annual appropriation by the State Legislature and the Town's compliance with certain reporting requirements. During 1996, the Town received \$9,615 of such assistance. Assuming annual appropriations by the Commonwealth, approximately \$45,000 will be received in future years.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. As of June 30, 1996 the Town had the following authorized and unissued debt:

<u>Purpose</u>	<u>Amount</u>
School construction	\$28,215,000
Other capital projects	<u>1,158,601</u>
	<u>\$29,373,601</u>

FINANCIAL MANAGEMENT SERVICES

ENTERPRISE FUNDS

Notes outstanding in the Enterprise Funds at June 30, 1996 are as follows:

NOTES PAYABLE SCHEDULE

PROJECT	Interest Rate	Outstanding at June 30, 1995	Issued	Redeemed	Outstanding at June 30, 1996
Sewer Note - MWRA	0.00%	\$209,120	\$0	\$52,280	\$156,840
Sewer Note - MWRA	0.00%	38,318	0	9,579	28,739
Sewer Note - MWRA	0.00%	<u>79,953</u>	0	15,993	<u>63,960</u>
Total		<u>\$ 327,391</u>	<u>\$0</u>	<u>\$77,852</u>	<u>\$ 249,539</u>

The annual debt service requirements of the Enterprise Funds are as follows:

Year	Principal	Interest	Total
1997	\$ 77,849	0	\$77,849
1998	77,849	0	77,849
1999	77,851	0	77,851
2000	<u>15,990</u>	<u>0</u>	<u>15,990</u>
Total	<u>\$ 249,539</u>	<u>\$0</u>	<u>\$ 249,539</u>

NOTE 7 - STABILIZATION FUND

The Town has \$994,080 in a stabilization fund classified in the expendable trust fund. The Town transferred \$100,000 into the fund in fiscal 1996 and has appropriated \$100,000 to be transferred into the fund in fiscal 1997. The stabilization fund may be used for general or capital purposes upon approval by the Town during the budget process.

FINANCIAL MANAGEMENT SERVICES

NOTE 8 - CONTINGENCIES

The Town participates in a number of federal financial assistance programs. Although the Town grant programs have been audited in accordance with the provisions of the Single Audit Act of 1984 through June 30, 1996, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Various legal actions and claims are pending against the Town. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 1996, cannot be ascertained, management believes any resulting liability should not materially affect the financial position of the Town at June 30, 1996.

NOTE 9 - COMMITMENTS

The Town has various commitments and obligations in connection with renovating the Ottoson Middle School. The entire project is estimated to cost \$11,000,000, of which no material amounts have been expended as of June 30, 1996. The project will be funded through long-term borrowing. The Commonwealth of Massachusetts has approved construction assistance of approximately 63% of the total cost of the project, subject to annual appropriation by the State Legislature and the Town's compliance with certain reporting requirements. The assistance will be in the form of annual reimbursements of principal and interest payments on the long-term debt associated with the project.

HUMAN SERVICES

HUMAN SERVICES ADMINISTRATION

The Department of Human Services continues to provide for the human service needs of Arlington citizens. A primary goal of the department is to ensure that Arlington provides a "safety net" for its citizens experiencing needs which they cannot meet personally, within their family, or within their household. Concrete services are provided within the department, including counseling services, material services, transportation services, health services, emergency services, crisis intervention services, recreation services, conflict resolution/mediation services, and referral services. Several funding sources available to help citizens in need are monitored and distributed through the Department of Human Services. These funding sources include the Arlington Assistance Program, the Arlington Food Pantry, the Widow's Trust Fund, the Council on Aging Gift Fund, and the Board of Youth Services Gift Fund.

Additionally an informational network has been established between the Realtors in Arlington and the Department of Human Services to seek specific "hand-me-down" items needed by families. An English pram was obtained for a severely disabled infant through this informational network - winter coats and boots have been obtained for several families - and a refrigerator was found for one family.

Another piece of the safety net was added this past year through provision of a free health care program provided by Cambridge/Somerville Hospitals. An affiliation between the Department of Human Services and those hospitals has been established to refer Arlington citizens in need of health care. Health care is provided to them at the hospitals and at neighborhood health clinics, funded by the free-care pool from the state of Massachusetts. Medical needs, mental health needs, addiction services, day surgery, inpatient services, pharmacy services are provided. The need for health coverage for uninsured Arlington residents was the outstanding unmet need in the town before this affiliation was established this past summer. Network Health helped us address this need successfully.

A very innovative program was also established this past year through a collaborative effort with the Department of Human Services and the business community. As part of the Community Relations Act, passed by Congress a few years ago, one local bank has established a low-interest, high-

risk loan program available to Arlington citizens. The loan rate is one point over prime. This loan program is available to citizens who would normally have problems obtaining loans and is available for unique needs. Loans of very minimal amounts can also be sought. Referral for the loan program is managed through both the Department of Human Services administrative office and the Fair Housing Office.

The Department lost another division head when Board of Health Director Thomas Fantozzi left his position to become a bed-and-breakfast chef on the Cape. Marie Walsh of Arlington was hired in early December to take on leadership in the Board of Health.

The Department also reorganized two advisory boards. The Arlington Council on Alcohol and Drug Education was merged with the Board of Youth Services. The Council on Alcohol and Drug Education Program has focused its work on prevention programs for youth in Arlington. It seemed logical that that work be overseen by the Board of Youth Services which has as its mandate the oversight of youth needs and youth programming in the town. Subsuming the Alcohol and Drug Education Program under the Board of Youth Services establishes both a prevention program - the Alcohol and Drug Education Program and a treatment program - the Arlington Youth Consultation Center - under the aegis of the Board of Youth Services.

The crowning achievement for the Department of Human Services this past year has been the renovation of the Whittemore Robbins House. During the past year a major renovation project brought the Whittemore Robbins House into the twentieth century - with all new plumbing, new wiring, new fire-protection system, new heating and air-conditioning. Yet the beauty of the old 1798 house was restored with the removal of office lights, linoleum floors, fireplace covers, and sprinkler system pipes. Whittemore Robbins House feels more like a home now than a run-down office. A very creative concept guided this renovation project - namely the shared use of the house for office space and for function space. During business hours the house is used for business purposes - counseling space for the Arlington Youth Consultation Center, office space for Human Services administration and the Alcohol and Drug Education Program, and meeting/office space for the Arlington Historical Commission. During off-business hours the house is available for wedding receptions, banquets, commission/board meetings, anniversary

celebrations, and special commemorations. The investment in this project returns to Arlington one of its crown jewels - a beautiful, historic mansion given to the Town by the Robbins sisters.

ARLINGTON YOUTH CONSULTATION CENTER

The Arlington Youth Consultation Center (AYCC) continues to serve Arlington residents who are dealing with the more serious problems families encounter in our society today. These problems range from suicidality to sexual abuse to substance abuse to depression. The following chart documents the types of problems people bring to AYCC for help:

Total Clients	353
Depression	160
Depression in Family	153
Alcoholism	46
Alcoholism in Family	181
Family Violence Victim	82
Family Violence Victim in Family	154
Family Violence Perpetrator	10
Drug Problem	46
Drug Problem in the Family	126
Sexual Abuse Victim	49
Sexual Abuse in the Family	70
Sexual Abuse Perpetrator	0
Suicidal	43
Suicidal in the Family	43
Psychiatric Hospitalization	48
Hospitalization in the Family	43
Runaway	27
Runaway in the Family	28
Teen Pregnancy	18
Teen Pregnancy in the Family	25
CHINS Court Action	15
CHINS Court Action in the Family	15
Probation	21
Probation in the Family	22
Family income under \$15,000	87
\$15 - 20,000	76
\$20 - 30,000	65
\$30 - 40,000	21
Over \$40,000	16
Traditional Two Parent Family	70
Recombined Family	45
Single Female Parent Family	163
Single Male Parent Family	16
Other	36

AYCC has a commitment to help families weather the storms of their lives and a dedication to helping them break generational patterns of substance abuse, child abuse, and dysfunctional family patterns.

Two new and exciting programs were developed at AYCC this past year. Two support groups were established - a grandparents support group for grandparents raising grandchildren- and "First Step" - a support group for women who have experienced violent relationships. These two groups represent AYCC's response to newly-defined needs in our community.

More and more grandparents have taken on the task of raising grandchildren when their own children have been unable to manage the parenting of their children. Often times the grandparents must do this because of substance abuse problems experienced by their children. Other times they must do this because of mental health problems experienced by their children. At a time when most grandparents can enjoy their grandchildren from a distance, these grandparents are assuming the daily chores of childcare, securing babysitters, children's clothing, camps, lessons, etc. Many of these grandparents are assuming the associated financial responsibilities while on a fixed income. Their commitment to their family as exemplified in the caretaking they take on for these grandchildren is truly inspiring and wonderfully admirable. Our support group is one small way the community can help them and express thanks to them for that dedication to children.

More and more apparent to all of us in Arlington over the past few years is the increase in violent family relationships in homes - in Arlington as well as everywhere in our nation. Arlington's police log has been filled with the notations "family disturbance call" or "restraining order enforced." The Board of Youth Services and the Arlington Youth Consultation Center heard from a probation officer covering Arlington cases a desperate plea for help with family violence in our community. His probation caseload was riddled with perpetrators of violence. He urged us to address the problem at our local level. In response to that urging and in response to the statistical evidence from our police department, the "First Step" group was established. This support group offers a safe place for Arlington women to discuss their traumatic experiences, to receive support and understanding and guidance for managing their lives in the aftermath of such trauma. The women using the group have found it tremendously valuable.

HUMAN SERVICES

All these services contribute to that safety net that Arlington provides its citizens.

BOARD OF YOUTH SERVICES

The Arlington Board of Youth Services has overseen two major developments this past year. One is the Arlington Youth Consultation Center's move back to the newly renovated Whittemore Robbins House. The other is the consolidation of the Board of Youth Services with the Council on Alcohol and Drug Education. By late fall the construction at the Whittemore Robbins House was all but complete and AYCC moved back to their new home. The beautifully refurbished rooms provide for enhanced counseling environments. The funding for this project came from Community Development Block Grant money and became available because of the low-income clients at AYCC.

The incorporation of the Council on Alcohol and Drug Education into the Board of Youth Services has streamlined efforts and has created a superior model for drug and alcohol education and counseling services. The Alcohol and Drug Education Program provides an excellent program aimed at preventing young people from using and abusing substances. AYCC provides an effective treatment program for young people and their families experiencing difficulties because of substance abuse within the family. The Board of Youth Services will now oversee both aspects of this service to children, adolescents, and their families. This new model is a finely coordinated program encompassing prevention and treatment for youth in Arlington.

The Board has continued its efforts for the "Many Faces of Arlington" diversity project. A culminating moment of community pride was the displaying of the handsome "Celebrate Diversity" banners along Massachusetts Avenue in Arlington Center. The Board sponsored a design contest with the help of Pauline Finberg from Arlington High School. The contest resulted in the winning design created by Arlington High student Katie Mansfield. The Board arranged to have the banners manufactured through a small grant from Health Education funds. A grand party was held in the spring for Katie to unveil the banners to the Board and other town officials. The next day the banners were hung in Arlington Center to the rave reviews of many citizens.

The Board also focused its attention on the issue of family violence this year. Consequently

there are additional services being offered to adults and children affected by this problem.

Lastly the Board continued its association with the CAPP (Child Abuse Prevention Program), the Community of Caring, and the Arlington Public Schools health programs.

ALCOHOL AND DRUG EDUCATION PROGRAM

The Arlington Council on Alcohol and Drug Education was established in 1978 by the Board of Selectmen to provide a comprehensive alcohol and other drug education program in the schools. In early 1996, after much discussion, several meetings and approval from the Board of Selectmen and the Town Manager, the Council merged into the Board of Youth Services. Since the mandate of the Board is to service the youth of Arlington, the alcohol and drug education program will enhance the work of the Board of Youth Services with a strong prevention component, in addition to the excellent treatment program it provides through the Arlington Youth Consultation Center. The merger will make efficient use of volunteer time as many of the same people served on both boards.

Student Programs

Nineteen ninety-six marked the eighteenth year since the schools and community recognized peer education as an exciting, productive and cost-effective way to teach young people. The Alcohol Awareness Program trained ninety-seven high school juniors and seniors and a few selected sophomores for fourteen weeks to lead four discussion sessions with 675 fifth and sixth graders. Peer leader training sessions included alcohol and other illegal drugs, family alcoholism, tobacco, decision-making skills, building self-esteem, and examining personal attitudes. The peer leaders then developed lesson plans to be used with the elementary students. Topics included: Facts on Alcohol and Other Drugs; Peer & Media Pressure; Decision-Making Skills; and Self-Esteem. The Arlington High School (AHS) peer leaders received certificates at the AHS Senior Awards Nights, and from Thomas Reilly, District Attorney of Middlesex County. The town program worked closely with the AHS Guidance Department and English Department at implementing a second peer program. The Teen Depression Education Program trained forty juniors and seniors who then led discussions with all sophomores on the symptoms, causes and remedies

of normal depression and serious depression, including suicide. Depression and suicidal tendencies often lead to alcohol abuse.

One hundred and twenty-six students, ranging from freshmen to seniors, are members of the AHS SADD Chapter (Students Against Driving Drunk), making it the largest in the state. AHS celebrated the anniversary of the SADD chapter with a special assembly for sophomores, juniors and seniors in November. Other activities of the SADD Chapter included managing a booth on Town Day, co-sponsoring an informational program for grades 7-12 students and their parents, and observing the holiday season by distributing red ribbons and information cards to all AHS students and teachers. Drivers were asked to tie the ribbon to their cars as an indication of their support for reducing drunk driving accidents. For the thirteenth year a four day alcohol and other drug education program was presented by Freedom From Chemical Dependency (FCD) to all freshmen at Arlington High School (AHS) and all seventh graders at the Ottoson Middle School. Three instructors from FCD, all recovering alcoholics or former drug users, discussed substance abuse issues and problems with the students. The total cost of the program was \$10,500 with the Medical Center at Symmes generously donating \$5,000 for the eighth year towards the cost of the program. The balance of \$5,500 was defrayed by FCD through its General Fund.

The Arlington Student Assistance Program (ASAP) continued to support students and their parents for the seventh year. ASAP is a comprehensive, joint school/community effort which provides help for students who are experiencing problems that may be adversely affecting school attendance, academic achievement and school conduct. Sixteen students were referred to the program in 1996. Two-thirds of the issues addressed involved depression and alcohol and/or other drug abuse; the remaining involved physical abuse, death in the family, and chronic absenteeism. At the elementary level, a major change took place in the teaching of health to grades K-6 students. Following extensive research, the comprehensive curriculum, "The Body Shop" was purchased through funding from the Health Protection Fund Grant which is generated from the tobacco tax increase. While addressing all issues of wellness, the curriculum includes monthly parent bulletins and parent/child worksheets. Violence and substance abuse prevention are incorporated into every lesson plan.

Parent Programs

The Arlington Safe Homes Program is comprised of AHS and Ottoson Middle School parents who share a concern about the use of alcohol and other drugs among teenagers, and the too frequent occurrence of unsupervised parties attended by youth. Since its inception in 1991, approximately 21% of parents with children in grades 7-12 have signed an agreement to provide responsible supervision at parties in their homes and not to allow alcohol and other drugs to be used. Responding to a recommendation from teachers of grade six students, the committee voted in 1996 to expand the program to include parents of sixth graders due to an increase in the number of students who begin experimenting with alcohol in the later elementary grades.

Over 700 parents and students attended the second AHS Spots Night which is dedicated to the health and well-being of AHS athletes. The keynote speaker was a former AHS student/athlete who was injured in a swimming pool accident while intoxicated. Students and parents sat mesmerized as the functioning quadriplegic related how drinking abusively had completely changed his life. An Arlington mother spoke openly to the parents on how her son was killed as a result of a passenger's abuse of alcohol while riding home from a football game. Recognizing the need for parents to become more informed and educated, three issues of the AHS Parent Newsletter - Prevention Information for Parents were published. Each issue devotes between five and seven pages to prevention programs being implemented at the high school, grants received for funding health-related issues, community programs for parents of adolescents, and tips on successful parenting. The newsletter is distributed to AHS parents, teachers and administrators; town and school officials; local clergy; and town meeting members.

Funding

Funding for the alcohol and drug education program was made available by the Town of Arlington and for the tenth year a federal Safe and Drug Free Schools Grant in the amount of \$22,258. An allocation of \$19,958 from the grant provided funding for developing, coordinating, supervising and/or advising school prevention programs. The balance of \$2,300 funded the Arlington Public Schools' membership in Project Alliance, a non-profit,

HUMAN SERVICES

risk and prevention training and resource agency. It is based on close collaboration between Thomas Reilly, District Attorney of Middlesex County, and School Superintendents of Middlesex County.

COUNCIL ON AGING

In 1996, the Council On Aging (COA) continued to provide many services and programs to the elderly of Arlington. Service programs were much in demand, such as health and social services, case management, Meals On Wheels, Friendly Visitors, medical escorts, health benefits counseling (S.H.I.N.E.), and income tax and tax abatement programs. Some unusual and well-received programs were offered, such as a classical concert at the Senior Center on October, in joint sponsorship with the Belmont Council On Aging, and a two-day Christmas Fair in December, where holiday decorations and notions were given away without charge. This year, recognition for outstanding service to elders was given to Mr. Harry Barber, who was chosen to receive the Minuteman Home Care Corporation's 1996 "Community Leadership Award". Mr. Barber has always been active in the service of community elders, having created the local cable television program "Golden Opportunities" and serving as an active member of the Council On Aging Board of Directors. Mr. Barber has contributed his time and talents effectively as well as having taken the initiative to become, and remain, informed on any and all legislative issues which may affect elders. Mr. Anthony Polcari was nominated for the Arlington Rotary Club's "Community Person Of The Year" Award, citing some of his contributions as the founder and charter member of the Arlington Retired Men's Club, Director of the Minuteman Home Care Corporation for nine years, supervisor of the Arlington SHINE (Serving the Health Information Needs of the Elderly) as an active member for nine years, and a member of the Massachusetts "Silver-Haired Legislature". The Arlington Board of Selectmen also issued a proclamation recognizing Mr. Polcari as a dedicated and productive advocate for the needs of the elderly.

Assisted Living Task Force

The Assisted Living Task Force, jointly sponsored by the Board of Selectmen and the COA, continued its investigations begun last year to develop a low to moderate income assisted living model. An interim report was submitted to the Board

of Selectmen in the early fall. Although Arlington is "land-poor" in terms of the availability of undeveloped building sites, the Task Force continues to investigate and develop several potential models, with the input of various leaders in the fields of communal housing, funding sources, community planning and human services.

Health Program

The Health Program continues to offer community-based free care to fragile elders, particularly to those who do not meet the eligibility criteria for either long-term care or hospital home care programs. The elderly's access to health care can be impeded by advanced age (eighty-five and over), low income, disability, and lack of knowledge or willingness to use available services. By collaborating with colleges of nursing, students under the supervision of a registered nurse provide free care to the homebound elderly of Arlington. Such services include, as examples, assistance with bathing, monitoring diabetes, assessment for safety and nutrition, or help with doctor's appointments. The nurses also help clients communicate important information to physicians and coordinate other important services. Eight hundred seventy-five visits were provided in 1996. Community-based clinics for high blood pressure, hearing, dental, vision, foot care, skin cancer detection, and flu and pneumonia are offered regularly and advertised in the local newspaper and the monthly Senior Center newsletter. The health team works together with the COA Outreach Worker and Social Worker. Many clients benefit from this multidisciplinary approach of positive reinforcement, teaching, consistency and coordination of services.

Social Service and Outreach

The Social Work team, consisting of a Licensed Independent Clinical Social Worker (LICSW), a Licensed Social Worker (LSW), and two graduate students from Boston College School of Social Work, has continued to expand services and to work closely with the staff nurse as well as with other agencies, institutions and departments. There has been an increase in the number of very frail clients as well as elders at risk as the population continues to age; the average elder served has required more time-involvement on a case-by-case basis. The number of active social service cases per month now averages one hundred and fifty.

COUNCIL ON AGING / UNITS OF SERVICE 1996 SERVICE REPORT

Reception	10,959
Intake & Referral	1,405
Health Services	5,671
Social Services	1,764
Nutrition	8,691
Dial-A-Ride	8,007
Other Transportation	9,652
Volunteer service	9,365

The COA Social Worker and Outreach Worker provide short-term counseling to elders and their families, and reach out to new clients through home visits, particularly to those who are isolated, with counseling and case management, information on housing, home care and day care services, Meals on Wheels, health care, and long term placement. Referrals are made to appropriate resources.

The Council On Aging again this year continued with scholarship programs which provide financial support for those Meals On Wheels and Adult Day Health Care clients who were most in need.

Transportation Program

In the transportation program a significant reorganization of service delivery was implemented, with the goal of improved cost-efficiency while maintaining existing service levels. An independent transportation consulting firm was engaged to do a study and to provide detailed recommendations, many of which were implemented. After much preparation, service routes were altered according to an in-depth review and the number of COA lift-equipped vans was reduced from five to three. Other changes were also made, such as reorganization of transportation staff duties and renegotiation of rates for contracted transportation services. As a result of these actions, the transportation program was able to realize an annualized savings of over forty thousand dollars while maintaining the existing levels of service. In November, the Massachusetts Executive Office of Elder Affairs presented to the Council their annual ROSE award (Resources Organized in the Service of Elders) for this innovative programming. COA vans continue to provide much-needed transportation to frail elderly and the disabled coming to Senior Center programs, and for medical appointments.

The popular Dial-A-Ride taxi subsidy program saw the introduction of a waiver system, designed to override the normal eight ride per month limit for those who show medical or psychosocial necessity for additional rides each month. Mention must also be made, and thanks offered again, to The Medical Center At Symmes which very generously made a significant donation to the Council's Transportation Program this year.

Minuteman Home Care Corporation

The Minuteman Home Care Corporation, one of a network of state-funded regional non-profit home care corporations, provides service in Arlington and fifteen other communities. In 1996 Minuteman Home Care provided over one and one-half million dollars' worth of services to over three thousand Arlington elderly. Each year, such home care corporations are allowed to ask a fair share apportionment as a direct community support. At present, Arlington is the largest recipient of human services from Minuteman Home Care. Through the Council On Aging, the Town of Arlington made its "Fair Share" contribution of nine thousand, two hundred forty-six dollars to Minuteman Home Care.

Aging Service Access Points

Nineteen ninety-six also saw Aging Service Access Points (ASAP) legislation pass into law, which is designed to provide a "single access point" for seniors seeking services. The Massachusetts Home Care Corporations have been selected to serve as such access points, although final interpretation and implementation of the law continues to be reviewed at the state level with input from home care agencies and councils on aging across the state.

Volunteer Program

Volunteers continue to play a major role in the delivery of services and programs, particularly in areas such as Meals On Wheels, home visits, tax abatements, preparation of income taxes, peer support groups, friendly visitors, medical escorts, office reception, and special projects. This year the COA introduced a new program: working with the Volunteer Coordinator for the Arlington School Department, an introductory computer class for seniors was developed, and presented at the Arlington High School. Over sixty seniors attended,

HUMAN SERVICES

with high school students acting as instructors for the senior students. Participants stated that more of this type of activity should be instituted through the Council On Aging. Third-graders in the Arlington Schools are continuing the tradition of being Pen Pals with the Meals-On-Wheels clients. Each month the students send a correspondence to their "pen pals". It has been a joy for Meals-On-Wheels clients to receive a new creation each month from the children. Some of the unique items have been holiday candles and Thanksgiving place mats. We hope to continue this fun project.

In 1996 volunteers delivered nine thousand three hundred sixty-five units of service to Arlington's elderly.

The Council's goals for 1997 include extension of services into areas as yet unaddressed, such as the establishment of a tax rebate program whereby qualified elders would be able to provide town service for a limited tax rebate, and arranging for a divinity school intern to serve as COA chaplain to serve elders, particularly the frail homebound elderly. The practice of reviewing current service delivery in the light of changing needs will continue, and programs consequently altered to more closely address the needs of Arlington's elders.



Council on Aging: Seated (l to r) Kathleen McMahon, Mildred Hurd, and Janelle Kennedy Slobodkin. Standing (l to r) Harry McCabe, Katharine Sonnenberg, Chair, Alex Moschella, and Philip Mercandetti. Missing from picture: Harry Barber and Dominic Santosuosso

FAIR HOUSING

Throughout 1996 the Arlington Fair Housing Advisory Committee (AFHAC) and the Fair Housing Director actively promoted and implemented activities and programs to ensure fair housing opportunities in Arlington. The Committee and the Director met monthly, September through June, to

discuss, plan and create solutions for concerns related to equal access to housing. The AFHAC focused on several activities to address relevant issues for present, future and prospective residents.

In addition to providing information and servicing current and prospective residents, Realtors and landlords, the AFHAC also aimed its educational efforts toward the wider community. Over the past six years, the Director and the Committee have developed a innovative outreach program by sponsoring an Art and Essay Contest involving the students of Arlington High School. Local banks contribute generously to provide scholarships to the winning entries and this year's contributions totaled \$4,700. The student participation also increased and this past year approximately 400 entries were reviewed by a panel of judges. This project gave the student body the opportunity to learn about the State and Federal fair housing laws and the Town of Arlington's long-standing and ongoing commitment to fair housing. Although most AFHAC's activities and events are targeted to meet the needs of people currently exploring the housing market, the AFHAC considers this particular activity of notable significance. It is considered an investment in Arlington's future and the outstanding reputation it has achieved statewide as an open community. The AFHAC accomplishes this mission by informing and educating the next generation of renters, homeowners, landlords, and possibly some future housing professionals, Arlington will manage to maintain its position as a leader in fair housing.

Both contests involved a number of residents who volunteered their time, professional skills, and talents as judges of the students' work. This year the judges for both contests were: Deborah Chang, Fair Housing Director; Carol Senapoulos Forbes, member of AFHAC and Social Worker; Anita Howard, member of the AFHAC and independent consultant pursuing graduate studies; Mary Ellen McCarthy-Sakura, Artist and art teacher in the Winchester Schools and a lecturer on the subject of Women's Art in the Twentieth Century; Susan Hickey, Member of the AFHAC and Vice-President of Cambridge Savings Bank; Tim Lordan, member of the AFHAC and the former Senior Vice-President of the Lexington Savings Bank; Pearl Morrison, Vice-Principal of the East Somerville School and member AFHAC and Nick Minton, Chairperson of the AFHAC, Commissioner of the Arlington Human Rights Commission and a professor at the University of Lowell.

Each winning student received a personalized plaque from the Arlington Fair Housing Advisory Committee presented by Stephen Gilligan, member of the Board of Selectman and the Arlington Fair Housing Advisory Committee. A representative of each contributing bank awarded financial scholarships to their respective student. The following Arlington High student winners of the Art Contest were awarded the following scholarships:

Jessica Young, a junior, First Place, \$850 from Medford Savings Bank; Rosalind Takata, senior, Second Place, \$500 from Somerset Savings Bank; Rian Wyllie, sophomore, Honorable Mention, \$250 from Central Bank; Nick Malfroy, junior, Honorable Mention \$250 from Bay Bank; Elizabeth Capasso, sophomore, Honorable Mention \$250 from Cooperative Bank of Concord; Melanie Lucente, freshman, \$250 from Citizens Bank.

The following winners of the Essay Contest also received scholarships: Joseph Alterio, senior, First Place, \$850 from Cambridge Savings Bank; Samantha Snyder, senior, Second Place, \$500 from Boston Federal Savings Bank; Melanie Lucente, freshman, Honorable Mention, \$250 from Bank of Boston; Sarah Snyder, freshman, Honorable Mention, \$250 from Belmont Savings Bank; Teri Chu, senior, Honorable Mention, \$250 from Lexington Savings Bank; Kirithi Nilakanton, senior, Honorable Mention, \$250 from North Cambridge Savings Bank.

This year's contest culminated in an Awards Ceremony celebration held during April, National Fair Housing Month at the Arlington Senior Center. In addition to the presentation of contest awards, Howard Winkler and the Arlington African-American Society were recognized for their contributions. The Arlington Fair Housing Advisory Committee acknowledged Howard Winkler as an active champion of promoting equal opportunity in Arlington. Mr. Winkler worked with the Town by monitoring workforce participation in contracted projects. His primary focus is the equal employment opportunity of females in non-traditional roles, such as the construction and the trades. He was the author of two affirmative action measures approved by Town Meeting.

For the first time since the award recognition originated in 1990, the Arlington Fair Housing Advisory Committee decided to present a local organization with an award for its outstanding work. The Arlington African-American Society (AASA) was chosen as an exemplary organization which fosters racial awareness and understanding along with community involvement. The AASA began 25 years

ago and has served the African-American residents of Arlington through fellowship, support, civic participation and community visibility. Additionally, members of the AASA serve on a number of town boards and committees and participate in Town Day, co-sponsor the Dr. Martin Luther King, Jr. Celebration, Black History Month, METCO Advisory Committee, host a Kwanza celebration and annually contribute and present an Arlington High School graduating senior of African-American heritage with a \$500 scholarship. The Arlington African-American society also hosts town-wide political events highlighting dignitaries of national recognition. Former gatherings were enjoyed by neighbors and community officials from Arlington, surrounding communities, and the Greater Boston area. Nan Henderson, a 24 year-long resident and past president of the Arlington African -American Society accepted the plaque as a representative of the organization.

Through the Community Reinvestment Act the Fair Housing Director collaborated with Cambridge Savings Bank officials in the development of a new personal loan product. This loan program is unique because it allows people with poor or no credit history the possibility of securing a small loan with very low interest. Several Arlington residents benefited from this new program this year. Additionally, the Fair Housing Director provided training to 13 banks regarding the non-discriminatory lending practices and instructed the participants on self evaluation procedures.



Arlington High School Art Teacher Pauline Finberg, standing with student Katie Mansfield. Mansfield designed the "Celebrating Diversity" banners, that were displayed in Arlington Center.

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During the new fiscal year, the duties of the office staff were expanded. The Director of Fair Housing and Human Rights and the secretary work with both appointed boards and provide full-time coverage for the office and the public seeking services.

HUMAN RIGHTS COMMISSION

The Arlington Human Rights Commission has had an eventful, productive year. Created by Town Meeting in 1993, the mandate of the Commission is to advance issues related to the fair and equal treatment of individuals and to create a mechanism for addressing complaints arising out of these issues. The Town Manager, School Committee, and Board of Selectmen have appointment authority for the thirteen members of the Commission.

As mandated in its bylaw, the Commission began the year by electing a new chairperson, Roger Rosen, to serve a one-year term. Sheri Baron continued to serve as Vice-Chair. Mid-year, the Commission was fortunate to receive the assistance of the Director of Fair Housing and the Fair Housing Secretary, who now serve as Director and Secretary of Fair Housing/Human Rights, staffing a combined office to serve the public.

In an ongoing effort to increase their knowledge of diversity and discrimination issues, the Commission continued networking efforts with other local human rights commissions. Members of the Somerville Human Rights Commission were invited to attend an Arlington Commission meeting, and in June, the Arlington Commission hosted a meeting of the Massachusetts Association of Human Rights Commissions. Members of the Commission met with members of the Vision 2020 Diversity Task Group to share concerns and ideas. The Commission held a workshop for members to help them articulate and evaluate their own views about racism and diversity issues which included screening the video, "The Color of Fear."

The Commission established a Sub-Committee on Schools to discuss and develop projects of mutual interest with the Arlington Public Schools. Members of this sub-committee met regularly with school administration and faculty to discuss policies and curriculum aimed at fostering tolerance and promoting diversity. The Commission helped to sponsor a Disability Awareness Curriculum Pilot Program at the Peirce School in conjunction with the Central Middlesex Region of the Department of Retardation. The Commission also

agreed to collaborate with the Commission on Disability to develop further disability rights education efforts.

Throughout the year, the Commission initiated efforts to raise public awareness of and to encourage residents to report any hate crimes or incidents, including hate graffiti, vandalism or verbal or physical assaults, to the Commission or the Arlington Police Department. The chairperson met with the Governor's Task Force on Hate Crimes. The Commission established a policy to maintain records of hate crimes and incidents in cooperation with the Arlington Police Department in order to track the frequency and severity of such events in Arlington. Statistics will be reported to the public annually.

In April, the Commission supported a warrant article mandating efforts to increase employment of women in Town construction projects. The article was subsequently passed by Town Meeting. The Commission also supported the Salvation Army in its attempt to purchase an Arlington property to be used as a supported group home for recovering drug and alcohol addicts.

In a continuing effort to increase its visibility, the Commission sponsored a booth at Town Day, giving away balloons and pencils and selling raffle tickets for dinners at many of the fine restaurants in town. The proceeds of the raffle, which were donated by Arlington Restaurant & Diner, Asiana Grill House, Cafe Barada, Cafe Tiramisu, Chateau Restaurant of Arlington, New Asia (Lexington), Sweet Chili, Tandoor Restaurant, Thailand Café, Via Largo, and Flora, were earmarked for education programs in the schools geared toward increasing tolerance. Scores of citizens dropped by the booth to speak to Commissioners and take away informational brochures. In December, the Commission co-sponsored the Town's annual Winter Celebration, a town-wide event which featured talented local students as well as professional artists. The evening was a huge success, and the Commission looks forward to co-sponsoring this event in the future.

One of the most exciting developments this year has been the plan to contract with the Massachusetts Commission Against Discrimination (MCAD) to investigate some Arlington cases through our local Commission. After months of preliminary work, the Commission and the Town Manager, with the support of the Board of Selectmen, signed a contract with the MCAD to conduct preliminary investigations of complaints filed with the MCAD from the Town of Arlington. In investigating these cases, the Arlington Commission will be providing local citizens with an invaluable service. The MCAD

is currently backlogged with cases, some dating back more than two years. By entering into this agreement, the Commission will be helping to expedite these backlogged cases for the citizens of Arlington. In August, several Commissioners and the Director attended the annual orientation conference held by the MCAD for local human rights commissions.



Human Rights Commission: Seated (l to r) Michele Hassler, Roger Rosen, Chair, Sheri Baron, Vice Chair, Jim Webster, and A. Nick Minton. Standing (l to r) Christine Carney, Patricia Worden, Debra Rose Brillati, Susan McHugh, Christine Deshler, Christopher Kita, and Anthony Apicella. Not shown: William Shea.

COMMISSION ON DISABILITIES

Since its appointment in 1993, the Arlington Commission on Disability has worked closely with Arlington officials, residents, and others to insure that people with physical, sensory, cognitive and other disabilities have equal access to Town facilities, services and programs. The Commission consists of eight commissioners, all volunteers. As mandated by state law, the majority of commissioners have a physical, cognitive or sensory disability. Three of the commissioners live with and care for a family member with a disability. This mandate brings an intimate and informed understanding of disabilities to the Commission's agenda and ultimate decisions.

Coordination and implementation of the Commission's agenda and goals, assisting Arlington citizens with access issues and concerns, and the dissemination of information to the public continues to be handled by Jack Jones, Janet Baronian, and the staff of the Arlington Housing Programs Office. Cooperation between the commission and this

office is effective and efficient. The Commission continues to occupy office and meeting space in the Senior Center Building at 20 Academy St.

In 1996, progress was made in a number of areas. An in-depth analysis of parking needs for the physically disabled was accomplished during the year. With the assistance of Chief Eugene DelGaizo, six appropriate spaces were identified. The primary criteria used were convenience and safety. A report was compiled and forwarded to the Board of Selectmen for their review and approval. To assist in enforcement and availability of these spaces, a request was also made to increase the parking fine for illegal use of the spaces to the more widely-used rate of \$50. Six parking spaces along Massachusetts Avenue were unanimously approved in December. Approval was also given to increase the parking fine to \$50. Both of these actions speak strongly about the Town's commitment to access for the disabled and will have a significant impact on our disabled citizens' ability to access and enjoy shops, business and Town facilities. An ongoing review of the Town's policy regulating privately held residential parking permits for the disabled is being conducted by the Commission.

In an effort to assist the schools in identifying possible access problem areas for students with disabilities while the master plan for the renovation of the schools is being implemented, members of the Commission conducted a review of school facilities and made recommendations to the Principals and the Superintendent of Schools, Kay Donovan. In its recommendations, the Commission focused its attention on identifying relatively low cost solutions to minor access issues. The Commission will continue to communicate and work with the schools to help ease access issues during this transition period.

Updating of the Town's building infrastructure is ongoing. The Commission has worked closely with Town agencies to help insure that planned renovations meet ADA requirements. Communication between the Commission and the Town is most important. Alan McClennen, Director of Planning and Community Development is a member of the Commission and is able to provide the Commission with critical information regarding scheduling, architectural plans and budgets. This year, meetings were held with the architectural firms regarding accessibility issues at the Ottoson Middle School and the Whittemore Robbins House. The entrance ramp at the Robbins Library was once again reviewed for compliance, discrepancies were discovered and renovations are being made. The

HUMAN SERVICES

Commission continues to work closely with the Town regarding curb cuts and the Town's open spaces and recreational plan for compliance. An Open Space and Recreational Site Plan was developed with the participation of Tom Boudreau, a member of the Commission. The plan was recognized by Jennifer Jillson Soper of the State Office of Environmental Affairs as being exemplary. She stated that "This review of the town's recreational and conservation programs and facilities with an eye toward access for people with disabilities is the best "in-house" report I have received to date." An ongoing plan is in place that effectively allows for curb cuts at the same time that sidewalk repairs are being made. As public buildings are slated for renovation, compliance issues will be looked at and plans will be established to accomplishing full accessibility for all of its citizens.

Educating the community in general regarding disabilities is an ongoing goal of the Commission. For the first time since its appointment, the Commission participated in Town Day for the purpose of acquainting the public with its role, and disseminating information about the Americans with Disabilities Act and accessible Town programs and facilities. Twelve parking spaces were reserved for the disabled at the Senior Center parking lot, which made access significantly easier on that day, a clear indicator that access is an issue that can be resolved creatively, when necessary.

Resolution of citizens concerns and complaints is managed, as needed, by the Housings Programs Office in concert with the Commission. Meetings are open to the public and citizens have attended to voice their concerns. Follow up is done through the Housing Programs Office using available municipal offices and information.

The 1997 agenda for the Commission will continue to revolve around the very clear parameters of the American with Disabilities Act. Much has been accomplished and much remains to be done to insure that all people with physical, sensory, and cognitive disabilities have equal access to Town facilities, services and programs. Resolution of Town access issues is being well-managed and is following a predictable, planned path. Areas of school renovations and the education of our school children regarding disabilities will be a main focus of the Commission this coming year.

Access is an issue that affects all of our lives. In an instant, our lives can change dramatically, whether it be through injury, illness, the birth of a disabled child or the natural process of aging. The

Commission will continue to work closely with the Town and its citizens to bring about full integration and participation of people with disabilities.

BOARD OF HEALTH

In 1996, the Board of Health underwent several changes in personnel. Having implemented sanitation protocols for many food service establishments throughout the town, Thomas Fantozzi resigned as Director to open his own Bed and Breakfast on Cape Cod. Also, Health Inspector Joan York relocated to Florida after many months of working closely with food establishments to educate their employees on food safety issues. Marie Walsh, a long time resident of Arlington, was appointed Health Director. Dr. Carole Allen, a local pediatrician, replaced Dr. Robert Carey as a Board of Health member.

As in previous years, the annual Flu and Pneumonia Clinics were held in October. Under the direction of Public Health Nurse Jacqueline Keshian, a total of 1,064 residents were vaccinated. In addition, 1,258 doses of Flu and Pneumonia vaccines were distributed to local physicians and nursing homes. During the year, as communicable diseases were reported, the public health nurse worked closely with the patients in the follow-up and education of the diseases and their treatments.

The Tobacco Control Program continued to work with residents and businesses in smoke-free policy enforcement, protecting the health of Arlington youth, and providing cessation services for those who seek help in quitting smoking.

In the coming years the Board of Health will continue to serve as a public health resource for the town of Arlington.

VETERANS' SERVICES

The Veterans Services Division's responsibility is to aid and assist all veterans and their families. This help is extended to them through counseling, application for federal and state benefits, financial assistance, medical assistance, educational benefits and burial benefits.

There are currently four thousand one hundred seventy-five veterans residing in Arlington, with a total expenditure of \$3,562,090 a year in benefits paid by the Department of Veterans Affairs.

This division is also responsible for registration and decoration of over four thousand graves in Mount Pleasant and Saint Paul's Cemeteries. The

task of decorating the graves could not be done without the help of the local American Legion Post and Disabled American Veterans Chapter. Veterans Services also manages and organizes Memorial and Veterans' Day observances.

SEALER OF WEIGHTS AND MEASURES

The Sealer of Weights and Measures continues to provide consumer protection to Arlington citizens. All measuring devices used to measure material goods sold to residents must be checked and sealed every year to ensure accurate accounting of the cost per item. This includes all scales in grocery stores, convenience markets, specialty food shops. This includes meters on taxis, oil trucks, and all gas pumps at service stations. This past year the sealer tested and sealed a total of 204 scales. He also tested and sealed 178 gasoline pumps, 39 oil trucks, 26 taxi meters. This work also adds to the safety net that the Department of Human Services provides the citizens of Arlington, ensuring that their dollar spent on material goods gets them a dollar's worth of material good.

PARK AND RECREATION COMMISSION

The Park and Recreation Commission in 1996 was committed to the task of renovating and improving of the Towns' parks and playgrounds. The Commission focused on long range planning for the upgrading and maintenance of the Towns' playing fields, capital improvements to fields and playgrounds and worked closely with citizen groups and organizations to promote increased use and improvements to Arlington's active and passive recreation facilities.

Planning for the Future

During 1996 the Park and Recreation Commission prepared a Scope of Work for an independent consultant to analyze the condition of sixteen of Arlington's most actively used playing fields and make recommendations to the Town for capital improvements and long term maintenance. Interested consultants submitted their qualifications and proposals which were reviewed by the Commission resulting in the selection of Pine and Swallow Associates specialists in environmental science, engineering and design. Pine and Swallow prepared an inventory of existing conditions, evaluated the turf and soil conditions, met with the

Commission, Public Works, and the citizens of the Town who use the fields to hear their needs and determine current maintenance practice. A report was subsequently prepared which makes recommendations for usage control, maintenance and capital expenditures. This comprehensive report will provide the foundation for the town to establish a long term plan for the improvement and protection of Arlington's active recreation open spaces.

The Commission reviewed the existing conditions of all of the parks and playgrounds in the Town. Using information prepared by the Recreation Facilities Task Force in 1995, plus new data prepared by Pine and Swallow, and requests by neighborhood groups, the Commission updated the Five Year Capital Plan to reflect current priorities and costs. The lack of adequate funding and competition for the limited funds that are available resulted in the need to delay improvements to some sites and a shift in priorities.

Commission members continued to participate as members of the Open Space Committee, which was established in 1994 to document Arlington's open space inventory, establish short-term and long-term open space goals, objectives and actions. In April 1996 the Town Meeting voted to adopt the plan and establish an ongoing committee including representatives of the Park and Recreation Commission.

During 1996 the Commission also met with representatives of the School Department, Public Works, the Conservation Commission, Planning and Community Development, neighborhood groups and Arlington residents to obtain input and recommendations and share information about future plans for improving the town's open space resources.

Capital Improvements

In 1996 the Park and Recreation Commission prepared a scope of work for capital improvements to North Union Field, Spy Pond Field, Magnolia Field, the spray pool at North Union, the Reservoir Beach and Menotomy Rocks Park. Qualified landscape architects were interviewed resulting in the selection of Leonard Design Associates to prepare preliminary designs and contract documents for these sites. During the design phase, public hearings were held to solicit opinions and recommendations which were incorporated in the final design. The Commission and Leonard Design Associates also met with the Friends of Menotomy Rocks Park to

HUMAN SERVICES

provide input and technical assistance in the design and installation of new play equipment.

The Commission also met with representatives of the Peirce School and landscape architect Paul Lu and Associates to plan and design a new tot lot at the school. Contract documents were prepared for all of the above projects plus a new playground at Buzzell Field resulting in the following projects, which were completed in 1996 or scheduled for completion in 1997.

- North Union Field - North Union Field was renovated including reconstruction of the infield with new clay and sod, aeration of the entire field, topdressing the outfield, slice seeding, fertilizer and a new underground irrigation system.
- Buzzell Playground - Bids were received and construction started for the total reconstruction of the Buzzell Playground. The new playground will be completed in April 1997 and will include a handicap accessible multi-use play structure, tot lot, seating, fencing, 10 new trees, relocated paths and landscaping.
- Spy Pond Field - The baseball and soccer field at Spy Pond was completely rebuilt in 1996 including the reconstruction of the infield with underground drainage, professional quality clay, re-grading and seeding of the outfield, new backstop and underground irrigation system.
- Pheasant Ave. (Greeley) Playground- The Commission assisted the Pheasant Avenue Playground Committee at the Stratton School in the design of a new playground dedicated to the memory of Mary Ann Greeley. The new playground was dedicated in April 1996 and includes new handicap accessible play structures in 3 areas, new benches, trees and reconstructed walkways.
- Peirce School Tot Lot - The Commission worked closely with the Peirce School Playground Improvement Committee to design a new tot lot, play structure, fencing, benches and landscaping. Bids were received and a contract awarded to N. Sacca & Sons for the construction of this facility in April 1997.
- Magnolia Field - Plans, specifications and cost estimates were completed in October 1996 for the re-grading and reconstruction of Magnolia Field, including fine-grading and seeding, new benches, improved drainage, reconstructed walkways, and a underground irrigation system. The Commission will again request that \$100,000 in Community Development Block Grant (CDBG)

funds be allocated for the construction of this project in 1997.

- Florence Avenue Field - Town Meeting allocated \$35,000 for the upgrading of the soccer and baseball field at Florence Avenue (Dallin School). Based on the investigations and recommendations of Pine and Swallow, the Commission recommends that the topsoil be modified by the incorporation of sand to improve drainage and extend the life of the field. The cost of this work exceeds allocated funds and additional funds will be requested in 1997 for this work.
- Menotomy Rocks Playground - Town Meeting allocated \$48,000 in funds for the design and installation of new playground equipment at Menotomy Rocks Park. Plans were prepared by Leonard Design Associates based on input from the Friends of Menotomy Rocks Park and the Commission. The work included the installation of a new handicap accessible play structure, relocation of existing swings, new sand box, bench and access path. Neighborhood volunteers installed the new play equipment in October 1996. Final grading of the path and installation of the bench and landscaping will occur in the Spring of 1997.
- Reservoir Beach Handicap Access - At the Reservoir Beach a new handicap accessible path and concrete ramp was installed with guard rails to provide access to the water for persons with disabilities.
- Peirce Field - A new underground irrigation system was installed at W.A. Peirce Field at Arlington High School. The field is used for football and soccer and the irrigation system will help to establish a stronger turf which is more resistant to wear.

Pending Projects

Town Meeting in 1996 allocated \$50,000 for re-grading and irrigation of Thorndike Field. Based on the findings in the Pine and Swallow "Playing Field Management Report", the subsoil conditions at Thorndike Field will require remediation and the installation of an underground drainage system in order to maintain the field in good condition without periodic reconstruction. The estimated cost of this reconstruction is \$345,000.

Town Meeting also approved the allocation of \$50,000 in CDBG funds for the development of a master plan and renovation of the large play area

at Peirce School. This was significantly less than the requested amount of \$100,000 and therefore additional funding will be requested.

Goals for 1997

The primary goals for 1997 are to educate the Town on the importance and need to invest in the long term maintenance and improvements to Arlington's playing fields and open spaces; to document the tasks and costs associated with each site and to identify and secure a commitment for the necessary funding to protect and preserve these precious resources for the future.

RECREATION DIVISION

In 1996, the Recreation Division continued to provide quality facilities and programs for the residents of Arlington.

The Sports Center continued to be a focal point for recreation activities. Over 13,000 people attended the public skating sessions held during the seven month season. This, combined with skating lessons for youth, hockey games for Arlington High and Arlington Catholic High, and programs offered by the Arlington - Menotomy Hockey and Figure Skating Club, made the Sports Center one of the most visited facilities in the Town of Arlington from September to March.

The Sports Center abounded with activities during the off season. Club Rec, a summer program for youth, was based at the rink. The batting cage has become increasingly popular for both youth and adults. This year a Bike Rodeo, held in conjunction with the physical education staff from the public schools, attracted a large number of participants in early spring. The Memorial Day Road Race brought 50 runners from throughout New England to the Summer Street facility.

In the area of program development, a focus was placed upon offering new activities for the young adolescents. Instructional programs for basketball, soccer, conditioning, teen trips and a Summer Youth Jobs Program, funded with CDBG funds, offered teens a wide variety of experiences.

The division continued to foster partnership with other town agencies, both public and private. Cooperative ventures were coordinated with the Robbins Library, Arlington Public Schools, Council on Aging, Fidelity House, the Boys and Girls Club, Chamber of Commerce, Arlington Center for the Arts, the Rotary Club, and the Arlington Association for Retarded Citizens.

The Recreation Division will continue to strive to offer diversified leisure opportunities for the residents of Arlington by constantly evaluating, updating and developing new programs and facilities.

EDUCATION AND LIBRARIES

LIBRARY DIRECTOR AND BOARD OF TRUSTEES

Services

The public utilized the library heavily in 1996 for both traditional services and computerized information resources. The Main Library and Fox Library continued a pattern of increased usage with a circulation of 439,314 items. Library staff provided answers to over 63,000 reference questions, a 12.5% increase over last year. Despite the fact that two librarians were scheduled on the Reference Desk as often as possible, the public sometimes experienced lines at the Reference Desk or busy signals on the telephone. Interlibrary loans increased 41.7% over last year as citizens continued to take advantage of the resources provided by the Minuteman Library Network. Community groups enjoyed the facilities of the Community Room and Conference Room 211 times. Both computer rooms with personal computers were heavily scheduled by citizens for word processing and spreadsheet applications. Residents continued to be pleased with the Edith M. Fox Library and Community Center in its dual role.

The library staff offered services to highlight the library's collection and assist the public in using the library. Both the Robbins Library and the Fox Library offered changing book displays and a series of booklists including lists of large type fiction holdings, videocassettes and fiction cassettes. Information on new programs and services was also provided weekly in the Arlington Advocate, the monthly newsletter for children and the quarterly newsletter for adults. The Reference Department staff reorganized the Reference Room Local History files for ease of use by students. The staff visited classes at the Middle School to publicize library services and resources to students. In addition to working with the schools in providing books for the summer reading lists, the library this year initiated a recreational summer reading program for young adults. This fall the library experienced a new pattern of use by middle school students as the Ottoson classes were moved to the High School during the renovation; students utilized the library in increasing numbers and arrived in early afternoon because of a staggered schedule.

Keeping pace with technological advances has been a continuing activity. Many citizens were delighted when the Robbins Library introduced Internet in July and the staff offered training sessions for the public in both Internet and the use of the automated catalog. The library plans to offer

additional CD ROM Reference products at the beginning of 1997. The library staff participated on the Town's Data Processing Advisory Committee and reviewed the consultant's Master Plan for Technology. As part of the Minuteman Library Network, library staff served on several committees and task forces including Technology and Internet to plan for telecommunications upgrades and new services.

Behind the scenes staff operations included selecting, ordering and processing over 12,904 items. Weeding of outdated materials continued in all areas of the collection. All departments were involved in creating book displays to highlight the collection. The Long Range Plan was completed and printed and an Executive Summary distributed to the public. Staff worked on accomplishing the activities for 1996 to accomplish the goals of the Long Range Plan including preparing for training of the public on the automated catalog and Internet, expansion of the literacy collection, preparation of graded and subject booklists, examination of alternative times for children's programs, updating of staff evaluation forms, additional publicity for the volunteer program, ongoing training of staff on technological developments, improvement of lighting in the library and review of fundraising documents produced by other libraries.

Children's Services activities included 273 programs attended by 8,198 children and adults. The Summer Reading Program continued to be popular as approximately 1,400 children participated in "Up, Up and Away". The program ended with a hot air balloon ride and an ice cream sundae party for children completing the program. Especially popular throughout the year were the graded and subject book lists. Other services offered included school visits, storytimes, toddler programs, vacation programs, special workshops, assistance with homework assignments, book displays and prepared curriculum units.

The Anne A. Russell Children's Educational and Cultural Enrichment Fund once again provided the children of Arlington with a wonderful opportunity to enjoy a variety of programs, books, videos, cassette tapes and other materials.

Fiscal Year 1996's theme of "History" brought history alive for children in areas ranging from Ancient History to Medieval Europe, to American Colonial and Revolutionary history and more modern American history. The children enjoyed visits from Mother Goose, a knight in shining armor, Louisa May Alcott, a Pilgrim, a cowboy, a female Revolutionary soldier, Abigail Adams, a pirate,

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Benjamin Franklin and a British soldier. Other programs included puppetry, a clay workshop, marionette making, nutrition and acrobatics, Reading Aloud to Children, storytelling, creative dramatics, a play on an Australian Aboriginal myth, magician, singing, animals from Drumlin Farm, Recyclable toys, birds of prey, instrument making, and music of the rain forest. The third annual fair featured a history theme and attracted over 700 children to this day long event. The morning programs concentrated on early American and Arlington history while the afternoon shifted to Medieval times. The staff produced historical displays and booklists throughout the year and developed a brochure entitled "History Trips for Kids" that described museums, historic houses and other appropriate sites in the greater Boston area for parents and children.

Two popular ongoing programs were provided: Kindergarten packets giving children entering kindergarten an introduction to the library and reading; and Baby Bundles which includes a book list of materials useful to parents and a brochure on "How to Raise a Reader". This year the Russell Fund enabled the library to expand the children's history collection in areas of high demand from the school curriculum.

Board of Library Trustees

The Board of Library Trustees prepared goals and objectives for the fiscal year. The Board was actively involved with the Library Director in monitoring progress on the completion of the activities in the Long Range Plan. New projects undertaken by the Board in 1996 include the development of a fundraising brochure and the initiation of an annual authors program. The fundraising brochure will present the needs of the library and suggest various ways of giving. An authors program featured Andy Dabilis of the Boston Globe and author of "Harry Agganis, the Golden Greek: An All-American Story".

Donations

The Board of Trustees is responsible for the expenditure of the Trust Funds and allocates money for projects and materials at the beginning of each fiscal year. Trust funds were used for reference books, language tapes, audiocassettes, videocassettes, circulating art prints, children's programs, educational toys, puppets, cassette kits,



Board of Library Trustees: (l to r) Robert McKersie, Barbara Muldoon, Joyce Radochia, Francis Donnelly, Patricia Deal, David Castiglioni. Missing: Katharine Lawrence.

Summer Reading Club, staff development, public relations materials, and the Reading is Fundamental program.

The Anne A. Russell Educational and Cultural Enrichment Fund continued to provide materials and services to children which could not otherwise be offered. These are listed in a previous section of this report.

The Friends of the Library purchased passes to six museums, paperbacks and picture books for the Fox Library, a CD ROM changer and a shape cutting machine for the Children's Room and reference books.

Arlington residents and organizations continued to be most generous to the library. Seventy-nine donations which totaled \$15,665.59 were received in fiscal year 1996. The Board of Trustees and staff are most appreciative of these donations and regret it is not possible to list each donation in this report.

Volunteers

The Robbins Library has a very active volunteer program and continues to recruit more volunteers. Thirty-five volunteers gave 2,700 hours to the Robbins Library and the Fox Library and Community Center. These citizens performed such tasks as shelving, shelf-reading and book mending. The library is grateful to the following volunteers: Mariana Baran, Steve Barkin, Lynette Benton, Beverly Brinkerhoff, Adam Castiglioni, Carol Clarke, Mary Connolly, Macee Damon, Thomas Dean, Nancy DiSessa, Christopher Durham, Mary Eaton, Pamela Watts Flavin, Mary Frink, Janet Goodwin, Catherine Gryniewicz, Mary Gryniewicz, Bonnie Hayner, Mary

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Hill, Suzanne Hilton, Anne Honeycutt, Charles Hubbard, Dorothy Jones, Anne Kenney, Maureen Mahoney, Emily Malin, Kay McGreal, Lorraine Noviello, Rita O'Rourke, Catherine Sanborn, Alice Seelinger, Laura Smith, Phyllis Stevens, Susan Webber and Da Xu.

Three programs were provided to the public on an ongoing basis by volunteers. A small group of citizens delivered books and other library materials weekly to people who were homebound. The library's book discussion group was coordinated by a volunteer and met monthly. The Friends of the Library maintained a book sale on the fourth floor of the library and re-stocked the shelves weekly.

The library appreciated the efforts of the Friends of the Library organization for assistance with projects and for the annual book sale.

Looking Ahead

The Long Range Plan has provided the administration, staff and Trustees with direction through Fiscal 2000. Some of the activities projected for 1997 include the selection of Reference CD ROM materials, review of all library policies and procedures and updating of all manuals, the updating of new employee orientation plan, sponsorship of workshops for teachers, expansion of both the volunteer program and young adult services.

The Board of Library Trustees is committed to formulating a fundraising plan to generate additional funding for the library to expand collections and services. An immediate target is to raise funds to increase the book, videocassette and compact disc collections, all of which were rated by citizens as needing more purchases. Another project is the Authors Program designed to offer an annual speaking program by a nationally recognized author.

The staff hopes to expand service to young adults by re-arranging the study area to make it more appealing to young adults, promoting the collection and offering programs. The library also plans to publicize library services and policies to young adults by posting them in the library and including them in a brochure which will be distributed to the schools. Library staff will communicate regularly with the principals, faculty and librarians at Ottoson and Arlington High School to best coordinate services to students during the renovation of Ottoson.

The library will continue its mission to provide strong traditional services and keep pace with

information technology. The continued heavy use of the book and periodical collection indicates that the library must maintain its commitment to a quality print collection. The size of the videocassette, audiocassette, compact disc and books on tape collections must be increased if patron demand is to be met. The library must also keep pace with technology. The library hopes to expand Internet access to include graphics and to further increase the Reference CD ROM collection. The information age is an exciting and challenging time for libraries and it is the library's mission to offer all citizens, regardless of socioeconomic status, equal access to the resources and services that enhance their daily lives and encourage lifelong learning.

ARLINGTON PUBLIC SCHOOLS

The Arlington Public Schools embarked on a very aggressive five-year strategic planning process to bring all the schools into the twenty-first century. In March over two hundred dedicated, energetic, and enthusiastic individuals spent a day at the Harvard Graduate School of Education establishing the Beliefs and Goals that will drive the school system in its Mission to educate children and achieve educational excellence and life-long learning. The areas examined by the community were Curriculum Instruction, and Assessment; Specialized Student Services; Professional Standards and Evaluation; Facilities; Finance; Technology; and Community and Institutional Relationships. The finished product including concrete actions will be completed and presented to the public during the 1997 school year.

After many years of planning and designing, ground was broken for a renovated Ottoson Middle School. Callahan Construction Company was awarded the bid for the project that was designed by Strelakovsky and Hoyt of Hingham. This eleven million dollar project will enable the Middle School to accommodate over one thousand students when it opens its doors. During the construction phase, all Ottoson students were educated in the Downs Building at Arlington High School. The Arlington School Committee has also spent a considerable amount of time looking at the needs of the elementary buildings in order to determine the necessary repairs, code compliance issues, and capital projects necessary for a safe, and up-to-date learning environment for the younger students.

In April, Carolyn Simmons accepted the gavel as the new Chair of the Arlington School

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Committee. Barbara Goodman was elected Vice-Chair of the Committee. During the summer, the first issue of "Arlington Schools Tomorrow" was written and shared with the public.



Arlington School Committee: Back row, (left to right), Martin Thrope, David McKenna, Michael Healy, William Carey, Front row, Barbara Goodman, Janice Bakey, and Carolyn Simmons.

The Special Education Department was reviewed and worked to implement the recommendations of the Review Team by creating a centralized testing team, a primary inclusion specialist, an outside liaison for residential students, and hiring an assistant director to handle the large population serviced by this Department. Because the Reading Recovery Program has been expanded, there is evidence that the number of students being referred to Special Education will diminish.

The entire professional staff spent many hours studying and working with the Curriculum Frameworks developing quality curricula for the Arlington Public Schools. This continuous improvement process included a new mathematics program for the elementary classes and a Bodyworks Health program. Many teachers and administrators participated in a "Research for Better Teaching" course to support the professional standards that must be evaluated annually.

Because the Arlington Public Schools are dedicated to creating a classroom atmosphere that effectively uses technology as a tool, a Technology Advisory Committee was created to assess the needs of the entire system, design a five year technology plan, and provide the professional development so necessary for all users to enjoy the "Information age." As time and money have allowed, local area networks and wide area networks are being created. Parent volunteers have

become extremely important advocates for these needs. The Peirce, Bishop, and High School staff and students worked on NASA programs introduced by parents at these schools.

The increase in student enrollment at all levels has required some movement in the grade configurations. The Bishop and Stratton Elementary Schools combined their sixth grades to allow classroom space at the Bishop. The staff decided to pilot a team teaching option as a preparation for the student cluster design of the Ottoson Middle School. A new pilot report card was also designed and implemented by the creative staff working with these sixth grade students.

Because there is such a strong interest in all day kindergarten programs, a pilot was tried at the Thompson School which allowed parents to pay for the services in the form of a grant to the schools.

The Athletic Department of Arlington High School introduced Girls Ice Hockey and Boys Wrestling as club sports for the 1996-1997 school year. If they prove successful, it is the intent of the Arlington School Committee to approve both sports for varsity consideration.

The physical school plants are being maintained to provide safe clean environments for our children. The Peirce School received a new roof and an interior painting during the summer vacation. The Thompson Elementary received a handicap bathroom as well as a new welcoming entry as a result of funding through CDBG monies.

As always, alternate funding sources provided opportunities beyond what the local operating budget could provide. The Communities United Partnership Grant brought over five hundred thousand dollars to support pre school students from Arlington, Belmont, Burlington, and Lexington. Other collaborations and grants have helped with English as a Second Language, High School Restructuring, Ottoson/Harvard Project Zero, Goals 2000 and the School Links work at the Thompson School.

The Business Office that manages the payrolls and accounts payable began a new "Munis" accounting system in an effort to modernize the major work accomplished in this setting. This program will be utilized by both town and school in an effort to network and share services for economy purposes.

The Food Service for the schools became self-sustaining for the 1996 school year as well as introducing a food court perspective including pasta centers, delicatessen boards, and hot meals on a daily basis.

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In September, the School Committee published and implemented a "sexual harassment" policy as well as a policy for "human sexuality" which provided prior notice to parents before topics were introduced in class. A no-cost Hepatitis B vaccine was offered to all employees who wished to participate in the program.

Overall, the 1996 school year was an extremely busy and productive one for staff and students alike. The constant pursuit of excellence required attention, research, risk taking, and time from the many members of the community. The significance of the volunteers and staff in these efforts is unparalleled and appreciated.

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

During the past school year Minuteman Tech senior Gareth Driver of Arlington scored a perfect 800 on his verbal SAT test to become Minuteman's first national semi-finalist in the National Merit Scholarship competition. His accomplishment highlights Minuteman Tech's growing emphasis on academic excellence and preparation for college as well as technical competence.

This is in keeping with the results of a major study recently completed by the Center for Labor Market Studies at Northeastern University. The study shows that post-high school learning combined with specific career training makes graduates very attractive to employers.

The majority of Minuteman graduates now go to college, and they do that with the advantage of specific career training that gives direction and meaning to college studies. With its many advanced credit or "articulation" contracts with colleges and a guidance program that encourages continued study, Minuteman's strong academic programs are paying great dividends to graduates.

Minuteman's programs continue to focus on evolving careers. In 1950, approximately 40% of available jobs in Massachusetts were in manufacturing. Whereas, in 1990, only 15% of available jobs were in manufacturing in Massachusetts. The majority of the best jobs of the future can now be found in technical, professional, managerial and high level sales careers in what Northeastern's Center for Labor Market Studies calls the "service" sector.

Focusing on this evolution, Minuteman now prepares biotechnicians, environmental technicians, telecommunication workers, dental technicians, electromechanical specialists, builders who understand energy saving, graphics technicians with computer skills, craft and sales workers who are computer literate, etc. – all with encouraged participation for continued learning in college and business-industry programs. Students must be ready for the careers of tomorrow rather than the careers of yesterday.

In connection with career preparation, Minuteman has taken the leadership role for a new Metro South West School-to-Careers Consortium in partnership with all of the district's feeder high schools, Regional Employment Boards, the Department of Employment and Training, Chambers of Commerce and private industry members. The Consortium has received funding for the federally mandated School-to-Careers initiatives.

These programs will provide access to private industry employment opportunities as well as career exploration, part-time employment, specific training for specific employment opportunities and job shadowing for students and adults.

During FY 1997, Minuteman staff have been successful in obtaining more than \$1.6 million in funding to support the growth of the new science/technology career training. These grants have also paid for program improvements, staff development and have provided educational support for the enrolled students.

PUBLIC WORKS AND ENVIRONMENTAL QUALITY

PUBLIC WORKS DEPARTMENT

The Public Works Department faced several challenges in 1996, among them two Federal Disaster declarations. The blizzard of January 1996 was one storm among many during our record setting Winter. It was, however, recognized as an official disaster by the Federal Government, as was the record setting rainfall and consequent flooding that occurred in October 1996. These events, as well as the record number of infrastructure improvement construction projects, challenged the entire Department and will continue to impact our workload well into 1997. A few of the many accomplishments of each of the Divisions of the Public Works Department follow.

Engineering Division

The Engineering Division of the Public Works Department provides support services to various Town Departments, Commissions, contractors and the general public. Engineering works closely with the Water/Sewer/Highway Division, upgrading and improving the Town's infrastructure by providing preliminary surveys, design, construction plans, field layouts and field inspection services.

In 1996, the rehabilitation of the Town's water and sewer systems continued into the seventh year with replacement of 6,675 feet of water mains on the south side of Massachusetts Avenue area in East Arlington. Concurrently, 800 feet of sewer main was replaced in the same area. Sidewalk, ramp, and curb work is scheduled for the Spring 97, followed by the paving of the streets. In addition, an emergency project to replace 460 feet of water main under Frontage Road between Bellington and Park Avenue was completed. This project was necessary because of continuous breaks of the existing water main. Construction plans and bid documents are being prepared for the 1997 phase of sewer main replacement in the Wright/Thesda and Summer/Forrest Street areas.

The Town's curb and walk program will continue this year. More than 3,260 lineal feet of curb was installed on Park Avenue from Appleton Street to Park Circle. All main streets are scheduled for curb. Curb improves the appearance of our main streets, and more importantly assists Public Works snowplowing and sweeping efforts. The addition of curb also reduces the tripping hazard of our public walks, and consequent injury claims.

The Engineering Division was actively involved in several projects to improve three parks; North Union, Spy Pond and Reservoir Beach. The projects included new playing fields, loam, seed, underground sprinkler systems, infield drains, and a concrete handicap walkway at Reservoir Beach.

The Town did extensive work on rehabilitation of sewer pump stations during 1996, including Pond Lane, Gould Road, Mystic Lake Drive, and Intervale Road lift stations. The scope of work included new chambers, pumps, and telemetry systems. Two new computers remotely monitor the stations. With these additions the Town now monitors eight pumping stations, seven sanitary sewer, and one for storm drainage.

In 1996, Engineering Division processed 705 permits and collected \$84,732 in fees. This was double the amounts issued and collected from the previous year. Also, 9.23 miles of roadway were chip seal coated during 1996.

Water/Sewer/Highway

The Water/Sewer/Highway Division of the Public Works Department shares in much of the credit for the accomplishments listed under Engineering. In addition, to performing many of the above infrastructure improvements, the Division is responsible for responding to emergency trouble calls on the water and sewer system; repairing and maintaining the roadway network; maintaining motor vehicle equipment; overseeing solid waste pickup and disposal; and preventative maintenance to the entire infrastructure.

Record setting snowfall will keep the winter of 1995-1996 in all memories, but in particular to the Public Works drivers who plowed what seemed to be every weekend. Well over 100 inches of snow was recorded, including the January blizzard which was a designated Federal Disaster. Ten thousand tons of sand and salt was dispersed, and in the Spring it all had to be swept off of the streets and cleaned from the catch basins. All in all, it was a formidable task which all department personnel contributed.

Properties Division

The Properties Division operates and maintains thirty-one buildings which total over 1.1 million square feet of floor space. These buildings have a 1996 estimated value of over two hundred million dollars. Many projects were undertaken this

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in order to further our goal to maintain all facilities in good operating and physical condition, economically upgrading the building envelopes and mechanical systems as necessary. Some of the more significant projects follow:

Arlington High School

- Renovation of cafeteria preparation and serving area.
- New dropped ceiling in dining area.
- Renovated spaces to accommodate Ottoson School occupancy of AHS.
- Miscellaneous roof, exterior, equipment, and utility renovations.

Bishop School

- VAT floor tile removal and replacement.
- Installed dropped ceilings in two classrooms.
- Miscellaneous painting, roofing, and a new flagpole.

Hardy School

- Pointed and waterproofed north wall.
- Renovated kindergarten area.

Ottoson School

- Relocated Ottoson School to AHS.

Peirce School

- Installed new roof/gutters and waterproofed north wall/selected areas.
- Painted and plastered approximately 50% of the interior.

Stratton School

- Reconstructed front entrance, interior doors and bathroom to meet ADA requirements.
- Converted classroom to day care specifications.
- Removed VAT retiled two classrooms.

Thompson School

- Renovated front entrance and bathroom to meet ADA requirements.
- Major roof maintenance due to vandalism and wind damage.

Town Hall

- New roof/gutters east annex - stairwell area.
- Plastered and painted east/west annex stairwells and adjacent areas.
- Renovation of Assessor's & Town Clerk's Administration offices.

Community Safety Building

- Replace air conditioning cooling water tower.

Jarvis House

- Renovated and painted front of building.

In addition, throughout the year the Division processed over 3,000 work orders including carpentry, painting, electrical, plumbing, security,

doors, tiling, custodial services and miscellaneous general repairs.

Natural Resources Division

The Natural Resources Division consists of the Tree, Park, and Cemetery Branches.

Although our Fall tree planting season had to be postponed because of poor weather conditions, over 120 trees were planted. The Fall planting has been rescheduled for the Spring 1997 which, weather permitting, could be a record year. On the negative side, 261 trees were removed during the year, the majority over 10 inches in diameter. The effects of the 1995 drought are apparent, with root damage throughout the Town. Ash trees have been particularly vulnerable to disease, causing the loss of over 500 public and private ash trees.

Park maintenance was kept busy throughout this rainy year, cutting grass from May through November. Athletic fields are fertilized, seeded, watered and aerated. However, as the utilization of the playing fields increases, it becomes more difficult to keep them green. Additional challenges faced by the park maintenance personnel is repair from vandalism, pickup of litter, and graffiti removal. These are totally non productive activities. Arlington residents can assist the park personnel by trying to prevent these activities, or reporting them as they occur.

Mount Pleasant Cemetery had a total of 381 interments in 1996, including 41 cremations. The estimated useful life of the cemetery at the current rate of interments is approximately ten years. Long term replacement options to Mount Pleasant will become an increasingly important issue over the next several years.

CONSERVATION COMMISSION

The Arlington Conservation Commission (ACC) administers the Massachusetts Wetlands Protection Act and the Arlington General Bylaw for Wetlands Protection. Seven volunteer commissioners and an administrator regulate all projects that may alter wetlands floodplains, rivers, streams, ponds and lakes in the interest of protecting water supplies, fisheries and wildlife habitat. Protection of these wetland resources is achieved by preventing environmentally unsound development on the part of industry, government and private homeowners. While the primary function of the ACC is pre-construction review, commissioners also provide stewardship over Arlington's conservation lands,

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promote pro-open space initiatives and inform residents about conservation and related environmental issues.

Regulatory Activities

In 1996, the ACC convened 20 regular public sessions and reviewed over 20 projects. It conducted more than 25 hearings, visited 10 sites, levied over \$500 in fines, issued 11 enforcement orders and contributed to more than 10 meetings with local and regional organizations for the protection of Arlington's natural resources. Oversight continued on several long-term projects including Hills Pond, 22 Mill Street, Spy Pond and Reeds Brook. During 10 working sessions requested by town residents and developers, the ACC offered free consultation on continuing and future development projects. Commissioners participated in the preparation of the Arlington Open Space Plan which will guide local development and make eligible town departments seeking many Federal and State grants.

Conservation Activities

The ACC promoted conservation through numerous non-regulatory projects. The restoration of Meadow Brook Park remained one of the ACC's top priorities. Although it currently suffers from neglect, Meadow Brook Park offers critical value as an alewife breeding ground, an oasis of diversity for flora and fauna and the hydrological cornerstone of the town's drainage system. In 1996, the ACC secured resources for the restoration of Meadow Brook Park from the Arlington Department of Public Works, the Massachusetts Wetlands Banking and Restoration Program, and the US Fish and Wildlife Service. As a result of these efforts, the detailed restoration and engineering plans will be finalized this year.

Water quality emerged as a primary area of interest for the ACC this year. In 1996, ACC acquired water quality monitoring equipment for establishing baseline data on the health of Arlington's surface water bodies. This equipment will enable the ACC to document the nature and extent of water quality problems for the development of long-term water quality restoration programs. These data will be shared, discussed and analyzed with concerned citizens and neighborhood groups. In addition, the ACC plans to couple its data with that generated by the US Army Corps of Engineers in the adjacent sub-

watershed on the Belmont side of Route 2. Continuous monitoring shall improve our understanding of pollution and eutrophication in Spy Pond, the Arlington Reservoir, Mill Brook and Alewife Brook. A better understanding of Arlington's waterbodies will enable the ACC to design management programs needed to ensure the long-term health of the town's natural resources.

The Greenways Grant, won by the ACC in 1994 from the Massachusetts Department of Environmental Management, augmented the growing body of literature on Arlington's natural resources. In conjunction with the ACC and numerous town residents, Ms. Adaela McLaughlin expended the grant funds in order to produce the book, Walking the Open Spaces of Arlington. The ACC used a fraction of the grant for the production of custom signs which now delineate many of Arlington's conservation lands. The ACC currently seeks additional funding sources for a second printing because all copies of the original publication were sold within 10 months of its release.

The Minuteman Bikepath exemplifies some important benefits of open space. Residents of all ages walk, run and ride so frequently that the Minuteman Bikepath became the nation's most popular bikepath within one year of its completion. Wildlife, such as birds and mammals, use the vegetated corridor for migration, foraging and refuge. The ACC organized the Friends of the Minuteman Bikeway (FMB), composed of over 50 Arlington resident volunteers, for the purpose of maintaining the high quality of the path's environment. The FMB met three times, assigned subgroups to care for designated sections of the Bikepath and established operational goals for the coming year. In 1996, the FMB designated specific areas of the Bikepath for beautification including floral plantings and shrubbery as well as benches where residents may rest during their travels. Thanks to the effort of the FMB, the improved standard of living for all residents and wildlife will continue indefinitely along the bikepath.

As stewards of Arlington's conservation land and open spaces, the ACC praised the town's decision to purchase the Reeds Brook property. This parcel of land sustains wetlands, offers flood storage capacity critically needed by the neighborhood, and complements adjacent wildlife habitats, such as Whipple Hill, Mount Gilboa and the Arlington Reservoir. With respect to other open space properties, the ACC organized more than three cleanups in 1996. Cleanup areas included the Vestpocket Park, Mount Gilboa, Arlington Reservoir,

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and several sections of the Bike Path. The ACC appreciated greatly the assistance of town residents during each of these cleanups, especially the energy of the Mount Gilboa residents and members of the Arlington Garden Club. Last, but not least, the volunteer cleanup crews savored the moral support and generous sustenance from Domino's Pizza.

Community Outreach

Earth Day and Town Day constitute the primary community outreach events of the ACC calendar. This year, Earth Day began with a bike ride through numerous Open Space properties in Arlington and Lexington. It started at Spy Pond and featured stops at the newly planted wetland at Hills Pond, Reeds Brook, the Arlington Reservoir and Mount Gilboa. Later that day, Ms. Adaela McLaughlin led a walk featured in her recently issued book entitled, Walking the Open Spaces of Arlington. Town Day provided an ideal forum for the ACC to exhibit photos, maps and literature. At the suggestion of many visitors to the ACC booth, commissioners elevated the importance of its water quality initiatives for the coming year.

Thanks

The ACC sincerely thanks all the individuals and organizations that contributed to the activities of its thirtieth year. The Town Manager's Office, the Department of Planning and Community Development and the Department of Public Works offered critical assistance for many ACC projects. Ms. Christy Foote-Smith and Dr. Ralph Tiner of the Massachusetts Wetlands Restoration and Banking Program and Mr. Robert Scheirer of the US Department of the Interior's Fish and Wildlife Service encouraged, inspired and guided our efforts on the Meadow Brook Park Project. To these individuals, groups and all residents who supported the ACC directly or indirectly, we offer our most sincere gratitude.

ARLINGTON RECYCLING COMMITTEE

The year 1996 was an active one for the Arlington Recycling Committee. The Committee continued to work very successfully with the Director of Public Works to coordinate a number of programs. The Committee wishes to express its appreciation to the Director for his dedication to the recycling program in Arlington.

Notably, the Town received a grant from the state Department of Environmental Protection (DEP) which enabled the Committee to purchase and sell home composting bins at reduced prices. The kick-off sale in May featured composting demonstrations, free ice cream and flower seeds. The bins were also sold at Town Day in September. Also, through notices in the Advocate, bins were sold continually throughout the year, with a total of 212 sold by year's end. This successful program will be continued in 1997 and the Committee has applied for a renewal of the state grant. In June, Co-Chair Suzanne Lijek received a Certificate of Outstanding Achievement and recognition as a Home Composting Coordinator by the State DEP in a ceremony in Waltham.

In addition to educating people about composting and selling composting bins, the Recycling Committee's booth at Town Day featured a newly designed refrigerator magnet. In cream print on a green background, the handsome magnets show recycling bins filled and labeled with items that Arlington recycles. Over five hundred magnets, which were designed by the mother of a Committee member, were distributed. The Committee also answered questions, took reservations for the Household Hazardous Waste Collection, gave out calendars of recyclable collection, and other recycling information.

The Committee held two one-day household hazardous waste collections. These events allowed over 625 Arlington households to safely dispose of toxic household materials such as lead paint, oil based paints and solvents, pesticides, and similar toxic substances. Unusual compounds collected at these events included cyanide and hydrofluoric acid as well as pesticides like DDT that have been banned for use in the United States for over 40 years. Over 24 cubic yard boxes of toxic paint, several containers of mercury, and over 100 automobile batteries were taken for recycling, as was another 12 boxes of non-toxic latex paint. Four drums or lab-packs of pesticides and banned substances like penta were taken for destruction. The amount of hazardous materials collected at this year's collections far exceeded those of any year in the past, and the two collections combined cost nearly \$20,000. This cost would have been far greater if the collections had not been made under a blanket contract awarded through NESWC - the North East Solid Waste Committee (made up of 23 communities which own the trash to energy incinerator). Banding 23 communities collection's

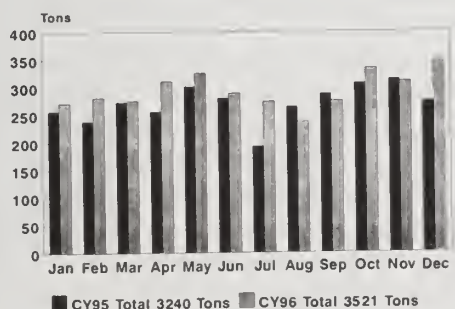
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together got much better prices than any single community could have obtained.

The Committee has also been working with NESWC to establish a permanent site to collect household hazardous waste on a monthly basis, rather than on one or two collection days during the year. This will provide much greater convenience for residents and further economies of scale. We hope to transition from one day events to a monthly collection at a fixed site in Lexington during the fall of 1997. We have applied for Department of Environmental Protection grants to cover a large part of the cost of establishing such a facility, and at this point are cautiously optimistic that the fixed facility, a project that has been in process for years, will come to be.

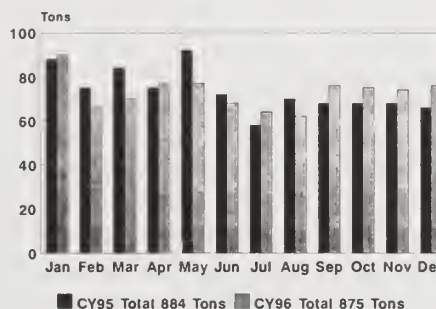
In the long run, the solution to the problem posed by household toxics should be to reduce or eliminate their use. To this end, the Committee has continued its efforts to educate consumers on non-toxic substitutes for hazardous products. Throughout the year, there were articles, notices, reminders and other recycling and source reduction information published in the Arlington Advocate. Cable TV ran a video on home composting for a number of weeks in the spring. The Robbins Library hosted an exhibit of items that are recyclable in Arlington. The Recycling Committee continued to distribute its flyer on "Recycling in Arlington" to real estate offices. Finally, a large banner was hung on the front of Town Hall in April to commemorate Earth Day and remind the public to recycle as much as possible.

Recycling CY96 vs CY95
Paper Tonnage



With information provided by the Recycling Committee, the Town began recycling its fluorescent light bulbs in 1996. These types of bulbs contain mercury, which vaporizes into the air from the incinerator. The Committee also continued its collections of button and Ni-Cd batteries in retail locations in Arlington. Through these programs, significant amounts of mercury, cadmium, and other toxic metals can be removed from our waste stream.

Recycling CY96 vs CY95
Co-mingled Tonnage



Committee members attended several tours and meetings in 1996. One tour highlighted a company that recycles many different items ranging from the usual items to rubber, textiles, and eighty kinds of plastics. Another tour took us to the facility that composts all of Arlington's leaves and yard trimmings. Members also attended meetings on recycling in apartments and condominiums in anticipation of our surveys of recycling services in such places in Arlington.

By the end of 1996, Arlington had achieved a recycling rate of 29%. The Committee believes this shows good solid support for the program in Town. Arlington offers one of the most comprehensive recycling programs in the state. Our rate will continue to go up if residents continue to place the appropriate materials in their recycling bins. The Recycling Committee is proud to be a part of this important program.

CULTURAL AND HISTORICAL ACTIVITIES

ARLINGTON ARTS COUNCIL

The Arlington Arts Council once again concerned itself throughout the year with supporting and encouraging the arts, humanities and interpretive sciences in Arlington via the re-granting of Massachusetts Cultural Council lottery funds. The Council sought to increase its visibility and to promote a greater understanding of its function within the community.

As always, the Council found itself seeking both voting and associate members. In calendar 1996 two voting members resigned, but the Council gained one new voting member; current voting membership status is nine, with two prospective awaiting council approval.

In February of 1996 the Arlington Arts Council entered the world of cyberspace with its own home page, a link from the Town of Arlington home page. This service was graciously provided for us by Dee Fairbanks, who administers the Arlington town home page. The web presence garnered several inquiries about voting membership in the council, and furnished information about the grants process.

In March Vice Chair Jill Aszling attended a meeting at the State House with Mary Kelly, new executive director of the Massachusetts Cultural Council, and Representative Anne Paulsen. Jill reported a gratifying information exchange and real evidence of the Massachusetts' continuing commitment to statewide local arts funding.

In April the Arlington Arts Council hosted a Mass Cultural Council Regional Meeting. Attendees were interested cultural council members from the western suburb area. After a gracious dinner, the larger group broke into two smaller ones, to discuss topics such as local cultural council fundraising and public relations ("getting the word out") and for general MCC information.

In May Chair Mark Weltner attended the first of several special meetings of the Cyrus Dallin museum committee. The Arts Council is one of several groups which may have a physical presence in the proposed Dallin Museum. Plans for this presence are still under consideration.

As in previous years, the Arts Council was pleased to sponsor awards for the juried art exhibition held at the Arlington Center for the Arts. These awards were presented to competition winners at the Center's annual Heart of the Arts Festival in May.

In June member Pasquale (Pat) Tassone represented the Council in presenting the annual

Gideon Cohen award, given each year to an outstanding fine arts student at Arlington High School. In 1996 the council was happy to increase the amount of the award to \$350.

A Community Input Meeting was held on the 17th of September at the Jefferson Cutter House. At this meeting Arts Council members also conducted an informational workshop on how to complete a successful Arts Lottery grant application. Though the meeting was not widely attended, those who had come engaged Council members in a lively discussion of public funding of the arts and humanities, and its relevance to the Arlington community.

In the early fall the Arlington Arts Council invited members of the Arlington Human Rights Commission to participate in the planning and hosting of the town's annual Community Holiday Celebration. The Human Rights Commission welcomed the opportunity to join forces with the Arts Council, and a combined task force began immediately to plan for the 1996 event.

In October, following the grants deadline of the 15th, the Arts Council hosted two presentational meetings for grant applicants. Each meeting, held October 22nd at the Jefferson Cutter House and October 24th at the Arlington Senior Center, was well-attended and proceeded apace. Council members valued the opportunity to meet with applicants in order to make informed choices as to which projects merited partial or full funding.

In November Council members met to discuss and vote on distribution of state Arts Lottery funds to local grant applicants. For the 1996-1997 grants cycle the Arlington Arts Council received \$21,535 from the Massachusetts Cultural Council. To this amount the Council was able to add \$1,255 in local revenues to the state allotment, totaling \$22,790 available for grants expenditures. Thirty-one individual or institutional grant applications were received, requesting a total of \$34,625; seventeen were approved for partial or full funding in the amount of \$16,193. thirteen PASS applications were received, requesting a total of \$4,120; nine were approved, the amount totaling \$2,920.

In early November the Council's annual elections were held. The following slate of officers was elected unanimously: Chair, Mark Weltner; Vice Chair and Cycle Secretary, Jill Aszling; Recording Secretary, Kathleen Phelps; Treasurer, Annie LaCourt; PASS Coordinator, Pasquale Tassone; and Corresponding Secretary, Carol Mahoney.

The annual Community Holiday Festival was held on December 13th at Robbins Memorial Town

CULTURAL AND HISTORICAL ACTIVITIES

Hall. Festival coordinator Mark Weltner arranged for performances by dancers from Ballet Academy, Inc., storytellers the Ninots, The Dancing Bear, and a rousing presentation by the Bamidelé Dancers and Drummers. Choral groups from the Brackett School, Ottoson Junior High and Arlington High School sang songs from many cultures celebrating the arrival of winter. Due to rain, the traditional carol sing with the Arlington High School brass ensemble under the leadership of Council member Pat Tassone was held inside, followed by a grand finale of punch and cookies. As reported in the Arlington Advocate, many community members enjoyed themselves thoroughly and were pleased once again to have this annual event inaugurate their holiday season.

In 1997, as always, the Arlington Arts Council seeks to increase community awareness of its presence, programs and funding potential. Council members continue to devote themselves to the task of re-granting Massachusetts Cultural Council funds in an enlightened and responsible manner, and to provide ongoing local encouragement for the arts and humanities in Arlington.

ARLINGTON HISTORICAL COMMISSION

This year the Arlington Historical Commission has continued to meet its responsibilities in identifying, protecting, and planning for the preservation of the historic assets of the town of Arlington.

Hearings

The Commission administers the demolition delay by-law through formal public hearings and informal meetings with owners of historically significant properties. These properties are those listed in the inventory of historically significant properties. Here are the highlights of some of the hearings:

- Academy Street - an addition to a c.1860's farmhouse.
- Irving Street - An addition to c.1862 side-hall cottage.
- Broadway - A very important c.1835 Greek Revival residence in a prominent location near route 16. The front part of the property had been used for a gas station for many years. Because of the large size of the lot, the owners applied for a demolition permit of the buildings to make the land more attractive for sale to developers. The Commission denied the permit noting that the property represents a very important piece of Arlington's history.

- Jason Street - An application to install vinyl siding to match with the siding of a large addition. The application was approved because the vinyl replaced aluminum siding, and that replacement would result in a look closer to the historic style of the property.
- Franklin Street - An addition to a 19th Century worker's cottage.
- Brattle Street - Approved a demolition of a substantially altered 19th century worker's cottage. The demolition was approved with the proviso that the historic granite retaining walls on the property be retained.

Projects

The commission worked on a number of exciting projects in 1996. The biggest project of the year was the completion of the renovation of the Whittemore-Robbins House. After completing a feasibility study in 1995 that recommended that the house be renovated to allow it to be rented for social events to generate funds for the town as well as enhance the usefulness of the structure, the renovation of the building was approved at the 1995 town meeting. CBDG funds were appropriated in 1996 by the Board of Selectman.

The original grant of \$700,000 was then supplemented with an additional \$300,000 grant in 1996 to complete the work. The Arlington Department of Youth Services, the major tenant of the building, the town Planning Department, and the Historic Commission formed a committee to oversee the construction phase of the project. The committee met regularly with Olson Lewis and Dioli, the architects, to make sure that the project proceeded smoothly. The interior portion of the construction was completed in October and the building partially reopened in November. The Historic Commission held its first regular meeting in its new home in December. The first wedding reception has already been scheduled for a date in May.

Now that the restoration of the house is finished, the question of how the property will be managed as a function facility must be addressed. A joint working group of the Historic Commission and the town Planning Department is developing a fee schedule and guidelines for the use of the property. The Commission is looking forward to getting this settled quickly so that the house can start generating income for the town as soon as possible.

The Whittemore-Robbins joint building committee is working on some additional projects to enhance the beauty and functionality of the house.

CULTURAL AND HISTORICAL ACTIVITIES

The selectmen approved an additional \$20,000 in CDBG grant money to be applied towards a feasibility study of the restoration of the house grounds and the adjacent Winfred Robbins Memorial Gardens. The feasibility study will be done in the early part of 1997, with the restoration of the Gardens scheduled for completion by the end of the year.

The historic commission consulted with the Arlington Chamber of Commerce, on a study commissioned by the Chamber to look at the future of business in Arlington. One of the many recommendations in the study was to emphasize the historical resources in the town and use them to enhance the business climate in Arlington.

The members of the Historic Commission were invited to participate in a study of the open spaces of the town and how to put them to best use. A number of the open spaces have historical components, like the park at Cooke's Hollow which was the site of the first grist mill in the area, and Window on the Mystic, which has some archeological remains.

Expansion of Inventory

The Commission continues to maintain the Commonwealth's Inventory of Historically, architecturally, archaeological and culturally significant places. In 1996, the commission hired a Claire Dempsey, an architectural historian, to prepare detailed surveys of 50 additional properties for inclusion in the Inventory. The project was 50% completed by year-end and will conclude during the first quarter of 1997. Copies of the completed individual survey forms are available at the Robbins Library reference desk.

Archives Management

Another project undertaken by two of the commissioners was to sort through the archives in the Commission's office in the Jarvis house in anticipation of the move to new quarters in the renovated Whittemore-Robbins House. Many important photographs and documents were transferred to the Robbins Library local history room where they could be cared for properly and made more accessible to the citizens of Arlington.

The Historic Commission, in an effort to educate the community and the owners of buildings listed on the inventory of historic properties in Arlington, sent a letter to all owners of such properties in the spring of 1996 informing them of

their rights and responsibilities under Town Bylaw 15A. The letter included a brochure designed and printed by the commission describing the historic regulations of Arlington as well as the programs that are available to help owners with maintaining the buildings. The response from the community has been largely positive.

Commissioner Richard Duffy, wrote 14 articles on local historical topics that appeared in the Arlington Advocate this year. Not only were they interesting and informative, they helped educate people about Arlington's rich heritage and the importance of preserving it for future generations. In addition, he lectured on the Gray Estate at the Arlington Historical Society and was an historical advisor on the book *Menotomy Rocks Park: A Centennial History*.

1997 Goals

The Arlington Historic Commission will be working to make the Whittemore-Robbins House a first-class function facility during 1997. The commission will continue to expand the inventory of historic structures and improve the accuracy and content of existing information on the properties. The Commission will continue to collaborate with the other town bodies on the Winfred Memorial Garden. The Commission will be taking a more active role in studying and advising on redevelopment or zoning proposals which have an impact on the historical resources of Arlington.

In 1996 The Arlington Historical Commission continued to act as the town's official historical agency, as well as acting as a guide and resource to private individuals in their own efforts to preserve Arlington's historical and architectural heritage.

HISTORIC DISTRICT COMMISSIONS

The highlight of 1996 was the unanimous approval by Town Meeting of the establishment of Arlington's sixth historic district: Avon Place. This remarkably intact late 19th century streetscape, just east of the Center, has joined five other Arlington neighborhoods in being protected against inappropriate exterior changes.

There were twenty-one applications for certificates - two in Avon Place, one in Broadway, one in Central Street, eight in Mount Gilboa/Crescent Hill, seven in Pleasant Street, and two in Russell. Nineteen applications were approved and two were denied. Of the two denied, both in Mount Gilboa/Crescent Hill, one was

CULTURAL AND HISTORICAL ACTIVITIES

for the construction of an inappropriate storage shed in a front yard, and the other for installation of aluminum siding.

Historical and architectural research was continued for buildings in the area of lower Jason Street, Gray Street, Ravine Street, and Academy Street, some part or parts of which may be considered for historic district protection in the future. Commissioner Trvalik is in charge of this project.

On Town Day, the commission had a well-attended booth in front of St. Athanasius Church. Ideas and information were exchanged with citizens on preservation issues in general and historic houses in the districts in particular; photographs of all of the several hundred properties (prepared by Commissioner Botterio under a CDBG grant) were available for inspection.

The Commissions also reprinted their brochure. The brochure consists of an overall description of the rules and regulations, and maps of the six districts.

Just before year end, a disaster occurred in the Pleasant Street District when one of the historic houses was seriously damaged by fire. The Pleasant Street Commission will be working in cooperation with the owner, the Building Inspector, and the Historical Commission to assure the restoration of this important building.

CYRUS E. DALLIN COMMITTEE AND ART MUSEUM BOARD OF TRUSTEES

During 1996 the Cyrus E. Dallin Committee began to wind down its restoration project and the Cyrus E. Dallin Art Museum began to take shape. The Dallin Committee sent seven sculptures for restoration to the Center for Conservation and Technical Studies of the Harvard University Art Museums and to Jean-Louis Lachevre, Associate Conservator of the Museum of Fine Arts, Boston. Five of the sculptures were returned to the town by December, with the other two to be returned in January and February 1997 bringing to a total of 24 works restored and cleaned, with one more to be done in the early spring of 1997.

The sculptures restored were: "LAWRENCE" - 1906 - "POLLY" - 1933 - "PIONEER MOTHER" - 1931 - "CHARLES GOTT" - 1928 - "TREATY WITH MASSASOIT" - 1920. The sculptures to be returned in early 1997 are: "WALTER H. PEIRCE" - 1931 - "APPEAL TO THE GREAT SPIRIT" - 1920. The cost of the restorations was \$1,362.50 of which \$332 was awarded as grants from

the Arlington Arts Council, which receives funds from the Massachusetts Cultural Council for disbursement in the Town. There are costs for five of the works which have not been billed to the Committee by the end of December.

The financial report is as follows:

Balance in both accounts Jan. 1, 1996	\$12,423.93
Balance in Restoration account	\$ 5,468.93
Contributions	<u>\$ 5,212.51</u>
Balance	\$10,681.44
Expenses including restorations	<u>- 2,497.58</u>
Balance	\$ 8,183.86
Interest in the account	<u>255.18</u>
Balance in restoration account 12/31/96	\$ 8,439.04
Balance in Art Museum account	\$ 6,955.00
Contributions	<u>1,801.00</u>
Balance	\$ 8,756.00
Expenses	<u>- 125.00</u>
Balance	\$ 8,631.00
Interest in the account	<u>116.97</u>
Balance in Art Museum acct. 12/31/96	\$ 8,747.97
Balance in both accounts 12/31/96	\$17,187.01

The following individuals were appointed to serve on the Board of Trustees for the Cyrus E. Dallin Art Museum by the Board of Selectmen on February 26, 1996. For three years: Susana Forster Castillo, Perry King Neubauer, James P. McGough. For two years: David Formanek, Geraldine Tremblay, and Win Barnard. For one year: Richard Bowler and Ann M. Bowler, leaving a one year term vacant. In September, Win Barnard resigned for personal reasons.

In October the Trustees received from the Planning Department Director, Alan McClennen, Jr., a scheme on how the museum might be arranged with three additions being added to the Carriage House and the Cottage which are located behind the Whittemore/Robbins House in Arlington Center. It became clear that the town officials desired to have the Museum in the Center of town and suggested this location which the Trustees have found will work provided the extra buildings are added to allow for adequate exhibit space for the Dallin Collection.

The Trustees also acquired the services of the William L. Carlton Company of Boston to assist the Trustees in the fundraising that will be necessary if the Museum is to become a reality. The major fundraising will probably begin in the early spring of 1997 with a goal of \$3,000,000 to be raised. The support of the elected officials, appointed officials and their staffs, members of the Town Meeting, and

CULTURAL AND HISTORICAL ACTIVITIES

the citizens of Arlington will be needed if the Museum is to be opened in late 1998. The Dallin Collection and archives need a proper environment in order to preserve it for the future generations of our town. This Museum located in the Old Whittemore/Robbins Carriage House in Arlington Center will be the facility to present the collection to all who wish to visit it.



Cyrus E. Dallin Committee: Seated (l to r) Susana Forster Castillo, Win Barnard, Ann Bowler, and Geraldine Tremblay. Standing (l to r) James McGough, David Formanek, Perry King Neubauer, and Richard Bowler.

ARLINGTON PRESERVATION FUND

Arlington Preservation Fund Inc. is a non-profit corporation, the nine members of which are appointed by the Board of Selectmen. Using Community Development Block Grant funds - an original capitalization of \$100,000 - the Fund makes low interest loans for the restoration of historically or architecturally significant buildings in the Town.

Since its inception in 1984, the fund has approved fifty loans ranging in size from \$2,600 to \$30,000. The loans are on five-year amortization schedules, and the funds have been recycled several times, with the result that several hundred thousand dollars have been invested in improving Arlington neighborhoods while providing employment for local craftsmen.

With the addition of interest over the past dozen years, the fund now has a capitalization of about \$150,000. The current interest rate for loans is 4 1/4 %

POLICE SERVICES DIVISION

Administration / Operations

We the members of the Police Services Division believe that providing superior police service to the citizens of Arlington is our primary responsibility and that our work should be structured with that goal in mind. We further believe that in meeting this goal we should be responsible to decisions made by officials and citizens of the community. We are committed to being responsive to our community in the delivery of quality services. Recognizing our responsibility to maintain order, while affording dignity and respect to every individual, our objective is to improve the quality of life through a community partnership which promotes safe commercial areas and secure neighborhoods.

While the need for greater community involvement in crime prevention and intervention is clear, constant review is conducted to determine how best to accomplish this task. The term "community policing" has gained wide use to refer to an entire category of police operations including such tactics as greater use of combination mobile/foot patrols, commercial area vigilance, improvement of community contacts, involvement of officers with citizens in areas of work and residence with emphasis on identifying issues of concern to those areas. In pursuit of developing these objectives, several operational and community events were completed.

In working with the commercial districts, holiday season business district foot patrol assignments were scheduled for Arlington Center, East Arlington and Arlington Heights business districts. Park and Walk programs activities were also scheduled as part of routine mobile patrol assignments. The business area foot patrol program was funded through a Community Policing grant from the Massachusetts Executive Office of Public Safety. In addition, in conjunction with the Middlesex County Sheriff's Department, eight public buildings and ten other owned properties had graffiti removed by high-pressure washing by members of the staff, who supervised trustees of that facility. Vandalism and community alcohol patrols in problem neighborhoods and parks were initiated with successful results. In several previously recorded high-call areas, a decrease in repeat calls was experienced within one month, with lasting results through the Summer months.

The Officer In Charge (OIC) of Operations, Captain Richard Kennefick, scheduled community information and input meetings with representatives of each neighborhood precinct. Input from those small, group meetings was valuable in planning, directing and assessing problems in specific areas and also in assessing neighborhood perception of police activity and performance. Phased foot patrols were initiated at various times, during weeknights and weekends in Menotomy Manor with the objective of reducing late-night activity by youths from outside the area. The program was funded by community policing monies and was coordinated by team efforts of the police, tenant's council and Arlington Housing Authority. Results indicate the program worked well to reduce malicious activity, disturbances and improve security and quality of life in the neighborhood. Several valuable partnerships were formed as a result.

As part of our community outreach, members of the Division participated in a Community Safety Fair at Spy Pond Field, through support of the East Arlington Good Neighbor Committee, Symmes Hospital and the Arlington Elks. A Kid-Care Identification program was conducted several times during the year with support from the Rotary Club of Arlington. Rounding out this objective, the police service held an open house and bicycle registration event at our Community Safety facility.



Sergeant James White and Officer Corey Rateau on duty at a police equipment table display at the Community Safety Fair at Spy Pond Field, June, 1996.

COMMUNITY SAFETY

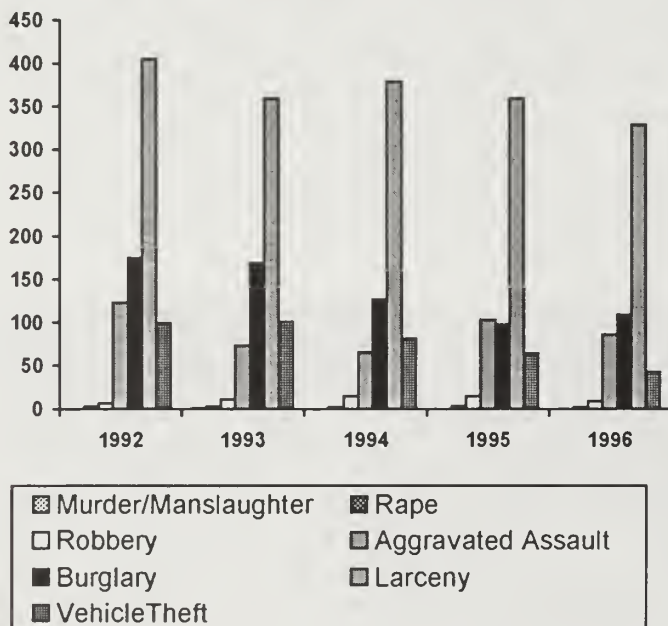
Crime - Traffic

Arlington continues to maintain low rate of Part I crime activity. In most categories, a reduction can be observed with the exception of burglary, which increased eleven percent (11%) over last year.

PART I CRIMES

	1992	1993	1994	1995	1996
Murder/	0	1	0	0	0
Manslaughter					
Rape	3	3	2	4	2
Robbery	7	11	15	15	9
Aggravated assault	123	73	65	103	86
Burglary	175	169	127	98	109
Larceny	405	359	379	359	328
Vehicle theft	99	101	81	64	43

PART I CRIMES 1992-1996



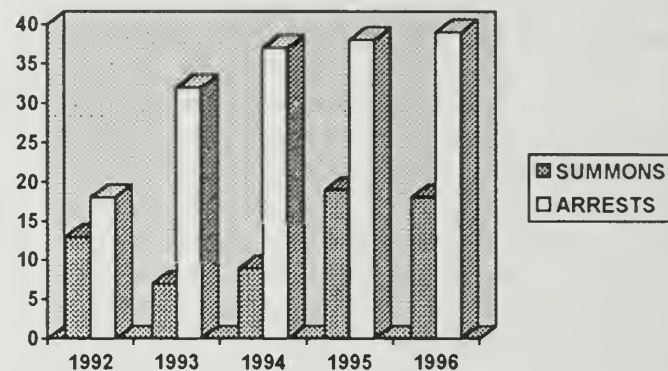
Juvenile Unit

The Juvenile Unit reports having experienced a gradual increase in Dispatched Patrol Contacts this past year. Court summons and arrest activity in the same reporting period have remained the same. These statistics demonstrate a growing youth exposure population and its interaction with the Patrol Force.

JUVENILE ACTIVITY

	1992	1993	1994	1995	1996
SUMMONS	13	7	9	19	18
ARRESTS	18	32	37	38	39
TOTAL	31	39	46	57	57

JUVENILE ACTIVITY



YEAR	1992	1993	1994	1995	1996
Patrol contacts	1,396	1,129	928	934	1,013

With the introduction of secure holding facilities at the Lawrence, Massachusetts, Boy's and Girl's Club, no juvenile under arrest for a violent crime, will be held in the approved juvenile holding area within the Community Safety Building in Arlington for more than six hours. This newest addition to the Division's policy and holding requirements insures that no arrested juveniles will be held on premise in opposition to Commonwealth and Federal guidelines on holding juveniles. Inspectors assigned to juvenile liaison and investigations review all cases pertaining to juveniles and individuals coming in contact with juveniles, maintain liaison with schools, courts and private social and referral agencies as well as legislative bodies responsible for enactment, enforcement and administration of youth matters. Inspector James Allen has maintained liaison with State and local agencies and contributed significant input on legislation and policy relative to care and custody of juveniles in detention.

Domestic Violence

During this past year, Inspector Joyce Wilson of the Domestic Violence Unit, has continued in her

COMMUNITY SAFETY

efforts to aid, educate and protect victims of Domestic Violence. More information being offered to the community on Domestic Violence, Battered Women, Counseling Referrals, Safety Plans, Battered Victim Treatment Centers, Shelters and Alcohol Treatment Programs. In February, a group named **First Step** was formed for women who have experienced and suffered from emotional and/or physical violence either currently or in their past. The goal of the group is to empower women to be in charge of their lives and not be controlled by a family member or significant other whom they love or have loved. The program stresses that in order to break this cycle of violence you need to take the **First Step!** In June, the Domestic Violence Unit participated in a Community Day, which was held at Spy Pond Field. Numerous pamphlets and booklets on domestic violence, rape and counseling services were made available to raise awareness of the public of all ages and educate everyone in our community. The event was successful and the post drew many positive comments and requests for a return in future events.

In October, Arlington's first emergency shelter program was under way after months of preparation and coordination with public and private community service agencies. The program was named **Pam's Program** in memory of Arlington resident Pamela Nigro Dunn, who lost her life in 1986 violently, as a result of domestic abuse. The domestic Violence Unit has worked with the League of Women Voters to initiate and publish a new pamphlet entitled "**Domestic Violence: A Crisis In Our Midst.**" This highly informative pamphlet is available in the lobby of the Community Safety Building on Mystic Street or by contacting Inspector Joyce Wilson (646-1000 Ext. 5032-3) Throughout the year, the unit has been a recipient of toys and teddy bears donated by local Girl Scout Troops. The toys have a documented beneficial impact on young children who have witnessed domestic violence in their homes or have been exposed to trauma as a result of witnessing or being involved in an accident. Inspector Wilson has continued to attend regular domestic violence conferences and workshops and collaborate with other police domestic violence units, court agencies and social services to ensure current expertise in this field. We believe that be continuous improvement in awareness and education, Arlington's citizens will continue to support the vision that "*There Is No Excuse For Abuse!*"

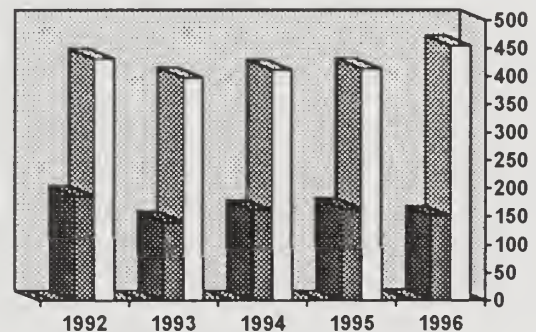
Traffic Enforcement and Selective Enforcement continued to add value to the overall

effort to improve safety within the town. A reimbursement grant of \$ 5,000, with matching funds was established for traffic enforcement patrols during high profile times and holidays to target Speeding, Seat Belts and Child Restraint violations and incidences of Operating Under The Influence (OUI) of Intoxicating Liquor. The first of these patrols was initiated during the New Year's Day weekend. This grant required ongoing enforcement performance in conjunction with the benchmark report of the Governor's Highway Safety Program, defining goals and objectives for 1996. This focus was on injury prevention, safety belt enforcement, speed reduction and OUI enforcement. The program resulted in the issuance of 781 vehicle citations and approximately one dozen arrests, during the forty-five spaced days of assignment.

MOTOR VEHICLE ACCIDENTS

	1992	1993	1994	1995	1996
Fatal	0	0	0	0	2
With injury	186	141	161	164	151
Without injury	432	398	412	414	455

MOTOR VEHICLE ACCIDENTS



INVESTIGATED BY POLICE

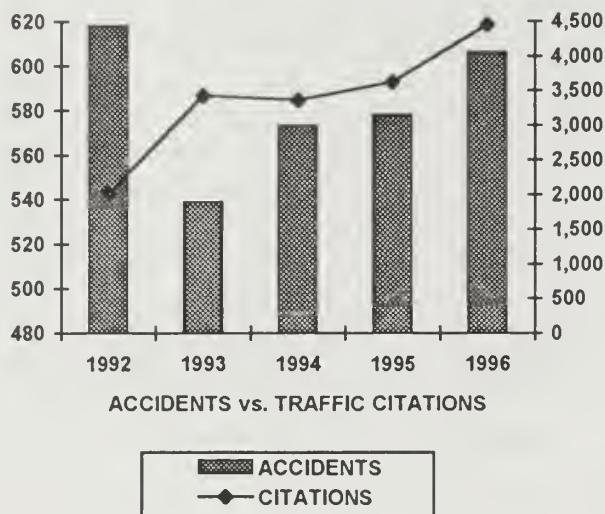
- FATAL (2 in 96)
- WITH INJURY
- WITHOUT INJURY

COMMUNITY SAFETY

TRAFFIC ENFORCEMENT

	1992	1993	1994	1995	1996
Accidents	618	539	573	578	606
Citations	2022	3427	3361	3623	4,449

TRAFFIC ENFORCEMENT



Safety

In 1996, pedestrian safety and child safety programs were a major concern of the Division. In November, the American Automobile Association awarded a Five-year Achievement Citation to the Town for pedestrian safety. Project Identification continued to provide parents with a set of fingerprints and a photo of their children for identification purposes in an emergency. Several safety events were held during the year, co-sponsored by the Rotary Club of Arlington (Kid-Care ID) and the Police Division. Safety Officer David McKenna has participated in many programs throughout the year, such as Town Day, Child Assault Prevention Program (CAPP), Project Alliance, Justice and Education in Collaboration for Youth, through the Office of the Middlesex County District Attorney and special assemblies sponsored by Students Against Driving Drunk (SADD). Advancing to 1997, the Safety Officer looks forward to supervising the Traffic Supervisors and meeting with School Superintendent Kathleen Donovan, principals and representatives from all of the Arlington community, to discuss how we can best help and work with the community in safety matters.

Awards, Recognition and Promotions

Sergeant Richard McLaughlin was promoted to Lieutenant and Officer Paul Conroy was promoted to Sergeant. Other officers received recognition for responding to and stabilizing a bomb call scene at a bank on Massachusetts Avenue. Sixteen officers received appreciation for work performed at the Community Safety Fair in May 1996. Officer Juliann Flaherty received a Divisional Letter of Recognition for her initiative in identifying and stopping a man wanted for armed robbery in Lexington, Mass. And for her later stop of a man which resulted in both motor vehicle and drug charges and confiscation of drugs and a substantial amount of cash money. Officers participating in Town Day activities received a letter of appreciation for their work performed.

FIRE SERVICES DIVISION

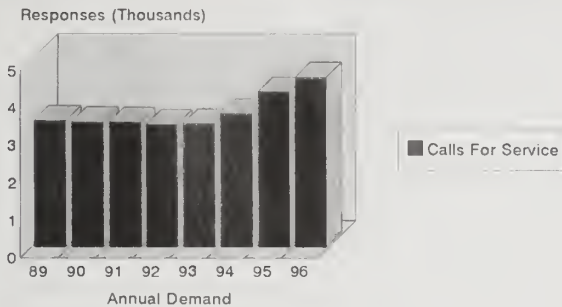
The Fire Services Division responded to 4,531 in 1996. This number increased by 390 incidents from the previous year. Over the past five years the number of incidents have increased each year. Of the 4,531 calls for assistance 1,717 were related to medical/rescue; the remainder of the incidents are shown in the accompanying chart.

Structure Fires and Smoke Scares	244
Vehicle Fires	32
Engine Medical Calls	2,229
Outside Fires	107
Pressure Explosions	9
Assist Party	52
Hazardous Conditions	218
Lockouts	115
Water Removal	111
Mutual Aid	62
False Calls	125
System Malfunction	373
Misc. Service Calls	929
Estimated Structure fire Loss	\$1,791,260
Estimated Vehicle Fire Loss	\$85,810

Not included in the total number of requests for assistance were the many calls received during the declared disaster in October.

Fire Services Division

Calls For Service
1989 - 1996



Fire Service Personnel have many responsibilities other than fire suppression such as; fire prevention and code enforcement, emergency medical services, training for emergencies and assisting the public with other emergencies. This past year another factor that has tested the dedication, hard work and courage of Fire Service personnel was the weather. With over eleven major snow storms, Fire Personnel were very busy. A Presidential Declaration was declared because of a rain disaster that effected five counties. Because of the magnitude of the disaster it was required for the first time in the history of Emergency Management in this State that the National Director of FEMA come to the affected area at the request of the President, to view the serious impact of the disaster. Added to this were multiple alarm fires, and a bus accident on Mystic Street that required the evacuation of eleven people.

In 1996 the Fire Services noted it's twenty-fifth year of Fire Rescue transport service to the Town. From it's humble inception of basic first aid training it has progressively advanced from first responder training, emergency medical technician level, to it's present level, interfacing with advance life support personnel administrating defibrillation, epi-pen injections, air way management and mandatory training. The Fire Rescue has advanced tremendously not only in patient care in the rescue but, to which hospitals or trauma centers we can transport to.

During this twenty-five year period the Fire Rescue has responded to over 60,000 calls for medical intervention. During that time period, the Town has purchased five rescue vehicles and, because of patient transport, they have generated a substantial amount of revenue for the Town's General Fund. The members of the Fire Services

Division are proud to be able to offer such a valuable service to the Town.

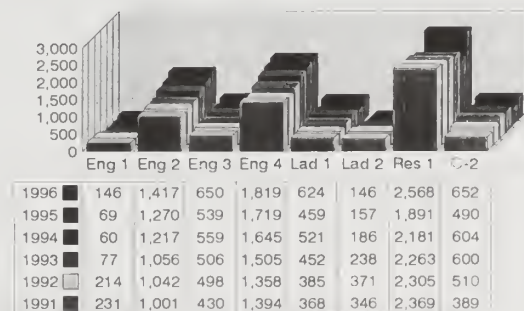


The Fire Services has and will continue, to have a pro-active involvement in the community. During 1996 the Fire Services had been involved with a Home Show, Town Day, Fire Department Open House, School Fire Prevention Program, Symmes Hospital Drill, Inspections and a Joint Fire and Police Safety Fair. The Fire Services will continue to make ourselves available to educate residents and school children in fire prevention. Through the State S.A.F.E. Grant award of \$5,000 and the purchase of a Safe House trailer from Metro Fire, the Fire Services Division feels that next year's school program will be the best one yet.

The following chart is a summary of unit use for the past six years.

SUMMARY OF UNIT USE

JAN THRU DEC



Fire Prevention

Simply defined, fire prevention is preventing the outbreak of fires in a community and to minimize the danger to persons and damage to property caused by fires that do occur. The Fire Department is legally required to enforce the provisions of Commonwealth of Massachusetts Regulations (CMR) Chapter 527 and the laws contained in Massachusetts General Law Chapter 148. Inspectors

COMMUNITY SAFETY

must know the regulations they are enforcing and how to apply the regulations to situations in the community. Just as firefighters are sent to the Massachusetts Firefighting Academy to learn the principals of suppression, fire prevention personnel go to classes to learn the ins and outs of the regulations. Arlington's fire prevention officer, Deputy Chief Richard Maimone, successfully completed the requirements as a Certified Fire Inspector this past spring. Inspectors must know the regulations they are enforcing and they must know how to apply the regulations to situations in the community. They must communicate information about plan weaknesses or violations and perform follow-up inspections.

This year one fourth of the Town's commercial properties were inspected by fire department personnel on an in-service basis. The inspections consisted of a seven page report which included information about occupancy/ownership, building design and special features, building dimensions, locations of utility shutoffs and a list of emergency phone numbers. During the inspections any hazards found were corrected by follow-up inspections. This information will be entered into the department's computer data base when it becomes available later next year. The long range plan is to complete one fourth of these properties each year until all properties are inspected. At the end of the four year schedule the properties will again be inspected to compare and update information for the data base. In addition to the commercial properties, all public schools were inspected after a revision of the department's fire prevention rules and regulations for all school buildings went into effect. Next year all private and parochial schools will be inspected along with all occupancies within school buildings.

Once again, inspections were conducted for proper placement and operation of smoke detectors on all residential properties which were sold or re-financed. Under Massachusetts General Law, Chapter 26F, all buildings must be equipped by the seller with approved smoke detectors upon sale or transfer of ownership. This statute took effect on January 1, 1982 in the midst of the real estate boom in the 1980's. While many owners had not installed detectors to protect themselves they did install these devices to sell their property therefore assuring that the new owners were then protected by an early warning device. The importance of smoke detectors can not be overly stressed. Unfortunately, too often, they are not tested. This has resulted in needless deaths and injury because of either a

dead battery or no battery at all. The National Fire Protection Association and the fire department recommend testing your smoke detectors monthly and as a simple reminder - when you change your clocks-change your batteries. This year the Fire Prevention Week slogan was **"Let's Hear it for Fire Safety, Test Your Detectors"**.

During fire prevention week all second grade school children received information about fire safety from the fire prevention officer. They were instructed on the dangers of playing with matches, what to do if clothing is on fire, the importance of smoke detectors and how to plan for an emergency "escape plan". All participants received Junior Fire Fighter badges, rulers and safety brochures. Also, during Fire Prevention Week which is the second week in October, the fire department hosted its second "Open House". It was held at the headquarters station and was sponsored by Papa Gino's. There was a great turnout with over 600 citizens in attendance. Papa Gino provided free pizza and the firefighters gave demonstrations on CPR. Children were taught the "STOP-DROP-ROLL" technique in case their clothes catch fire. We hope to continue the community event again next year.

Fire safety education is the key to preventing fire related deaths and injury. This year our department received a five thousand dollar grant for the Student Awareness of Fire Education or S.A.F.E program which was initiated in 1995. Because smoking materials continue to be the leading cause of fire deaths statewide and nationally, the Legislature appropriated \$1.25 million from the cigarette tax revenue to fund public fire education grants. This grant will provide us with funding to educate our children about the dangers associated with fire, particularly fires caused by smoking. This program will be available to all Arlington school children in grades K-6.

This year 951 permits were issued by the Fire Prevention Division. The money received from these permits totaled \$19,698.00. The Fire Rescue generated \$176,681. Both collections are added to the Town's General Fund.

Training Division

Arlington's firefighters do far more than fight fires. All are trained in emergency first aid, known as first responders, and most are trained to the Emergency Medical Technician (EMT) level. Because of this, the Arlington Fire Department's response to a medical emergency is among the best in the Boston

Metro area. Arlington firefighters are also trained to deal with chemical or hazardous materials emergencies. They could range from a household carbon monoxide call, to a call for a leaking propane truck. They may be called to rescue a child locked in a bathroom, extricate people from elevators or from a wrecked automobile. Firefighters must be trained to use equipment, techniques, or tactics that may not be needed for months, or years, at a time. When called upon to use them, however, they must be proficient in their applications. Knowledge of the basics of chemistry, electricity, and building construction are essential. A comprehensive training program is the way that Arlington Firefighters are kept efficient in all levels of emergency response.

The 1996 training year began in January with a four hour program on carbon monoxide. Carbon monoxide is the leading cause of accidental poisoning in the United States. The chemical properties of this poisonous gas were discussed, followed by the signs, symptoms, and treatment of carbon monoxide poisoning. The two types of household CO detectors, biomimetic and photo-electric, were explained. Much of the program was devoted to the AFD's standard operating guideline to responding to carbon monoxide emergencies.

Training in the donning, doffing, and use of self-contained breathing apparatus (SCBA) was given during February and March. The use of modern SCBA allow firefighters to enter faster and deeper into burning buildings precipitating quicker rescues and a more aggressive interior attacks, leading to more property conservation. With the use of more synthetic materials in building products, SCBA protect firefighters from ingestion of hazardous products of combustion. Constant training in SCBA make their use second nature to Arlington firefighters.

Company drills remain the backbone of Arlington Fire Department training program. These drills are done on a daily basis throughout the year and are given by company officers to their own crews. This training is usually of a smaller scale and is more specific to their type of company, Engine, Ladder or Rescue/Medical.

Training in the use of the engine company deck guns was conducted during the spring. The deck gun is used when large volumes of water are needed on a fire. The apparatus is fixed to the top of the engine companies, but can be taken off and moved for remote operations. Coordination among the company members is vital to the effective use of

the deck gun. This coordination results from effective training.

The biggest and most elaborate training of 1996 was on fighting fires in high rise buildings. This course consisted of four hours of classroom training followed by a simulated fire in a high rise. The owners and tenants of the Kentwood Condominium were kind enough to allow the fire department to use their building for this purpose. Using a smoke machine, the 9th floor and rooftop elevator room were charged with smoke. The department responded and operated as if it were a real incident. The Incident Command System was put in operation and used throughout the incident. Hoselines were stretched and a search and rescue operation went into effect. Being able to use the Kentwood allowed realistic and effective training. Over the past few years the department has fought several serious fires on upper levels of buildings. This training will make the next high-rise incident to go smoother and safer.

The AFD training officer, Captain Allan McEwen, attended a structural firefighting seminar given by the New York City Fire Department in the fall. This two day course covered all the major aspects of structural firefighting including engine company, ladder company, and rescue operations. Meeting firefighters from around the country and exchanging information with them was invaluable.

Firefighter Bernard Ryan completed the 160 hour hazardous materials technician course at the Massachusetts Firefighting Academy. He was then appointed to The Metro District Haz-Mat Support team. This team responds to haz-mat incidents in the 34 member cities and towns in the Boston metro area.

The Arlington Fire Department training division anticipates another busy year in 1997. In addition to the essential training done every year, a 12 hour course on building construction for fire suppression forces will be given.

Recognition

The Fire Services was saddened by the death of our active member Thomas Fjeld. Firefighter Fjeld had over twenty-six years of active duty with the Fire Services.

COMMUNITY SAFETY

INSPECTION DIVISION

The Inspections Division of the Department of Community Safety has the responsibility for the enforcement of the Massachusetts State Building Codes and the Town of Arlington Zoning Bylaws. The Division's responsibilities include the inspection of all buildings, construction, and renovations.

The Inspections Division issued 2,331 permits of which 666 were building permits, 448 plumbing permits, 577 gas permits, and 640 electrical permits in 1996. For each permit issued, one or more inspections are required by the appropriate inspector. The building permits issued total \$18,716,600 in construction cost. The fees collected for issuing said permits totaled \$145,749.00. The staff of Inspections Division consists of the Inspector of Buildings, the Inspector of Wires/ Local Building Inspector, the Inspector of Plumbing/ Gasfitting/Local Building Inspector, and a Principal Clerk. In addition to the usual department work, the division continues to serve in its advisory capacity to assist citizens, boards, commissions, and other Town Departments.

Auxiliary Fire/Local Mass Emergency Management Agency

Nineteen ninety-six has tested the resolve of volunteer services. During the major storms and the disaster, volunteers spent many hours assisting emergency personnel. Their professional commitment to the Fire Services and the Town do not go unnoticed and are deeply appreciated by the Fire Services Division. In addition to their assistance during emergencies, local volunteers have given many volunteer hours on the bike path, Town Day, parades, and many town events.

PLANNING AND COMMUNITY DEVELOPMENT/ ARLINGTON REDEVELOPMENT BOARD

The Arlington Redevelopment Board is pleased to submit its annual report to the town. The board was created by a special act of the legislature in September, 1971, following an affirmative vote of the Annual Town Meeting. Two years earlier, the Department of Planning and Community Development was created by the Town Manager. The goal of the Town Manager and the Town Meeting, supported by the home rule petition adopted by the state legislature, was to create a board and department that would centralize planning and development, given the desire that the town remain an attractive, livable, residential community. Since its creation, the board with the assistance of the department, has focused its efforts on the improvement and expansion of the existing business districts along Massachusetts Avenue in the Mill Brook Valley. Concurrently, the board has worked to protect the quality-of-life throughout the town, recognizing that Arlington has been and will continue to be a predominantly residential community, and new nonresidential development should not adversely impact that asset.

The Redevelopment Board, as the town's planning board, is responsible for zoning, comprehensive planning, and land use development. The board spends considerable time functioning as a Special Permit Granting Authority in the administration of the town's environmental design review process that was enacted by Town Meeting in 1975 to ensure that major developments were properly reviewed. The board has the power to undertake specific redevelopment projects as a Chapter 121(b) Urban Renewal Operating Agency. To date, the board has exercised this authority only once, with the approval of the Town Meeting, as it undertook some major historic preservation projects in Arlington Center.

Four members of the board are appointed to staggered three-year terms by the Town Manager, subject to the approval of the Board of Selectmen. The fifth member is appointed by the Secretary of the State Office of Communities and Development. Currently, two members of the board also serve as elected members of the Arlington Town Meeting. All members must be residents of the town and serve without compensation.

The Department of Planning and Community Development is staffed by three full-time professional planners and a support staff of two. The

director serves as secretary ex officio to the board. This is a unique arrangement in Massachusetts, since Arlington was the first town to create a joint planning board and redevelopment authority. This arrangement has provided the town with centralized planning and development and has resulted in considerable savings in the administration and operation of our planning and development programs. The director is appointed by the Town Manager as the Director of Planning and Community Development. In addition, he is responsible to the Town Manager and the Board of Selectmen for the administration of the Federal Community Development Block Grant Program. He also serves as executive director of the Menotomy Weatherization Program. This program receives state and federal funds to provide weatherization assistance to Arlington and the towns of Belmont, Lexington, and Watertown, and the cities of Waltham and Cambridge. During the last fifteen years, almost 5,000 dwelling units have been weatherized. The director also represents Arlington as a board member of the Northwest Consortium, a group of seven communities, including Arlington, Medford, Malden, Everett, Chelsea, Revere, and Melrose, which receives Federal Housing Assistance funds.

During 1996 the board and the department focused their energies in three major planning areas. The first, the replanning efforts at the Reed's Brook site; second, implementation of the open space plan; and, third, implementation of the Arlington Business Community (ABC) study.

In 1992, the Annual Town Meeting requested the board study the implications of the possible public acquisition of the former Summer Street landfill known as Reed's Brook. This parcel had been used as a landfill by the town between 1959 and 1969, under a lease arrangement with fourteen different owners. The land was a mixture of moist farmland, meandering brooks, and swamps. In some places, the underlying peat was forty feet deep. It had been the subject of flooding over the years. The town administration proposed to the owners that the peat be removed and the land be filled with trash and covered as part of a sanitary landfill reclamation project. This technique had been used elsewhere in town. The town also agreed to install a drainage system to alleviate the flooding conditions.

Following the closure of the landfill in 1969, the land lay fallow until the mid 80's. At that time, it was assembled by a private developer and rezoned by the Town Meeting to permit a 260 unit

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condominium development. The local boards and commissions issued the necessary permits, and the State Department of Environmental Protection approved a closure plan. Unfortunately, the real estate market collapsed, and the project did not proceed. In 1993, after the failure of the developer and the bank that financed him, the Town Meeting authorized the board to proceed to acquire the site from the Federal Deposit Insurance Corporation. The vote of the Town Meeting was specific and stated in part as follows: "...if said property is acquired that jurisdiction thereof be placed under the control of the Redevelopment Board on a temporary basis and shall reside therein until otherwise voted by the Town." During 1994, the Board acquired an eight million dollar note from the FDIC for \$10,000. On March 15, 1995, the board, as holder of the note, foreclosed and acquired the property. The board has been proceeding with a plan in conjunction with the State Department of Environmental Protection (DEP) to remediate the flooding conditions at the site. During August and December, the board convened major public meetings attended by over one hundred people to review the preliminary findings of the Comprehensive Site Assessment required by DEP. The study which has since been reviewed and approved by DEP showed that there were inconsequential hazardous materials on the site which could be easily remediated. The board is now working with DEP to develop the appropriate drainage plan and closure plan for the site. The Board will return to the Town Meeting in the spring of 1997 with a recommended reuse plan and a request for funds to remediate and improve the site. To date, through extensive public participation, the overwhelming support has been for recreation and open space uses; the feeling being that these uses are far more valuable to the Town of Arlington than seeing the site developed for private tax-producing purposes.

During the year the board acted as a special permit granting authority and reviewed a major development proposal for a former MBTA parking lot between Paul Revere Road and Massachusetts Avenue in Arlington Heights. This site has been acquired through a public bid process by a private developer, and the plans will be finally approved in 1997; thus, returning this piece of property to the tax rolls of the town for the first time in over one hundred years.

The board continues to be landlord for approximately 200,000 square feet of surplus building space in the town. All buildings return

income to the town and are fully occupied with a variety of tenants who provide much needed services to the residents. The board's efforts have resulted in a highly successful community art center at the former Gibbs Junior High School, numerous daycare centers, a multipurpose senior center and an adult day health center. The board has maintained rent levels that are consistent with their fiduciary responsibility, and with the board's desire to provide services to our residents that can no longer be provided by town government.

The Director of Planning and Community Development also represents the town on several regional agencies. The director has been a twenty-three year member of the Metropolitan Area Planning Council, the regional planning agency that represents 101 cities and towns in Metropolitan Boston; the director has been a member of its executive committee for fifteen years and served as Council President for two years. The Metropolitan Area Planning Council provides a regional perspective to such areas as land use, economic development, housing, transportation and environmental quality. In addition, the director represents the town on the Joint Regional Transportation Committee, which focuses on transportation planning issues in Metropolitan Boston. The director has represented Arlington for twenty-three years and served as its chairman in 1983. Finally, the director also serves on the Governor's Statewide Bicycle Advisory Board.

At the Annual Town Meeting of 1996, the Redevelopment Board and the department presented the Town Meeting with two major studies for review and approval. The two-year effort to study and make recommendations for the Massachusetts Avenue Corridor in a study known as the Arlington Business Community Study (ABC) was presented to the Town Meeting in May of 1996. The Town Meeting endorsed the study and adopted a five point action plan which outlines the steps to be followed to implement the recommendations of the study. This represents the first time in the history of planning in Arlington that the Town Meeting has been asked to accept a plan and adopt an action strategy for its implementation. The board and many other boards and commissions have been working together during 1996 to carry out the strategies. The focus for business improvements was selected to be Arlington Heights and major activities were planned in 1996 for implementation in 1997. The efforts of the town were rewarded by its planning peers when it received a New England Regional Award of the American Planning

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Association for the outstanding comprehensive planning effort of the year.

The board and the department also took the Open Space Plan to the Town Meeting for review and approval. Once again, this is the first time that such a plan had been taken to the governing body in Arlington; in fact, we were informed by state officials who reviewed the plan, it is rare that open space plans are presented to Town Meeting for action. Once again, the Town Meeting endorsed the concepts in the plan including the creation of a new Open Space Plan Committee to coordinate all open space activities in Arlington. The committee is made up of representatives of the various boards and commissions involved in open space and has been meeting regularly to coordinate its efforts. The state reviewing agency also informed the town that its open space study was the finest in house non consultant study it had ever seen.

The efforts of the Department of Planning and Community Development and the Redevelopment Board require us to listen and understand the concerns of all the town's residents. Citizen involvement and participation are crucial. The board and the department require and need input from other town officials; Board of Selectmen, Town Manager, School Committee, Finance Committee, Town Meeting members and other department heads, commissions, and citizens. The department and the board take pride in their ability to explain complex issues relating to land use and development in the future of the town. We welcome citizen input and hope that as questions arise you will feel free to call the department with your questions and concerns. If it appears that further discussions at a public session are necessary, arrangements can be made for those discussions at the regularly scheduled Redevelopment Board meetings. The department and the board welcome the opportunity to serve you, the residents of the Town of Arlington.

ZONING BOARD OF APPEALS

In 1996, the Zoning Board of Appeals heard and rendered decisions on forty-one petitions as prescribed in Massachusetts General Laws, Chapter 40A, The Zoning Act, and, also, further clarified by the Town's Zoning By-Law.

Because members of the Board felt it was necessary to acquire more information regarding petitions submitted for the Board's attention, it has been necessary to have twenty-nine hearings continued for additional sessions. The petitions

heard by the Board include variances, special permits, appeals of zoning decisions as well as interpretations of the Zoning By-Laws.

The Zoning Board of Appeals has three members and two associate members appointed by the Board of Selectmen. The associate members attend hearings when a member, or members, cannot sit for a particular hearing. All hearings are open to the public and are usually held on the second and fourth Tuesdays of the month in the Department of Public Works Assembly Hall, Second Floor, at 51 Grove Street with occasional exceptions to this schedule. All hearings are advertised in The Arlington Advocate for two consecutive weeks and posted on the Town Clerk's Bulletin Board at least three weeks before the hearing date. The Rules and Regulations of the Zoning Board of Appeals are on file in the Office of the Town Clerk and in the Zoning Board of Appeals' office at 51 Grove Street.

Petitions heard by the Zoning Board of Appeals - 1996

	<u>Granted</u>	<u>Denied</u>	<u>Withdrawn</u>	<u>In process</u>
Petitions for Variance	2	1	1	-
Applications - Special Permits	32	2	2	-
Variance/Special Permits	1	-	-	-
Totals	35	3	3	-

Total petitions filed with Town Clerk - 41

Hearings continued by Board while in session - 29

ARLINGTON HOUSING AUTHORITY

As an independent and quasi-municipal agency, the Arlington Housing Authority is charged by statute with providing safe and affordable housing for eligible persons. The current members of the Arlington Housing Authority Board of Commissioners are: Chairman James K. Ferraro, Vice-Chairman Thomas Yewcic, Treasurer John F. Cusack, Assistant Treasurer John J. Griffin, and Freeland K. Abbott. Mr. Ferraro, the State Appointee to the Board of Commissioners, was reappointed for another five year term to the Board.

The Housing Authority is funded solely by the state and federal governments. Properties owned by the authority are exempt from local property taxes, yet in 1996 the authority paid to the town \$6,985.00 in lieu of taxes, which is the maximum the agency is allowed by state statute.

The housing programs offered by the Authority provide either direct housing in

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government-owned developments or subsidized housing in privately-owned dwellings. The Arlington Housing Authority manages 1,146 housing units, of which: 522 units are available for elderly and/or handicapped residents, 176 units are designated for family housing, and 448 vouchers and certificates assist participants to live in privately-owned dwellings throughout the community.

Elderly and handicapped housing units are found in five modern developments: the Robert Hauser Memorial Building, Drake Village, Chestnut Manor, Winslow Towers, and Gerald J. Cusack Terrace. Each development has its own Tenant Association elected by the tenants, creating a self-governing community. Tenant associations sponsor a variety of events throughout the year to fund their programs.

Menotomy Manor, a family housing development located in East Arlington, offers 176 units of housing in both duplex and multi-unit buildings. Menotomy Manor is conveniently located, a short distance from: the Thompson Public Elementary School, North Union Street Playground, and is handy to public transportation. Their tenant association, through the cooperation of the Housing Authority and local businesses, sponsored a very impressive neighborhood cookout in the fall. At the event, officials of the Arlington Police Department were recognized for their cooperation, support, and safety initiatives during the year.

The Housing Authority administers 422 Section 8 vouchers and certificates, and 26 Massachusetts Rental Vouchers. These certificates and vouchers allow qualified recipients to reside in private housing throughout the community. The Housing Authority also sponsors a residential home for 13 developmentally disabled adults in cooperation with area mental health agencies.

The Arlington Housing Authority continued to offer its newest program, the Family Self Sufficiency Program (FSS). This Federal HUD program, is geared towards helping families who are in the Section 8 Program become financially self-sufficient by receiving support, self-improvement and career planning assistance.

In 1996, the Authority completed its upgrade of the sprinkler and fire alarm systems at Winslow Towers. The system will provide more efficient sprinklers in apartments and common areas as well as a new fire alarm system which will greatly enhance the safety of all occupants of the building. Additionally, Menotomy Manor tenants were pleased with the new stoves installed in their development in early December.

Representatives from the Authority, Arlington School Department and the Town's Human Services Department worked together to complete the pilot year of the "Partners in Excellence Program". The program offers fifth and sixth grade students of the Thompson Elementary School district homework and tutorial assistance two evenings per week between November and March. National Honor Society students and volunteers from Arlington High School provided the peer involvement for this program. We thank all the student volunteers, parents, school officials, and selectmen for their dedication and support of this pilot program as well as their commitment in continuing the program for a second year.

Ms. Ruth Cleaves, a resident of Winslow Towers for many years, was honored by a special luncheon in May, put together by her many friends and neighbors on the occasion of her one hundred and third birthday. Local officials were on hand to present proclamations to her from the Town of Arlington and the Commonwealth of Massachusetts Senate.

The Arlington Housing Authority would like to recognize all its dedicated employees for their efforts over the past year.



Arlington Housing Authority: Seated, James Ferraro, Chairman, Standing (l to r) Freeland Abbott, John Griffin, John Cusack, and Thomas Yewcic.

Vision 2020

Created by a group of elected and appointed officials in 1990, Vision 2020 provides a forum for both long and short range planning in the Town. With an appreciation of Arlington's past, townspeople, town leadership and town employees together address issues that are important to Arlington's future.

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The work of Vision 2020 is supported by a federal grant and monitored and administered by the Vision 2020 Standing Committee. The Standing Committee, established by Town Meeting in 1992, follows the original Steering Committee of 1990-1992 which launched the Vision 2020 project.

The Standing Committee ensures that important issues are discussed, studied and resolved in as timely a manner as possible, and that this discussion is open, creative, strategic, collaborative and fact-based.

Goals, generated through the Vision 2020 process and a Town Bylaw since 1993 which the Town must consider as it conducts its business, form the basis for the work of 2020 and the outreach to the community for participation.

Task groups form around each goal and with the Standing Committee develop strategies that would support and achieve these goals for the Town. The Standing committee includes the Town Manager, the Superintendent of Schools, the Town Moderator, the Director of Planning and Community Development; representatives from the Board of Selectmen, the School Committee, the Finance Committee, and the Redevelopment Board; two Town Meeting Members; two residents, one each selected by the School Committee and the Selectmen; a high school student; and a representative of each of the Task Groups--Business, Communication, Community and Citizen Service, Culture and Recreation, Diversity, Education, Environment, Fiscal Resources and Governance.

Vision 2020 achievements in 1996 include:

- Producing *Settling In, An Introductory Guide to Arlington*, an informative booklet of welcome and information for newcomers; Developed through the Governance Task Group, copies of *Settling In* are available at Town offices, Robbins Library, schools and realtors.
- Providing discussion and backup materials for the School's Infrastructure Program with an explanation of the Project to Date to all households in the *Vision 2020 Report to the Community* accompanying the Census mailing; and to the Town Meeting process for analysis of the funding on the Ottoson building project;
- Continuing the Profiles in Diversity Program in collaboration with the School Department and publication in *The Arlington Advocate*.

Participating in the Arlington Business Community Study, the Open Space and Recreation Study, and the School's Strategic Planning Process; and Renewing interest in the study of Spy Pond and producing A *Spy Pond Primer* for distribution at Town Day and the census insert *What's Waiting Under the Ice at Spy Pond*.



Vision 2020 Steering Committee: Seated (l to r) Sherry Miller, Jane Howard, Alan McClennen, Jr., and Linda Olsen. Standing (l to r): Nora Mann, Lauren MacKenzie, Jonathan Vogan, Peter Manning, Tom Rawson, Allen Reedy, and William Hartigan.

Inquiries from other towns and business associations about creating a process like Arlington's Vision 2020 have come from Belmont, Brookline, Natick and Sudbury this year. In addition, graduate students from many area schools consult with 2020 on methods for involving the community with government in partnership to resolve common issues.

During 1997, Vision 2020 hopes to develop a proposal for an annual State of the Town address by the Board of Selectmen, research both the Town's financial entities and governmental committees to assess their long term planning strengths, improve communication between Town government and Arlingtonians, continue to present the Annual Warrant Review, support minority hiring in the Town, collaborate with and reach out to townspeople and groups for participation in and suggestions for the 2020 process, and to support its goals and ongoing activities.

Vision 2020 is grateful to the more than 3500 Arlingtonians who have participated in and continue to contribute to this community-wide effort to help ready Arlington for its future. Vision 2020 Standing Committee members and Task Group Chairs during 1996 were Michael Angotti, Eugene

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Benson, Sr. Elizabeth Cawley, C.S.J., Kathleen Donovan, Gail DuBois, Sidney Feinleib, John FitzMaurice, Stephen Gilligan, Karsten Hartel, William Hartigan, Jane Howard, Ann Kegel, Peter Manning, Donald Marquis, Alan McClennen, Jr., Lauren MacKenzie, Sherry Miller, Linda Olsen, Angela Olszewski, Thomas Rawson, Allen Reedy, Loretta Saint-Louis, William Shea, Edward Starr, Miriam Stein, Martin Thrope, Jonathan Vogan, Patricia Watson, William Winder, and John L. Worden III.

METROPOLITAN AREA PLANNING COUNCIL

Metropolitan Area Planning Council's (MAPC) list of activities and accomplishments for 1996 is a long and varied one. The agency is completing one of its most productive years with both staff and council members continuing to work hard to keep up with the opportunities and challenges as they are presented.

Perhaps the single most notable achievement in 1996 was the successful restructuring of the Metropolitan Planning Organization (MPO). The MPO which has been composed of six agencies (four state agencies plus the MBTA Advisory Board and MAPC) is responsible for allocating financial resources from the federal government to various transportation projects in the metropolitan region. MAPC has argued for years that the organization needed to be changed in order to have better representation by local communities. When a 1995 federal review of the organization found substantial deficiencies in the existing process, the agency played a major leadership role in working with the other five MPO members to design the new organization. In addition to the existing members, the new MPO will include the City of Boston, the Turnpike Authority and three cities and three towns. The new agreement also provides that at least \$40,000,000 will be made available for local highway projects in the MAPC region. The community representatives to the MPO will have the decision making power for how that money is to be spent.

Elections to fill the six new community positions will take place in early 1997 at a MAPC Council meeting. Candidates must obtain the nomination of the CEOs from five communities to be on the ballot. With the exception of the Inner Core subregion, no subregion may have more than one community on the MPO. Local communities now have a voice and a vote in this important transportation process.

MAPC's GIS Lab has continued to grow and provide new services to its communities. The staff conducted a series of eight workshops on GIS data automation. The focus of the workshops was on assessor map automation. In addition to working on defining policy areas for MetroPlan 2000, the staff is also putting together a map of existing and potential bike paths throughout the MAPC region.

The agency continues to produce the Planner's Exchange series. This year there were two reports: "Community Reuses of Failed Septic Systems" and "Development Guides."

Among the several hundred meetings that the agency sponsors each year, there were several of particular note. MAPC brought in a noted national authority on Transit Oriented Development (TOD). As a result of that meeting, the agency has formed a TOD advisory committee that will be working to encourage more concentrated development throughout the region. Another of these special meetings was an informational session on the Governor's Executive Order 384 which provided for the sunseting of state regulations after a review process to determine which regulations were determined to be outdated or obsolete.

The agency continued its affiliation with the Challenge to Leadership program. This program sponsors a forum every fall for business, educational, religious, labor and government leaders to explore civic issues. The forum for this year was "Youth and Jobs in the 21st Century: Is Massachusetts Ready for the New Millennium?"

Another in the series of MAPC sponsored Community Dialogues was presented. The focus was also on job training. MIT, Umass, the Federal Reserve Bank of Boston and Boston Edison were partners with the agency for this event.

MAPC's efforts in the legislative arena continued to be productive. Many of the agency's priority legislation were passed into law. The agency also continued to work with the Massachusetts Audubon Society to draft legislation which will serve to coordinate and streamline the participation of federal, state, regional and municipal agencies in a statewide land information system institution utilizing Geographic Information Systems (GIS). On the federal level MAPC began working with other organizations across the country on the process of reauthorizing the Intermodal Surface Transportation Efficiency Act (ISTEA).

Planning continues on the Inner Circumferential Project and the North and South Rail Link. MAPC is active in both of these projects. The agency also continues to expand its help to

communities on a diversity of transportation projects such as the Enhancement Grant Program and Transportation Demand Management Grant Program.

The eight subregions of the agency also continued working on their numerous projects. Several documents were produced this year as part of the Subregional Special Project program. Among those reports of region-wide interest are: "The MAPC Grant Source," "Revitalizing Inner Core Commercial Areas and Squares" and "Environmental Tourism Strategies for the North Shore." Copies of these reports are available at the agency.

Arlington is a member of MAPC's Inner Core subregion. This group meets monthly to discuss and work on issues of mutual concern to the 23 municipalities that are members. Transportation issues are always of concern and this past year the group heard presentations on a number of regional proposals particularly the vision for the inner circumferential transit proposal. Additionally, special speakers provided information on: how communities can work the "Big Box" retailers, how to prepare a municipal open space plan, how to handle proposals for the location of cellular towers in communities, how to establish Business Improvement Districts, the implications for communities due to the new Rivers Protection Act, understanding the differences between appropriations versus capital bond authorizations, and the potential for an inter-local and/or regional GIS program.

The group also held a number of round table discussions on such topics as assisted living and dealing with design and traffic impacts in locating retail and service franchises.

MAPC reviewed Arlington's open space plan. Staff also responded to local requests for information regarding bicycle planning and open space zoning. Additionally the agency invited community leaders to participate in discussions of urban truck routing issues. The discussion focused on the impacts of trucks on urban and residential neighborhoods, truck exclusions from some regional roads and cargo prohibitions in tunnels. The goal of the project is to resolve any problem issues and at the same time support continued economic development in the region.

LEGISLATIVE

TOWN MEETING

TOWN MODERATOR

Arlington's legislature, the Town Meeting, faced an unusually short agenda of 64 articles in the combined Annual and Special Meetings in the spring of 1996. There were ten sessions. This was the 75th anniversary of representative Town Meeting in Arlington. Prior to 1921, the Town had open meetings, as is still the practice in the majority of Massachusetts municipalities.

Perhaps the action with the most long term effect was the adoption of a complete recodification of the local By Laws (Article 24). The new By Laws have a structure organized by various related subjects, replacing the haphazard and disorganized version of the past. Additionally, Town Meeting voted a resolution which, in effect, compelled the Selectmen to allocate \$70,000 of Community Development Block Grant Funds to de-leading Menotomy Manor apartments (Article 25).

Efforts to improve the physical environment of the community included adoption of the Arlington Business Community Study (Article 8) and of the Open Space Report (Article 13). Once again, the idea of self-service gasoline stations was rejected (Article 20).

Zoning issues were vigorously debated. Under Article 14, the Meeting changed the zoning of a bankrupt nursing home on Wellington Street to R-4 and to transfer the property to the Town for subsequent disposition by the Redevelopment Board in a public hearing process (subsequent events resulted in the Town never acquiring the property.). A neighborhood group successfully resisted efforts to expand a commercial area into residential Paul Revere Road (Article 6).

After many years of dissatisfaction with the rising budget of the Minuteman Regional Vocational School, the Finance Committee, coordinating with Finance Committees in other towns, persuaded the Meeting to reduce the requested appropriation by \$100,000 (Article 41). Minuteman was thus compelled to adopt a new, lower budget.

Other financially related issues were resolved with the unprecedented unanimous adoption of the omnibus budget (Article 39) and the capital budget (Article 40). A revised NESWC agreement was also approved, after debate and amendments, which is supposed to limit the increase in the Town's solid waste disposal costs (Article 38).

In the Special Meeting, revisions were made to the previous year's votes, so that the conversion of the Ottoson Middle School to a Middle School could go forward (Special, Articles 1 and 2).

The traditions of Town Meeting include the singing of the national anthem and an invocation at the start of each session. At the opening session, the Menotomy Minuteman played the anthem on fifes and drums, and the Town Flag, a gift of the Minuteman was presented. The Town Flag is now displayed beside the Massachusetts Flag at the right side of the stage in Town Hall. At other sessions, Town Meeting member Zavan Mazmanian and Finance Committee member George Kocur accompanied the singing on the piano.

Invocations were given by Rev. Francis X. Irwin, pastor, St. Agnes Church (subsequently appointed auxiliary bishop), Rev. Brian Emmet, pastor, Covenant Church, Rev. James E. O'Leary, pastor, St. Camillus Church, Rev. David L. Clark, rector, St. John's Episcopal Church, Rev. Dr. William C. Coleman, pastor, Calvary Methodist Church, Rev. Victor C. LaVoie, pastor, St. Eulalia Church, Rev. Kathy Huff, assistant minister, First Parish Unitarian Universalist Church, and Rev. Dr. Nicholas M. Kastanas, pastor, St. Athanasius the Great Church.

At the conclusion of the meeting, the Moderator thanked the Town Clerk and her staff, and the Selectmen's office - particularly new administrative assistant Caryn Cove - for their assistance in making the sessions run smoothly.

Town Meeting Members - As of December 31, 1996

PRECINCT 1

Boltz, Barbara Ann, 29 Hilton Street
Gera, Brian R., 11 Marrigan Street
Hart, Susan Riley, 47 Gardner Street
McCluskey, Lynne, 2 Memorial Way
Cleinman, Stuart P., 113 Sunnyside Ave
Cuddy, Martin W., 6 Patrick Street
Jones, Pauline R., 63 Sunnyside Avenue
Robillard, Gloria L., 104 Fremont Street
*Prates, Lucilia, 59 Sunnyside Avenue

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PRECINCT 2

Carabello, Joseph P., Jr., 156 Lake Street
Carey, William A., Jr., 155 Lake Street
Fiore, Elsie C., 58 Mott Street
McCabe, Mark W.
Cella, Augustine R., 99 Spy Pond Parkway
Casieri, Anthony C., 22 Margaret Street
Logan, William, 7 Mary Street
Stankiewicz, Jacob J., Jr., 139 Lake Street
Caggiano, Michael A., 9 Putnam Road
Cella, Steven, 99 Spy Pond Parkway
Fiore, Peter J., 58 Mott Street
Fraser, MacKay, 23 Sheraton Park

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PRECINCT 3

Baron, Sheri A., 64 Waldo Road
Rojo, Mary L., 76 Henderson Street
Simas, Charles, J., 42 Oxford Street
Tosti, Allan, 38 Teel Street
Baker, Stephen D., 70 Teel Street
Boschi, Osmano, 51 Winter Street
Hayward, William F., 68 Cleveland Street
Saint-Louis, Loretta, 64 Windsor Street
Ferrante, John A., Jr., 38 Waldo Road
Barrett, William Holt, 16 Cleveland Street
Flaherty, John F., 19 Amsden Street
Tierney, Michael R., 16 Teel Street

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PRECINCT 4

Laite, George, 25 Lafayette Street
Marshall, Joseph M., 74 Varnum Street
Maruca, Joseph, 13 Egerton Road
Napoli, Dennis, N., 16 Melrose Street
DeLossa, Robert A., 111 Varnum Street
Maio, Theresa M., 9 Magnolia Street
Scoppettuolo, Robert, 27 Magnolia St.
Marshall, Laurie A., 74 Varnum Street
O'Neill, Brian D., 49 Fairmont Street
*Costa, Daniel, 96 Varnum Street
*Wesoloski, Diana M N, 20 Melrose Street
*Zocchi, Ann Marie, 31 Milton Street

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PRECINCT 5

Eagan, Patricia A., 132 Webster Street
Temple, Kenneth S., 158 Palmer Street
DuBois, Abigail, 83 Park Street
Matheson, Susan L., 23 Amherst Street
Watson, M. Wendy, 23 Amherst Street
Chinal, Helen E., 11 River Street
Gumb, Larry, 150 Mystic Valley Pkwy
MacKenzie, Kenneth, 33 Bowdoin Street
Smith, Lynda A., 133 Broadway #3
*Sagarese, Sara Margaret, 8 Ernest Road, Apt.2

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PRECINCT 6

Rosselli, Emelio J., 14 Lake Street
Sharpe, Alfred E., 5 Newcomb Street
Tully, Joseph C., 15 Chandler Street
Tully, Susan Rock, 15 Chandler Street
Bento, Dennis, 12 Orvis Road
Dratch, Robin, M., 20 Pond Lane
Fischer, Andrew S., 25 Lombard Road
Schlichtman, Paul, 60 Pleasant St., #523
Burke, Julia A., 96 Orvis Circle
Cavicchi, Mark R., 21 Newcomb Street
Murray, Richard B., 38 Marion Road
Nigro, Ronald A., 382 Mass. Avenue #704

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PRECINCT 7

Judd, Lyman G., Jr., 79 Harlow Street
Kennedy, William J., 18 Webster Street
Tobin, Margaret E., 70 Harlow Street
Connors, Joseph M., 78 Bates Road
DeSantis, Michael, 19 Adams Street
Geary, Maryellen, 5 Wyman Street
Hughes, Kenneth W., 20 Webster Street
Ferraro, James K., 24 Grafton Street
Villandry, Peter, 63 Tufts Street

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PRECINCT 8

Berkowitz, William R., 12 Pelham Terrace
Bohn, Judith T., 38 Academy Street
Foskett, Charles T., 101 Brantwood Road
Jones, Bernice K., 21 Kensington Road
Gagnon, Gerard J., 16 Irving Street
Gearin, John J., 44 Kensington Road
Rowe, Clarissa, 54 Brantwood Road
Worden, John L., III, 27 Jason Street
Baldwin, Elizabeth L., 107 Jason Street
FitzMaurice, John A., 17 Lakeview
Leone, John D., 51 Irving Street
Worden, Patricia B., 27 Jason Street

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LEGISLATIVE

PRECINCT 9

Candelas, Alexandra, 4 Water Street
 Goldmuntz, Paul, 19 Mystic Lake Drive
 Hallee, Pauline Y., 47 Maynard Street
 Towle, William F., 22 Franklin Street
 Hallee, Jerome P., 47 Maynard Street
 Hurd, Joan E., 10 Newton Road
 Peters, Douglas J., 63 Maynard Street
 Peters, Natalie C., 63 Maynard Street
 Herlihy, Robert E., 51 Maynard Street
 Murphy, Edward, Jr., 31 Sherborn Street
 Ortwein, Nanci L., 135 Medford Street
 Towle, Norman C., 22 Franklin Street

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PRECINCT 10

Howard, Jane L., 12 Woodland Street
 Howard, Peter B., 12 Woodland Street
 Miller, Thomas H., 7 Bellevue Road
 Shea, William E., 9 Lincoln Street
 Brent, Susan Anne, 66 Highland Avenue
 Hall, James O., 127 High Haith Road
 Higgins, Nancy G., 86 High Haith Road
 LaPlante, Richard L., 209 Jason Street
 Doherty, James F., 6 Highland Avenue
 Nierenberg, Judith, 25 Lockeland Ave.
 Rawson, Thomas E., 18 Gloucester Street
 *Tiedman, Nancy N., 46 Bailey Road

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PRECINCT 11

Faulkner, Barry, 38 Kimball Road
 Greeley, Robert E., 38 Edgehill Road
 Piandes, Elizabeth, 10 Parker Road
 Sheehan, Daniel, J., 23 Victoria Road
 Chachich, Alan, 205 Mystic Street
 Franchi, Albert, 87 Beverly Road
 Maytum, Claire E., 25 Ridge Street
 Vaughan, Bobby, 46 Johnson Road
 Maytum, William J., 25 Ridge Street
 Oppedisano, Pasquale, 102 Stowecroft
 O'Riordan, Steven H., 21 Oak Hill Drive
 Piandes, Agnes, 10 Parker Road

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PRECINCT 12

Dumyahn, Tom, 8 Fountain Road
 Jefferson, Robert J., 27 Park Circle
 Porfido, Gregory A., 53 Hawthorne Avenue
 Whittle, R. Bruce, 94 Coolidge Road
 Chaput, Roland E., 74 Grand View Road
 Sexton, Ralph W., 308 Park Avenue
 Thomas, Patricia J., 176 Mt. Vernon Street
 Thrope, Martin, 348 Gray Street
 Harrington, Jacqueline, 52 Kenilworth Rd.
 Leich, Judith Epstein, 53 Pine Ridge Road
 McInnes, Robert G., 7 Gray Circle
 Megson, Mary, 24 Coolidge Road

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PRECINCT 13

Deyst, John J., Jr., 26 Upland Road West
 Deyst, Mary A., 26 Upland Road West
 Gilligan, Nancy M., 77 Falmouth Road
 Gilligan, Stephen J., 77 Falmouth Road
 Boujoulian, Paul, 22 Old Colony Road
 Falwell, Thomas W., 25 Falmouth Road
 McCarthy, Philip J., 156 Crosby Street
 Peters, Louise J., 61 Hodge Road
 Gibbons, Christopher, 62 Tomahawk Road
 Krepelka, Marie A., 12 Mohawk Road
 Lee, Fay Hom, 35 Melvin Road
 O'Connell, Maurice, 2 Old Colony Road

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PRECINCT 14

Angotti, Michael J., 2 Harvard Street
 Canaday, John T., 48 Menotomy Road
 Macaulay, Robert, 55 Mt. Vernon Street
 Wolf, Paul S., 47 Menotomy Road
 Alterio, Peter F., 40 Walnut Street
 DeMille, Evelyn Smith, 31 Coleman Road
 Parker, Sarah A., 48 Walnut Street
 Rober, Clifford E., 33 Walnut Street
 Carreiro, Richard L., 16 Higgins Street
 Hooper, Gwentyth, 1 School Street #102
 Mahon, Diane M., 23 Howard Street
 Meimaris, Emmanuel, 53 Moulton Road

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PRECINCT 15

Martin, Joan M., 124 Winchester Road
 McKenney, James H., 59 Epping Street
 Winkler, Howard, 10 Sleepy Hollow Lane
 Barinelli, Joseph T., 124 Winchester Road
 Fanning, Richard C., 57 Yerxa Road
 Lavalley, Brian, 42 Oak Hill Drive
 Mara, Nancy A., 63 Epping Street
 Chamallas, Charles, 41 Candia Street
 Damon, Richard, 35 Stone Road
 Doherty, Paul M., 26 Oak Hill Drive
 Starr, Edward, 7 Twin Circle Drive
 *Lydon, Gerard T., 146 Woodside Lane

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PRECINCT 16

Curren, David B., 251 Wachusett Avenue
 Garrity, Robert K., 275 Park Avenue
 Harney, Paul J., 46 Hillside Avenue
 Phelps, Erin, 45 Dow Avenue
 Connor, Brian J., 333 Park Avenue
 Hiltz, Margaret Ellen, 277 Appleton Street
 O'Neill, Daniel M., 287 Appleton Street
 Phelps, Judith Ann, 77 Oakland Avenue
 Bennett, Coburn, 141 Hillside Avenue
 Gillis, Richard, 137 Wachusett Avenue
 Phelps, Richard S., 77 Oakland Avenue
 Reedy, Allen W., 153 Renfrew Street
 *Convery, James, 6 Dow Avenue

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PRECINCT 17

Banks, Joan L., 65 Brattle Street
 Daly, Joseph S., 11 Old Colony Lane
 Stull, Jude, 1273 Massachusetts Avenue
 Sennott, Frederick J., Jr., 10 Brattle Street
 Burke, William K., 2 Old Colony Lane #3
 Leigh, Robert E., 77 Forest Street
 Liang, Mabel, 77 Forest Street
 Mazmanian, Zavan, 1077 Mass. Ave. #2
 Greene, Richard E., 11 Brattle Drive #9
 Milligan, Clifford L., 1 Watermill Place #1
 Olszewski, Angela, 1 Watermill Pl. #428
 Paulino, Stephen, 9 Grove Street

PRECINCT 18

Barber, Harry, 12 Shelley Road
 Campbell, Edward, 77 Hathaway Circle
 Kevin F. Greeley, 36 Hathaway Circle
 Ronan, Mary L., 1 Brewster Road
 Ford, William J., 6 Mayflower Road
 Morse, Robert E., Jr., 73 Avola Street
 Novello, James W., 6 Campbell Road
 Vann, John H., 210 Florence Avenue
 Parsons, Carolyn M., 23 Brewster Road
 White, Brian Terence, 21 Piedmont Street
 *Stephan J. Andrew, 16 Wadsworth Road
 *Charles Lyons, 82 Hathaway Circle

PRECINCT 19

Barnaby, Roger, 16 Aerial Street
 Deal, Patricia M., 9 Ronald Road
 Olsen, Linda K., 89 Wright Street
 Phelps, Matthew W., 34 Reed Street
 French, Jean E., 55 Overlook Road
 Kurth, Bruce E., 615 Summer Street
 Ryan, Bernard C., 42 Hancock Street
 Sweeney, Brian, 35 Edmund Road
 Deshler, Christine P., 65 Huntington Road
 Doherty, Leo F., Jr., 8 Gay Street
 Kaye, David H., 39 Brand Street
 Mulvey, Brian D., 16 Edmund Road

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PRECINCT 20

Coffey, Robert J., 35 Dundee Road
 Duncan, Samuel H., 37 Wollaston Avenue
 Mann, Nora J., 45 Wollaston Avenue
 Tosi, Robert L., Jr., 14 Inverness Road
 Greene, Harold C., 23 Lanark Road
 Stone, Keith W., 52 Aberdeen Road
 Streitfeld, Mark, 22 Peck Avenue
 Tennis, Richard L., 10 Peck Avenue
 Kohl, John T., 8 Lorne Road
 Marks, Anne P., 36 Tanager Street
 Robertson, Raymond, 41 Wilbur Avenue
 Tosi, Robert L., 14 Inverness Road

PRECINCT 21

Lijek, Suzanne W., 96 Westmoreland Ave.
 McGough, James P., 11 West Court Terr.
 Phillips, Walter C., 2 Crescent Hill Ave.
 Sternbergh, Lynn, 19 Westmoreland Ave.
 Abbott, Freeland, 104 Madison Avenue
 Elwell, R.E., 21 Montague Street
 Mahoney, John, 35 Newland Road
 Sheehan, Paul, 140 Lowell Street
 Carrigan, Owen R., 85 Sunset Road
 Kirkpatrick, Patty L., 31 Crescent Hill Ave.
 McCabe, Harry P., 92 Madison Avenue
 Scott, Martha L., 90 Alpine Street

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*Denotes that member was appointed to fill a vacancy.

LEGISLATIVE

TOWN MEETING REPORTS

ANNUAL TOWN MEETING

April 22 - May 22, 1996

Note: The following reports of actions taken on Articles contained in the Warrant for the Annual Town Meeting are condensed from the official records and indicate actions which bind the Town. For information relating to precise wording of each article, including method of raising money appropriated, the reader is referred to the official records in the Office of the Town Clerk.

TOWN MEETING			
<u>SESSION</u>	<u>DATE</u>	<u>MEMBERS</u>	<u>PRESENT</u>
1	4/22/96	237	201(85%)
2	4/24/96	237	181(76%)
3	4/29/96	237	185(78%)
4	5/01/96	238	190(79%)
5	5/06/96	240	190(79%)
6	5/08/96	240	187(78%)
7	5/13/96	240	175(73%)
8	5/15/96	240	172(72%)
9	5/20/96	240	165(69%)
*10	5/22/96	240	167(70%)

*DISSOLVED (Average attendance was 75.9%)

ARTICLE 1

ANNUAL TOWN ELECTION.

APRIL 1, 1996 (Reported elsewhere in Town Report under "Voting Results")

ARTICLE 2.

REPORT OF COMMITTEES. Received.

ARTICLE 3.

APPOINTMENT OF MEASURERS OF WOOD AND BARK.

VOTED: (Unanimously): April 22, 1996.

ARTICLE 4.

ZONING BYLAW/COLLEGE AVENUE.

VOTED: (Unanimously): (Quorum present, more than 85 Town Meeting Members present and voting): April 22, 1996.

ARTICLE 5.

ZONING BYLAW/SIGNIFICANT BUILDINGS.

VOTED: (Unanimously - No Action): April 22, 1996.

ARTICLE 6.

ZONING BYLAW/1398 MASSACHUSETTS AVENUE.

VOTED: (Standing vote, 123 in the affirmative and 6 in the Negative): May 20, 1996.

ARTICLE 7. ZONING BYLAW/314 MASSACHUSETTS

AVENUE. VOTED: (Unanimously - Quorum present, more than 85 Town Meeting Members present and voting): April 22, 1996.

ARTICLE 8.

ADOPT REPORT/ARLINGTON BUSINESS COMMUNITY.

VOTED: April 24, 1996.

ARTICLE 9.

ESTABLISH COMMITTEE/ECONOMIC DEVELOPMENT.

VOTED: (No action): April 22, 1996.

ARTICLE 10.

ESTABLISH COMMITTEE/MASSACHUSETTS AVE ZONING

VOTED: (No action): April 22, 1996.

ARTICLE 11.

REQUEST FOR REPORT/REDEVELOPMENT BOARD AND

PLANNING DEPARTMENT. VOTED: (No action): April 22, 1996.

ARTICLE 12.

ADOPT REPORT/OPEN SPACE.

VOTED: (Unanimously): April 22, 1996.

ARTICLE 13.

AVON PLACE HISTORIC DISTRICT DESIGNATION.

VOTED: (Unanimously - Quorum present, more than 85 Town Meeting Members present and voting): April 22, 1996.

ARTICLE 14.

ZONING BYLAW/8 WELLINGTON STREET.

A. May 20, 1996

B. (Unanimously - Standing Vote, 119 in the affirmative and 0 in the negative - Quorum present, more than 85 Town Meeting Members present and voting): May 20, 1996

C. (Standing Vote, 109 in the affirmative and 8 in the negative - Quorum present, more than 85 Town Meeting Members present and voting): May 20, 1996

ARTICLE 15.

CONTRACT LANGUAGE/FEMALE PERCENT OF WORK FORCE. VOTED: (Standing Vote, 96 in the affirmative and 67 in the negative): April 22, 1996.

ARTICLE 16.
CONTRACT LANGUAGE /EQUAL OPPORTUNITY.
VOTED: (Standing Vote, 85 in the affirmative and 67 in the negative): April 24, 1996.

ARTICLE 17.
BYLAW AMENDMENT/EMERGENCY RESPONSE FREE.
VOTED: April 24, 1996.

ARTICLE 18.
ACCEPTANCE OF LEGISLATION.
VOTED: (Declared lost on a voice vote): April 29, 1996.

ARTICLE 19
BYLAW AMENDMENT/RECLASSIFICATION APPEAL.
VOTED: (Standing Vote, 77 in the affirmative and 76 in the negative): April 29, 1996.

ARTICLE 20.
BYLAW AMENDMENT/SELF SERVE GAS. VOTED:
(Declared lost on a voice vote): April 29, 1996.

ARTICLE 21
BYLAW AMENDMENT/POSTING OF WARRANT. VOTED:
April 29, 1996.

ARTICLE 22
.WINCHESTER SEWER AGREEMENT. VOTED: May 1, 1996.

ARTICLE 23.
BYLAW AMENDMENT/HUMAN RIGHTS COMMISSION.
VOTED: May 1, 1996.

ARTICLE 24.
BYLAW RECODIFICATION.
VOTED: May 15, 1996.

ARTICLE 25.
ENDORSEMENT OF CDBG APPLICATION.
VOTED: May 13, 1996.

ARTICLE 26.
AUTHORITY TO FILE FOR GRANTS.
VOTED: (Unanimously): May 1, 1996.

ARTICLE 27
APPROPRIATION -- RECLASSIFICATION OF TOWN EMPLOYEES.
VOTED: May 1, 1996.

ARTICLE 28.
APPROPRIATION/POLICE DETAIL ACCOUNT.
VOTED: (Unanimously - No action): May 1, 1996.

ARTICLE 29.
COLLECTIVE BARGAINING/LOCAL 680.
VOTED: (Unanimously): May 20, 1996.

ARTICLE 30.
COLLECTIVE BARGAINING/NAGE.
VOTED: (Unanimously): May 20, 1996.

ARTICLE 31.
COLLECTIVE BARGAINING/LIBRARY PROFESSIONALS.
VOTED: (Unanimously): May 20, 1996.

ARTICLE 32.
COLLECTIVE BARGAINING/FIREFIGHTERS LOCAL 1297.
VOTED: May 20, 1996.

ARTICLE 33.
COLLECTIVE BARGAINING/PATROLMEN'S ASSOCIATION.
VOTED: (No action): May 20, 1996.

ARTICLE 34.
COLLECTIVE BARGAINING/RANKING OFFICERS, POLICE.
VOTED: (No action): May 20, 1996.

ARTICLE 35.
M SCHEDULE AND NON-UNION EMPLOYEES.
VOTED: May 20, 1996.

ARTICLE 36.
SALARY ADJUSTMENTS/ELECTED OFFICIALS.
VOTED: May 20, 1996.

ARTICLE 37.
FUNDING FUTURE COLLECTIVE BARGAINING.
VOTED: May 20, 1996.

ARTICLE 38.
AUTHORIZATION TO ENTER AGREEMENT/NORTH EAST SOLID WASTE COMMITTEE.
VOTED: (Standing Vote, 97 in the affirmative and 43 in the negative): May 6, 1996.

ARTICLE 39.
APPROPRIATION/TOWN BUDGETS.
VOTED: SEE SEPARATE BUDGET SECTION IN THIS ANNUAL REPORT. May 15, 1996.

LEGISLATIVE

ARTICLE 40.

CAPITAL PROJECTS AND DEBT APPROPRIATIONS.

VOTED: (Unanimously - Quorum present, more than 85 Town Meeting Members present and voting): May 1, 1996.

ARTICLE 41.

APPROPRIATION/MINUTEMAN TECHNICAL SCHOOL.

VOTED: April 22, 1996.

ARTICLE 42.

APPROPRIATIONS/COMMISSIONS, COMMITTEES, BOARDS.

VOTED: May 20, 1996.

ARTICLE 43.

TRANSFER OF FUNDS/CONSERVATION COMMISSION.

VOTED: May 20, 1996.

ARTICLE 44.

BYLAW AMENDMENT/RECOUP CONSULTANT FEES -- CONSERVATION COMMISSION.

VOTED: May 22, 1996.

ARTICLE 45.

APPROPRIATION/TOWN CELEBRATIONS, ETC.

VOTED: May 22, 1996.

ARTICLE 46.

APPROPRIATION/MISCELLANEOUS.

VOTED: (Unanimously): May 22, 1996.

ARTICLE 47.

APPROPRIATION/HAZARDOUS WASTE REMOVAL.

VOTED: (Unanimously): May 22, 1996.

ARTICLE 48.

TRANSFER OF FUNDS/CEMETERY

VOTED: (Unanimously): May 22, 1996.

ARTICLE 49.

REVOLVING FUND/FOX LIBRARY.

VOTED: (Standing Vote, 82 in the affirmative and 57 in the negative): May 22, 1996.

ARTICLE 50.

REVOLVING FUND/PRIVATE WAY REPAIR.

VOTED: May 22, 1996.

ARTICLE 51.

REVOLVING FUND/PUBLIC WAY REPAIR.

VOTED: May 22, 1996.

ARTICLE 52.

APPROPRIATION/COUNCIL ON AGING.

VOTED: May 22, 1996.

ARTICLE 53.

EDUCATION REFORM.

VOTED: (No action): May 22, 1996.

ARTICLE 54.

SPECIAL EDUCATION.

VOTED: (No action): May 22, 1996.

ARTICLE 55.

SCHOOL BUDGET SHORTFALL.

VOTED: (Unanimously - No action): May 22, 1996.

ARTICLE 56.

EARLY RETIREMENT.

VOTED: (Unanimously - No action): May 22, 1996.

ARTICLE 57.

PENSION ADJUSTMENT FOR RETIREES.

VOTED: May 22, 1996.

ARTICLE 58.

APPROPRIATION/OVERLAY RESERVE.

VOTED: (Unanimously): May 22, 1996.

ARTICLE 59.

APPROPRIATION/STABILIZATION FUND.

VOTED: (Unanimously): May 22, 1996.

ARTICLE 60.

USE OF FREE CASH.

VOTED: May 22, 1996.

RESOLUTION RE: DEATH OF FORMER TOWN CLERK - MARY FARRINGTON.

ADOPTED: (Unanimously): April 22, 1996.

RESOLUTION RE: DEATH OF MARTIN E. REID - TOWN MEETING MEMBER, PRECINCT 14.

ADOPTED: (Unanimously): April 29, 1996.

RESOLUTION RE: GEORGE L. SANBORN (HOSPITAL IN ARLINGTON FOR THE TREATMENT AND CURE OF CANCER).

ADOPTED: May 6, 1996.

RESOLUTION RE: DEATH OF FRANKLIN W. HURD, SR.

ADOPTED: (Unanimously): May 8, 1996.

RESOLUTION RE: REMOVAL OF LEAD PAINT AT
MENOTOMY MANOR.
ADOPTED: May 13, 1996.

RESOLUTION RE: DEATH OF FRANK BONZAGNI -
TOWN MEETING MEMBER, PRECINCT 10.
ADOPTED: (Unanimously): May 15, 1996.

RESOLUTION RE: DEATH OF ROBERT GERVAIS - TOWN
MEETING MEMBER, PRECINCT 4.
ADOPTED: (Unanimously): May 22, 1996.

**SPECIAL TOWN MEETING
MAY 1 - MAY 8, 1996**

<u>SESSION</u>	<u>DATE</u>	<u>TOTAL MEMBERS</u>	<u>PRESENT</u>
1	5/01/96	238	190 (79%)
*2	5/08/96	240	187 (78%)

*DISSOLVED AVERAGE: 78.5%

ARTICLE 1.
AMEND TOWN MEETING VOTE/AUTHORIZATION OF
CONSTRUCTION DATE.
VOTED: (Standing Vote, 158 in the affirmative and 1
in the negative - Quorum present, more than 85
Town Meeting Members present and voting):
May 8, 1996.

ARTICLE 2.
AMEND TOWN MEETING VOTE/OTTOSON ADDITIONAL
APPROPRIATION.
VOTED: (Standing Vote, 155 in the affirmative and 2
in the negative - Quorum present, more than 85
Town Meeting Members present and voting):
May 8, 1996.

ARTICLE 3.
AMEND TOWN MEETING VOTE/OTTOSON MIDDLE
SCHOOL PROJECT.
VOTED: (Unanimously - No action): May 8, 1996.

ARTICLE 4.
OVERRIDE OR DEBT EXCLUSION/OTTOSON MIDDLE
SCHOOL PROJECT.
VOTED: (Unanimously - No action): May 8, 1996.

TOWN CLERK AND ELECTIONS

TOWN CLERK

The following annual report of the Town Clerk for the year ending December 31, 1996 is herewith submitted in accordance with Section 3 of Article 3 of the Town By-Laws.

During 1996, the Presidential Primary, the Annual Election of town offices, the Annual and a Special Town Meetings, the State Primary, and the State Presidential Election were prepared for and conducted by the Town Clerk's Office. This year the Town again used the votomatic punchcard system in the various precincts for the primaries and elections. After the close of the polls, the punchcards were transported to the Town Clerk's Office for tabulation by machine.

Town Meeting Members, whose terms were to expire at the Annual Town Election, were notified of that fact and of the provision of law which allowed them to become candidates for reelection by giving written notice thereof to the Town Clerk. Nomination papers were issued to candidates for town offices including Town Meeting Members. After being certified by the Registrars of Voters, nomination papers were filed with the Town Clerk and a meeting was held by the Registrars of Voters, as required by law, to draw names for position on the official ballot for the Annual Town Election.

Candidates for town offices, except Town Meeting Members, were notified of the requirements of the law regarding the filing of campaign receipts and expenditures with the Town Clerk's Office at certain required times. Incumbents and candidates for election during the previous year, who had campaign finance activity, a balance and/or liability were also notified of the requirement of filing annual reports.

Upon application, absentee ballots were issued for the Presidential Primary, the Annual Town Election, the State Primary, and the State (Presidential) Election. Applications for absentee ballots were sent to all persons who had filed physicians' certificates of permanent physical disability, as required by law. Many residents took advantage of the provision of law which allowed them to vote in person in the Town Clerk's Office prior to the election, if they were to be out of town or otherwise unavailable to vote in person at the polls on the day of the election.

The Annual Town Meeting began on April 22, 1996 and continued for ten sessions dissolving on May 22, 1996. A total of sixty warrant articles and seven resolutions were acted upon. (The first article

of the Annual Town Meeting is the Annual Town Election). A Special Town Meeting was called for May 1, 1996 and continued for two sessions dissolving on May 8, 1996. Four articles were acted upon at the Special Town Meeting. Meetings were held prior to the Annual and Special Town Meetings to fill vacancies in the town meeting membership (caused by resignation, removal from town, or death) until the next Annual Town Election.

Certificates of all appropriations voted at both town meetings and the provisions for meeting them were sent to the Board of Assessors and the Comptroller, as required by law. Certified copies of all votes authorizing indebtedness were sent to the Director of Accounts. The Secretary of the Commonwealth as notified of the acceptance by the Town Meeting of any provisions of the General Laws. In addition, certified copies of all votes passed at both Town Meetings were sent to the departments affected.

All the amendments to the Town By-Laws and Zoning By-Laws as voted at both the Annual and Special Town Meetings were submitted to the Attorney General and were approved within the statutory period provided. They were then advertised, as required by law, and became effective.

Summaries of the Annual and Special Town Meetings appear elsewhere in this Annual Report. A complete record of the actions taken is contained in the Records of Elections and Town Meetings in the Town Clerk's Office.

Births, deaths and marriages were recorded and copies forwarded to the Secretary of the Commonwealth monthly. Certified copies of these vital statistics and all other documents recorded in the Town Clerk's Office were made available upon request.

A total of 923 dogs were licensed and 969 sporting (conservation) licenses issued. In addition, certain licenses granted by the Board of Selectmen were issued. Raffle and bazaar permits and gasoline permit renewals were issued, financing statements, utility pole locations, cemetery deeds, and business certificates were recorded. Zoning Board of Appeal decisions, decisions on requests for Special Permits from the Redevelopment Board, and Amendments to the Traffic Rules and Orders were also placed on file in this office.

The Department of Revenue was notified of all licenses and permits issued and business certificates filed. Street permit, drainlayer, blasting, and other surety bonds covering contractors were also placed on file in this office. Oaths of office

TOWN CLERK AND ELECTIONS

were administered to all elected or appointed town officials and each was given copies of excerpts from the Open Meeting Law and the Conflict of Interest Law. Notices of meetings of all boards, committees, or commissions were publicly posted upon receipt, as required by the Open Meeting Law. Town officials and departments were notified of all Legislative Acts affecting them.

Fines were collected for citations issued under Section 21D of Chapter 40, General Laws, for violations of the Town By-Laws. Citations for persons who did not pay the penalties within the required time (21 days) were referred to the Clerk of the District Court of Middlesex for further action.

The total amount collected during the year and deposited with the Town Treasurer was \$63,135.67 an increase of \$650.42 over the previous year. Included in the total was \$12,615.05 for 969 Conservation Licenses and \$7,051.00 for 923 dog licenses.

My sincere appreciation is extended to Stephanie Lucarelli, Florence McGee, Shirley Ramos and Natalie Ciarcia of the Town Clerk's office for their continuing commitment to excellence in the performance of their duties.

The breakdown of fees collected is as follows:

Marriage Intentions	\$4,834.80
Filing Fees	2,932.00
Miscellaneous Certificates	31,597.82
Pole Locations/Misc. Zoning	432.00
Renewal of Gasoline Permits	942.00
Miscellaneous, Books & Violations.	1,541.00
Duplicate Dog Tags	10.00
Miscellaneous Licenses and Citations	1,180.00
Dog Licenses	7,051.00
Conservation Licenses	12,615.05
TOTAL	\$ 63,135.67

Fees to County Treasurer	\$4,748.00
Fees to Division of Fisheries & Wildlife	\$12,393.75

Your attention is directed to the following vital statistics of the Town which are recorded at this time. It should be noted, however, that the summaries of births and deaths are incomplete, inasmuch as records thereof pertaining to Arlington residents are still being received by our office from the cities and towns where these events occurred.

VITAL STATISTICS

Births	496
Deaths	579
Marriages	307

REGISTRARS OF VOTERS

As mandated by law, a combined Annual Town and School Census was conducted during the months of January and February, 1996. The census was conducted entirely by mail, with computer preprinted forms sent to each household in Arlington requesting that information contained therein be confirmed or corrected. The census forms contained the names of all persons residing in Arlington. Once returned to the Registrars' Office, all census and voter information was entered and continually updated in the Town's computer base by the staff of the Registrars' Office.

A list of persons from birth to twenty-one years of age was transmitted to the School Committee. Also, a juror list, programmed in format with sequential numbers, was forwarded to the Jury Commissioner. The Annual True List of Persons, seventeen years of age and over, was published as required by law. In accordance with the True List information that had been presented, 3,094 notices were sent by first-class mail, as required by law, to persons whose names were to be removed from the voting list because they had not been reported as residing in Arlington on January 1, 1996. Those who proved residence were reinstated. The total number of registered voters upon completion of the revision of the voting list was 25,632, including 13,594 enrolled Democrats, 3,140 enrolled Republicans, and 8,849 unenrolled voters. There were also thirty-five voters designated Libertarians, seven voters designated Socialists and seven voters designated Interdependent Third Party. Cards were mailed to voters acknowledging, change, or cancellation of political party enrollments received by this office.

Throughout the year, daily sessions for registration of voters were held during regular business hours in the Office of the Town Clerk. Special sessions were also held until 8:00 P.M. on the last day to register voters for the Presidential Primary, Town Election, State Primary and State (Presidential) Election.

On July 1, 1995 certain provisions of the so-called "Motor Voter Bill" went into effect. These provisions permitted mail-in voter registration and

TOWN CLERK AND ELECTIONS

eliminated the requirement that special evening and Saturday sessions for the registration of voters be held except for the final day prior to the deadline for registration for primaries and elections. Special forms for mail-in voter registration were made available at various locations throughout Arlington and all other cities and towns in the State.

In addition, persons were allowed to fill out voter registration affidavits at public offices throughout Massachusetts, such as the Registry of Motor Vehicles, Social Security, Welfare, Medicaid, Food Stamps, Military Recruitment Offices and other State and Federal departmental offices. These affidavits were forwarded through the computer or by mail to the Registrars of Voters or Election Commissioners of the voters' places of residence.

As required by law, acknowledgment forms were forwarded to more than 1,500 persons who registered to vote at special locations, or mailed in registration affidavits, notifying them of their precincts and voting places. At the various primaries and elections some difficulties were experienced with the new "motor voter" system, which is now part of the Massachusetts Voter Registration Information Systems. However, it is expected that these difficulties will be eliminated as the State Elections Division and the Registrars of Voters work together on this new system.

The Board certified 7,361 voter signatures appearing on nomination papers filed by or in behalf of candidates seeking offices at the Presidential Primaries, Annual Town Election, State Primaries and State (Presidential) Election, petitions for referenda to be placed on the 1996 State (Presidential) Election ballot, petitions for articles to be inserted in the warrant for the 1996 Annual and Special Town Meetings, petitions for the Recount for County Commissioners and 1868 applications for absentee ballots for the Presidential Primaries, Annual Town Election, State Primaries and State (Presidential) Election. After nomination papers for the Annual Town Election had been certified by the Registrars of Voters and filed with the Town Clerk, the Registrars of Voters held a meeting to draw names for the order of position on the official ballot for the election, as required by law.

A recount of the votes cast for County Commissioners of Middlesex County in the September 17th State Primary was held on September 30th in response to the petitions requesting same which were filed with this office and the order of the Secretary of State. For this recount 16 election officers, the Registrars of Voters and the Assistant Registrars were on duty. Each

candidate for County Commissioner was notified of the date, time and place of the Recount and of the provision of law which permitted them to have counsel and one observer for each election officer counting votes. The results of the recount were immediately forwarded to the Secretary of the Commonwealth.

During the year, the information contained on approximately 25,000 listing slips of residents of the Town on January 1 was transferred to their individual master cards. These cards provide a complete official record of residence for all persons seventeen years of age or older from the time they first become residents of the Town. From such information, certificates of residence are issued daily to establish eligibility for attendance at state and regional schools, colleges and universities, receipt of old age assistance, veterans' services social security, employment in state or federal civil service, and for many other purposes.

During the Presidential Primaries, the Annual Town Election, the State Primaries and State (Presidential) Election, the Registrars of Voters were in session throughout the entire time the polls were open to assist voters who had questions relating to registration, name and/or address changes, precincts, polling places, and other problems arising during that time. After the polls closed, the Registrars assisted in the tabulation of the punchcard ballots returned by Wardens and Clerks until the final results were announced.

Registered Voters' Certificates were issued throughout the year from the Board's records for identification purposes and for proof of citizenship.

Our sincere appreciation is extended to June Walsh and Paula Lee, Assistant Registrars of Voters, for their loyal and conscientious performance during the year.

TOWN CLERK AND ELECTIONS

VOTING RESULTS

PRESIDENTIAL PRIMARY, March 5, 1996

Total of Ballots Cast ~5,182

Democratic ~ 2,677

Republican ~ 2,497

Libertarian ~ 8

21% of total number of registered voters ~ 25,124

DEMOCRATIC PARTY

Presidential Preference

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Bill Clinton	72	103	118	81	71	68	105	96	129	109	122	129	99	105	108	133	87	93	120	88	86	2,122
Lyndon H. LaRouche, Jr.	2	5	2	4	3	1	2	7	3	6	7	6	6	1	2	3	0	7	2	3	2	74
No Preference	6	12	12	8	9	5	7	4	10	19	17	15	8	12	19	13	4	17	12	14	8	231
All Others	0	0	1	1	0	2	1	4	4	2	0	2	3	1	1	1	1	2	7	0	3	36
Blanks	9	14	4	4	12	11	2	13	7	16	10	20	11	10	16	10	8	10	10	11	6	214

STATE COMMITTEE MAN, Fourth Middlesex District

Charles Lyons, Arlington	57	81	98	68	61	58	85	59	118	87	113	99	84	81	88	104	61	84	97	84	68	1,735
All Others		1							1													2
Blanks	32	52	39	30	34	29	32	65	34	65	43	73	43	48	58	56	39	45	54	32	37	940

STATE COMMITTEE WOMAN, Fourth Middlesex District

Patricia M. Deal, Arlington	65	100	106	77	67	59	92	74	111	116	125	129	98	86	106	124	76	94	118	96	79	1,998
All Others																		1				1
Blanks	24	34	31	21	28	28	25	50	42	36	31	43	29	43	40	36	24	34	33	20	26	678

DEMOCRATIC TOWN COMMITTEE - 35 Elected

Group I*	25	41	54	30	36	29	53	35	69	55	58	61	48	37	50	63	36	43	48	49	36	956
Helen C. Ahern, 262 Florence Avenue	40	55	72	36	43	39	59	46	89	69	72	83	60	59	67	90	50	81	69	68	49	1,296
John R. Burns, 119 Hillside Avenue	34	52	65	40	43	37	60	42	80	67	67	74	58	54	58	85	47	54	59	59	44	1,179
William A. Carey, Jr. 155 Lake Street	42	85	76	53	49	52	70	43	90	71	74	83	69	64	81	90	51	59	75	62	64	1,403
Diane M. Snell, 106A Fremont Street	32	58	63	38	41	35	59	38	82	65	63	69	54	51	55	67	40	50	57	58	43	1,118
Brian J. Connor, 333 Park Avenue	33	49	65	40	41	35	58	42	74	64	69	71	56	50	61	82	42	58	59	62	43	1,154
John F. Cusack, 61 Spy Pond Parkway	39	70	72	46	55	53	72	51	93	74	78	81	68	67	72	86	47	62	75	70	52	1,383
Maryellen B. Cyr, 235 Sylvia Street	28	55	66	39	43	34	57	42	85	66	70	73	62	53	56	76	48	70	58	63	45	1,189
Kathleen Kiely Dias, 26 Addison Street	37	65	76	51	47	39	64	61	92	82	83	94	74	66	78	90	58	61	76	63	52	1,409

TOWN CLERK AND ELECTIONS

Presidential Primary - (Continued)

DEMOCRATIC PARTY, TOWN COMMITTEE (Continued)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
James F. Doherty, 6 Highland Ave	38	51	69	35	42	34	59	44	84	70	68	70	61	52	63	76	42	55	57	58	47	1,175
Kevin P. Feeley, 25 Baker Road	36	58	63	41	47	36	67	46	90	66	84	77	63	55	70	87	49	55	71	59	45	1,265
Elizabeth H. Fiorenza, 21 Endicott Rd	34	61	73	41	43	36	62	45	80	74	68	86	61	62	64	77	47	61	62	61	43	1,241
Anne Higgins Foley, 40 Jason Street	31	61	68	37	41	39	62	50	83	73	71	74	59	59	58	79	45	55	61	59	44	1,209
Lawrence C. Greco, 20 Dodge St	34	68	65	41	42	39	66	47	77	65	78	75	68	53	68	79	44	59	75	58	49	1,250
Kevin F. Greeley, 34 Hamilton Rd	41	68	74	42	53	43	67	45	87	74	83	84	69	60	82	89	51	63	78	64	55	1,372
John W. Hurd, 28 Colonial Dr	39	78	67	38	48	40	65	44	87	68	75	71	62	52	69	71	45	57	68	58	45	1,247
Robert J. Jefferson, 89 Beacon St	34	51	68	40	46	33	58	38	74	61	66	67	53	47	57	68	41	57	59	54	42	1,114
Joseph G. Keefe, Jr., 32 Eliot Road	33	73	66	38	44	35	58	41	82	62	71	70	59	52	67	71	43	56	65	59	43	1,188
Joseph S. Daly, 11 Old Colony Lane	44	63	73	38	48	44	61	43	86	70	72	73	58	58	67	77	49	55	70	66	49	1,264
George Laite, 25 Lafayette St	36	61	68	52	40	37	58	43	72	62	65	69	54	50	55	70	41	51	58	53	42	1,137
Virginia C. Lawrence, 75 Old Mystic St	33	54	69	36	40	39	56	44	83	67	70	71	61	53	61	69	44	49	57	60	41	1,157
Robin Noyes Lyons, 82 Hathaway Cir	38	59	68	39	43	36	62	47	76	66	71	71	54	59	61	78	46	64	57	57	46	1,198
Charles Lyons, 82 Hathaway Cir	45	64	74	48	55	44	68	49	92	69	85	75	68	63	81	87	49	65	71	64	52	1,368
Diane M. Mahon, 23 Howard St	37	59	67	39	46	40	60	50	85	73	68	84	60	60	62	76	46	56	57	59	49	1,233
David W. McKenna, 77 Sunset Rd	39	64	68	37	47	41	64	45	85	69	78	82	64	61	74	83	50	65	81	61	60	1,318
Karen Miller, 11 Wyman Ter	34	56	65	38	41	40	62	44	81	66	66	69	57	53	59	74	42	52	51	61	42	1,153
Mary Winstanley O'Connor, 781 Concord Turnpike	37	57	66	38	39	37	62	47	81	70	77	80	60	56	66	73	47	63	59	60	46	1,221
Brian D. O'Neill, 49 Fairmont St	35	53	65	52	39	37	58	38	73	58	69	66	53	48	57	71	40	53	55	56	40	1,116
Nanci L. Ortwein, 135 Medford St	35	66	68	41	45	39	60	50	88	68	74	80	61	58	73	81	48	59	70	63	48	1,275
Ann Mahon Powers, 256 Mountain Ave	42	75	78	38	51	45	65	56	92	78	78	88	80	66	87	89	57	60	74	68	54	1,421
Kenneth J. Simmons, 789 Concord Turnpike	28	47	65	34	38	39	58	41	73	61	67	71	53	53	53	74	43	55	53	57	42	1,105
Robert I. Tosi, Jr., 14 Inverness Road	36	57	65	40	45	39	60	43	77	65	69	72	58	56	61	83	41	56	66	73	46	1,208
Peter Villandry, 63 Tufts St	39	60	69	44	48	42	67	49	88	71	76	79	62	55	67	78	44	57	63	63	46	1,267
Katherine M. Walsh, 17 Pine Ave	40	53	70	40	45	40	60	44	87	66	71	73	58	56	60	73	48	53	60	60	45	1,202

TOWN CLERK AND ELECTIONS

Presidential Primary - (Continued)

DEMOCRATIC PARTY, TOWN COMMITTEE (Continued)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Thomas Yewcic, 31 Cherokee Rd	33	52	62	34	41	33	64	40	73	65	71	74	62	54	69	78	42	53	71	60	47	1,178
Richard B. Murray, 38 Marion Road	47	73	81	47	48	43	73	45	88	69	75	80	64	55	68	83	51	57	65	64	46	1,322
Non-Group Joseph M. Connors, 78 Bales Road	18	20	12	15	10	11	17	16	15	27	19	20	18	21	13	16	16	15	17	19	13	348
Others		4				3		16	16		5	9	1			10						64
Blanks	1,814	2,539	2,374	1,984	1,748	1,660	1,897	2,741	2,431	2,909	2,899	3,341	2,284	2,524	2,790	2,824	1,866	2,464	3,006	1,901	2,016	50,012

*Group I (965) not included in total

REPUBLICAN PARTY PRESIDENTIAL PREFERENCE

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Richard G. Lugar	2	3	3	2	2		1	7	2	5	4	1	2	5	2	5	1	1	4	4	3	59
Morry Taylor		1		1	1		2															5
Phil Gramm				1						1				1	1						1	5
Patrick J. Buchanan	31	18	19	30	30	20	22	29	31	31	42	37	37	28	52	29	27	55	40	24	19	651
Bob Dole	19	44	40	42	28	58	33	69	49	66	76	64	99	61	60	79	34	70	61	50	40	1,142
Sleve Forbes	6	9	17	12	5	12	13	15	11	20	16	14	12	12	6	20	8	13	13	19	12	265
Lamar Alexander	7	14	4	3	8	9	3	6	7	12	12	10	8	7	13	11	6	8	14	9	12	183
Alan Keyes	1	7	2	1		2	3	5	1	2	1		2	4	4	2	1	4	2	2	2	48
Robert K. Dornan		1									1	1		1		2		1	1			8
No Preference	2	3	1	2	1		3	2		3	1		3	1	1	2	3		1	1	1	31
Others								1	1										1			3
Blanks	5	5	3	1		4	2	9	4	4	7	6	5	4	1	4	6	8	8	11	3	100

STATE COMMITTEE MAN - Fourth Middlesex District

Thomas R. Mason, 1 Frost Street, Lexington	22	46	47	37	30	45	28	65	41	68	83	68	87	56	64	65	44	77	69	47	50	1,139
Amos J. Eaton, 5 Tolman Dr., Woburn	31	30	24	30	28	34	37	44	34	31	44	37	48	35	41	51	23	43	38	41	24	748
Blanks	20	29	18	28	17	26	17	33	33	30	45	33	28	33	33	35	19	40	37	32	19	605

TOWN CLERK AND ELECTIONS

Presidential Primary - (Continued)

REPUBLICAN PARTY (Continued)

STATE COMMITTEE WOMAN - Fourth Middlesex District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Helen A. Hatch, 14 Marlboro Road, Woburn	23	36	48	32	32	45	33	62	44	57	80	57	83	58	66	74	45	65	58	48	39	1,085
Olga S. Symes, 10 Lawrence Street, Billerica	25	35	22	32	26	32	30	40	26	38	47	45	41	32	38	44	20	49	46	38	30	736
Blanks	25	34	19	31	17	28	19	40	35	49	33	31	44	34	36	36	21	46	40	34	24	676

REPUBLICAN TOWN COMMITTEE

Robert B. Hayden, 38 Old Middlesex Path			1	1			5	4		10	4	2	3		1	4	2	2	2	2	1	44
Robert K. Garrity, 275 Park Avenue			1	1			5	4		9	4	2	3		1	4	1	2	2	2	1	42
Joseph V. Candura, 34 Old Middlesex Path			1	1			5	4		9	4	2	3		1	4	2	2	2	2	1	43
Marie M. Tassinari, 2 Bellevue Road			1	1			5	4		9	4	2	3		1	4	2	2	2	2	1	43
Lorinda A. Roberts, 6 Jason Street							5	4		9	4	2	3		1	4	2	2	2	2	1	43
Frederick J. Sennott, Jr., 10 Brattle Street			1	1			5	4		9	4	2	3		1	4	2	2	2	2	1	43
Robert A. Smith, 3 Cherokee Road			1	1			5	4		9	4	2	3		1	4	2	2	2	2	1	43
Judith A. Quimby, 12 Egerton Road							5	4		9	4	2	3		1	4	2	2	2	2	1	43
Thomas W. Murphy, 417 Summer Street			1	1			5	4		9	4	2	3		1	4	2	2	2	2	1	43
John A. FitzMaurice, 17 Lakeview			1	1			5	4		9	4	2	3		1	4	1	2	2	2	1	42
Gloria von Hyeburg, 4 Brattle Drive							5	4		9	4	2	3		1	4	2	2	2	2	1	43
Alfred E. McKenna, 7 Gray Street			1	1			5	4		9	4	2	3		1	4	2	2	2	2	1	43
Charles W. Hayes, 31 Johnson Road							5	4		9	4	2	3		1	4	2	2	2	2	1	43
Lyman G. Judd, Jr., 79 Harlow Street			1	1			5	4		9	4	2	3		1	4	2	2	2	2	1	43
Robert F. Finn, 106 Claremont Avenue			1	1			5	4		9	4	2	3		1	4	2	2	2	2	1	43
H. Loretta Finn, 106 Claremont Avenue							5	4		9	4	2	3		1	4	2	2	2	2	1	43
James K. Ferraro, 24 Grafton Street							4			1						2	1					8
Maureen Hayes, 31 Johnson Road										1	2					2	1					6
Kevin F. Moroney, 2 Colonial Village Drive							3			1						2						6
Mary Anne Hayes, 31 Johnson Road										1	2					2						5
Others				1			2					4									1	8
Blanks	2,555	3,675	3,099	3,308	2,625	3,675	2,781	4,906	3,675	4,891	5,532	4,619	5,832	4,340	4,884	5,318	2,943	5,603	5,008	4,168	3,238	86,675

TOWN CLERK AND ELECTIONS

Presidential Primary - (Continued) LIBERTARIAN PARTY

PRESIDENTIAL PREFERENCE

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Harry Browne						2	1							1					1		1	6
Rick Tompkins																						0
Irwin Schiff					1																	1
No Preference																						0
Blanks							1															1

STATE COMMITTEE MAN, Fourth Middlesex District

No Candidate																						0
Blanks					2	2	1							1					1		1	8

STATE COMMITTEE WOMAN, Fourth Middlesex District

No Candidate																						0
Blanks					2	2	1							1					1		1	8

LIBERTARIAN TOWN COMMITTEE (3)

No Candidate																						
Blanks					6	6	3							3					3		3	24

ARLINGTON TOWN ELECTION, March 30, 1996

Voting Results

Total of Ballots Cast - 4,246 (17% of total registered voters ~ 25,135)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
	106	174	161	186	134	125	154	265	223	299	260	334	247	202	220	254	108	212	236	170	176	4,246

Town Clerk for Three Years (1)

*Corinne Rainville	71	113	123	123	100	81	105	174	159	204	205	232	192	128	161	186	82	149	182	109	147	3,021
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Town Treasurer for Three Years (1)

*John J. Bilafer	63	112	122	143	89	78	98	158	158	180	187	214	171	126	144	174	76	144	157	111	129	2,834
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Selectmen for Three Years (2)

*Stephen Gilligan	46	96	105	106	68	58	83	173	131	194	179	203	168	121	117	160	66	121	141	105	114	2,555
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*Charles Lyons	50	91	84	107	68	62	69	94	139	120	116	151	130	88	108	118	51	119	96	89	96	2,046
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Paul Schlichtman	27	83	67	77	50	45	57	125	67	127	96	130	90	84	80	110	42	100	107	68	69	1,701
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Assessor for Three Years

*Maurice O'Connell	63	105	116	122	95	72	105	138	159	178	187	201	182	124	145	164	71	142	145	111	122	2,747
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School Committee for Three Years (3)

*Barbara Goodman	57	91	109	116	81	68	79	180	151	217	175	193	159	120	117	162	61	134	149	108	102	2,629
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Martin Thrope	49	91	94	104	54	61	83	175	134	189	159	203	154	118	116	164	60	126	134	95	105	2,468
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*Carolyn Simmons	50	111	105	101	68	85	99	94	148	127	145	165	140	107	104	147	58	136	135	106	122	2,353
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Arlington Housing Authority for Five Years (1)

*Thomas Yewcic	62	101	102	112	96	86	100	129	140	171	163	188	155	119	130	152	60	139	147	112	121	2,585
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*Elected

TOWN CLERK AND ELECTIONS

ARLINGTON TOWN ELECTION, Continued

TOWN MEETING MEMBERS

PRECINCT ONE - THREE YEARS (4)

NO CANDIDATES FILED

Blanks 424

PRECINCT ONE - TWO YEARS (2) (vacancies)

*Susan Riley Hart, 47 Gardner Street 74

*Brian R. Gera, 11 Marrigan Street 1

Blanks 623

PRECINCT TWO - THREE YEARS (4)

*William A. Carey, Jr., 155 Lake Street 119

*Elsie C. Fiore, 58 Mott Street 120

*Joseph P. Carabello, Jr., 156 Lake Street 113

*Mark W. McCabe, 4 Dorothy Road 3

Elizabeth Logan, 7 Mary Street 1

Joseph Keefe, Eliot Road 1

Stephen DeCoursey, 7 Cheswick Road 1

Blanks 338

PRECINCT THREE - THREE YEARS (4)

*Allan Tosti, 38 Teel Street 94

*Sheri A. Baron, 64 Waldo Road 117

*Charles J. Simas, 42 Oxford Street 79

*Mary L. Rojo, 76 Henderson Street 89

Mark Sandrelli, 29 Teel Street 75

Blanks 190

PRECINCT FOUR - THREE YEARS (4)

*Joseph Maruca, 13 Egerton Road 84

*George Laite, 25 Lafayette Street 154

*Dennis N. Napoli, 16 Melrose Street 138

*Joseph M. Marshall, 74 Varum Street 96

Blanks 272

PRECINCT FOUR - ONE YEAR (1) (vacancy)

Dennis N. Napoli, 16 Melrose Street 140

(elected on three year term)

Blanks 46

PRECINCT FIVE - THREE YEARS (4)

*Patricia A. Egan, 132 Webster Street 96

*Kenneth S. Temple, 158 Palmer Street 77

Blanks 363

PRECINCT FIVE - TWO YEARS (1) (vacancy)

NO CANDIDATES FILED

Blanks 134

PRECINCT FIVE - ONE YEAR (1) (vacancy)

*Larry Gumb, 150 Mystic Valley Parkway 1

Blanks 133

PRECINCT SIX - THREE YEARS (4)

*Joseph C. Tully, 15 Chandler Street 75

*Alfred E. Sharpe, 5 Newcomb Street 75

*Susan Rock Tully, 15 Chandler Street 72

*Emelio J. Rosselli, 14 Lake Street 1

Blanks 277

PRECINCT SIX - TWO YEARS (2) (vacancies)

*Paul Schlichtman, 60 Pleasant Street 93

*Robin M. Dratch, 20 Pond Lane 74

Blanks 83

PRECINCT SEVEN - THREE YEARS (4)

*Lyman G. Judd, Jr., 79 Harlow Street 93

*Margaret E. Tobin, 70 Harlow Street 95

*William J. Kennedy, 18 Webster Street 102

Others 4

Blanks 322

PRECINCT SEVEN - ONE YEAR (1) (vacancy)

NO CANDIDATES FILED

Others 5

Blanks 149

PRECINCT EIGHT - THREE YEARS (4)

Frederic C. Harris, 56 Churchill Avenue 63

*William R. Berkowitz, 12 Pelham Terrace 136

*Charles T. Foskett, 101 Brantwood Road 126

*Bernice K. Jones, 21 Kensington Road 131

Janet W. Blodgett, 16 Hopkins Road 76

*Judith T. Bohn, 38 Academy Street 131

Blanks 397

PRECINCT NINE - THREE YEARS (4)

*William F. Towle, 22 Franklin Street 141

*Paul Goldmuntz, 19 Mystic Lake Drive 131

*Alexandra Candelas, 4 Water Street 134

*Pauline Y. Hallee, 47 Maynard Street 156

Other 1

Blanks 329

PRECINCT TEN - THREE YEARS (4)

*Peter B. Howard, 12 Woodland Street 185

*Jane L. Howard, 12 Woodland Street 182

*Thomas H. Miller, 7 Bellevue Road 193

*William E. Shea, 9 Lincoln Street 189

Others 7

Blanks 440

TOWN CLERK AND ELECTIONS

PRECINCT ELEVEN - THREE YEARS (4)

*Robert E. Greeley, 38 Edgehill Road	185
*Barry Faulkner, 38 Kimball Road	190
*Elizabeth Piandes, 10 Parker Road	157
*Daniel J. Sheehan, 23 Victoria Road	167
Blanks	341

PRECINCT TWELVE - THREE YEARS (4)

Douglas J. Howard, 4 Kenilworth Road	124
Carolyn E. Simmons, 789 Concord Turnpike	128
*Gregory A. Porfido, 53 Hawthorne Ave.	189
*Tom Dumyahn, 8 Fountain Road	145
*R. Bruce Whelple, 94 Coolidge Road	154
*Robert J. Jefferson, 27 Park Circle	138
Other	1
Blanks	457

PRECINCT THIRTEEN - THREE YEARS (4)

*Mary A. Deyst, 26 Upland Road West	158
*Stephen J. Gilligan, 77 Falmouth Road	159
*John J. Deyst, Jr., 26 Upland Rd West	136
Richard H. Flynn, 31 Windmill Lane	112
*Nancy M. Gilligan, 77 Falmouth Road	149
Blanks	274

PRECINCT THIRTEEN - ONE YEAR (1) (vacancy)

*Christopher Gibbons, 62 Tomahawk Road	152
Blanks	95

PRECINCT FOURTEEN - THREE YEARS (4)

*Michael J. Angotti, 2 Harvard Street	102
*Paul S. Wolf, 47 Menotomy Road	108
*Robert C. Macaulay, 55 Mt. Vernon St.	129
*John T. Canaday, 48 Menotomy Road	1
Blanks	468

PRECINCT FOURTEEN - TWO YEARS (1) (vacancy)

*Evelyn Smith DeMille, 31 Coleman Road	133
Blanks	250

PRECINCT FOURTEEN - ONE YEAR (1) (vacancy)

*Richard L. Carreiro, 16 Higgins Street	8
Blanks	194

PRECINCT FIFTEEN - THREE YEARS (4)

*Howard B. Winkler, 10 Sleepy Hollow Lane	135
*James H. McKenney, 59 Epping Street	148
*Joan M. Martin, 124 Winchester Road	4
Others	8
Blanks	585

PRECINCT SIXTEEN - THREE YEARS (4)

*Erin Phelps, 45 Dow Avenue	144
*Robert K. Garrity, 275 Park Avenue	153

James Convery, 6 Dow Avenue	101
*Paul J. Harney, 46 Hillside Avenue	120
*David B. Curren, 251 Wachusett Avenue	146
Blanks	352

PRECINCT SEVENTEEN - THREE YEARS (4)

*Joan L. Banks, 65 Brattle Street	75
*Joseph S. Daly, 11 Old Colony Lane	72
*Frederick J. Sennott, Jr., 10 Brattle St.	69
*Jude Stull, 1273 Massachusetts Avenue	12
Others	7
Blanks	197

PRECINCT EIGHTEEN - THREE YEARS (4)

*Harry Barber, 12 Shelley Road	106
*Edward J. Campbell, 77 Hathaway Circle	113
Stephen J. Andrew, 16 Wadsworth Road	89
*Mary I. Ronan, 1 Brewster Road	126
*Kevin F. Greeley	124
Blanks	290

PRECINCT NINETEEN - THREE YEARS (4)

*Patricia M. Deal, 9 Ronald Road	143
*Linda K. Olsen, 89 Wright Street	181
Gregory Leonardos, 43 Ronald Road	91
*Matthew W. Phelps, 34 Reed Street	101
*Roger Barnaby, 16 Aerial Street	111
Blanks	317

PRECINCT TWENTY - THREE YEARS (4)

*Nora J. Mann, 45 Wollaston Avenue	119
*Robert L. Tosi, Jr., 14 Inverness Road	121
*Robert J. Coffey, 35 Dundee Road	111
*Samuel H. Duncan, 37 Wollaston Avenue	12
Others	14
Blanks	303

PRECINCT TWENTY-ONE - THREE YEARS (4)

*Lynn Sternbergh, 19 Westmoreland Ave.	115
*Suzanne W. Lijek, 96 Westmoreland Ave.	120
*Walter C. Phillips, 2 Crescent Hill Ave.	111
*James P. McGough, 11 West Court Terrace	109
Blanks	249

TOWN CLERK AND ELECTIONS

STATE PRIMARY - September 17, 1996

Total of Ballots Cast - 3,146

Democrat - 2,603

Republican - 526

Libertarian - 17

12% of total number of registered voters - 25,632

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Democratic Party																						
Senator in Congress																						
John F. Kerry	69	119	93	91	69	76	80	76	107	89	86	100	112	63	101	114	68	110	90	83	86	1,882
Blanks	43	33	18	46	28	38	33	30	40	45	41	37	37	31	41	31	16	41	42	21	20	712
Representative in Congress																						
Edward J. Markey	56	101	89	81	66	72	81	75	76	78	86	96	96	59	92	91	61	92	78	72	83	1,681
Blanks	56	53	23	56	31	43	32	32	71	56	41	41	56	35	50	54	24	59	54	32	23	922
Councillor - Sixth District																						
Dorothy Kelly Gay	53	105	76	91	58	79	69	67	79	77	82	85	89	58	89	87	54	86	70	70	84	1,608
Blanks	59	49	36	46	39	36	44	40	68	57	45	52	63	36	53	58	31	65	62	34	22	995
Senator in General Court																						
Robert A. Havern III	77	116	91	99	63	86	79	77	101	91	88	96	105	66	105	101	65	114	97	74	84	1,875
Blanks	35	38	21	38	34	29	34	30	46	43	39	41	47	28	37	44	20	37	35	30	22	728
Representative in the General Court (25th Middlesex)																						
Jim Marzilli								79	97	84	73	98	100	62	88	110	56	107	78	80	86	1,198
Blanks								28	50	50	54	39	52	32	54	35	29	44	54	24	20	565
Representative in the General Court (26th Middlesex)																						
Anne M. Paulsen	62	106	90	89	70	86	80															583
Blanks	50	48	22	48	27	29	33															257
Register of Probate																						
Robert Antonelli	8	9	8	24	6	8	8	7	9	9	9	9	15	9	8	11	5	16	8	8	4	198
John J. Buckley	6	5	4	3	7	6	2	4	9	7	6	7	6	6	7	15	4	5	7	4	14	134
Francis Flaherty	47	77	57	49	48	63	52	43	68	66	66	59	73	39	85	64	39	74	51	42	57	1,219
Diane P. Harpell	3	14	9	11	4	10	14	12	3	17	7	17	5	9	9	16	4	13	12	8	6	203
Marie E. Howe	13	11	12	10	6	4	14	11	15	7	9	8	17	16	7	10	6	17	10	14	6	223
Joyce E. Hurley	0	5	1	3	3	3	0	3	4	1	0	6	1	1	2	1	1	1	5	2	1	44
Ronald MacDonald	5	6	5	5	3	3	4	1	5	0	6	6	16	2	5	2	1	3	6	4	5	93
Wanda M. Milik	2	4	1	5	1	2	3	6	3	6	3	5	1	5	2	9	4	2	7	3	6	80
Blanks	28	23	15	27	19	16	16	20	31	21	21	20	18	7	17	17	21	20	26	19	7	409
County Treasurer																						
James Fahey, Jr.	27	68	48	52	55	55	55	51	68	59	61	74	87	45	73	76	35	79	65	45	48	1,226
Warren McManus	24	36	42	46	20	28	27	24	25	33	21	25	25	23	28	27	23	34	28	25	34	598
Blanks	61	50	22	39	22	32	31	32	54	42	45	38	40	26	41	42	27	38	39	34	24	779
County Commissioners (2)																						
Thomas Larkin	21	51	30	30	29	24	25	32	30	25	34	32	37	23	40	39	19	42	33	25	33	654
Melissa Hurley	27	42	46	35	32	35	39	28	51	34	46	41	55	34	44	38	24	49	43	36	33	812
James Kennedy	11	10	7	18	4	10	11	3	18	9	9	12	11	11	9	14	7	13	5	6	11	209
Eleanor McGarry	7	19	12	18	12	20	15	19	12	14	11	23	12	17	15	25	13	13	15	9	21	322
Joseph Mullin	7	8	7	11	10	12	7	15	7	17	9	10	14	9	12	15	9	8	8	7	13	215
Edward Sullivan	31	56	53	57	39	39	46	29	54	51	43	49	49	32	46	51	25	65	50	37	47	949
Blanks	120	122	69	105	68	88	83	88	122	118	102	107	125	62	118	108	73	112	110	8	54	2,042
Sheriff (1)																						
James DiPaola	41	60	37	54	35	52	29	33	40	57	54	53	61	36	63	53	24	50	48	33	41	954
Leonard Golder	0	3	4	10	2	7	4	11	7	2	4	8	11	2	9	9	5	8	10	4	2	122
Edward Kennedy	16	24	23	22	27	21	23	11	33	16	15	24	25	17	19	22	13	36	14	18	24	443
Edward Rideout	15	33	29	24	16	16	29	27	24	25	17	26	29	23	23	31	18	32	33	23	26	519
Blanks	40	34	19	27	17	19	28	25	43	34	37	26	26	16	28	30	25	25	27	26	13	565

TOWN CLERK AND ELECTIONS

STATE PRIMARY - Republican Party

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
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Republican Party

Senator in Congress

William F. Weld	13	21	15	19	15	20	18	21	15	18	25	27	15	16	17	32	8	25	23	24	14	401
Blanks	2	6	1	5	10	2	4	12	6	9	9	7	7	5	3	2	8	4	10	5	4	121

Representative in Congress

Patricia Long	11	17	13	17	16	18	15	21	13	17	23	25	15	12	16	26	10	13	25	20	11	354
Blanks	4	10	3	7	9	4	7	15	8	10	11	9	7	9	4	8	7	16	8	9	7	172

Councillor - No Candidate

Senator in General Court - No Candidate

Representative in General Court (25th Middlesex) - No Candidate

Representative in General Court (26th Middlesex) - No Candidate

Registrar of Probate

Donna M. Lambert	12	21	13	15	20	18	16	22	12	16	20	20	17	10	13	27	6	17	21	23	12	351
Blanks	3	6	3	9	5	4	6	14	9	11	14	14	5	11	7	6	11	12	12	6	6	174

County Treasurer - No Candidate

County Commissioner (2)

Anthony Marino	13	18	10	17	17	19	15	22	14	20	19	24	15	15	14	28	9	19	22	20	14	364
Jerry Vengrow	5	16	10	12	15	13	10	17	9	8	13	14	10	10	6	21	8	15	15	15	7	249
Blanks	12	20	12	19	18	12	19	33	19	26	36	30	19	17	20	19	17	24	29	23	15	439

Sheriff

Brad Bailey	11	19	11	13	19	18	14	25	15	20	21	26	16	16	15	30	13	21	23	24	12	382
Blanks	4	8	5	11	6	4	8	11	6	7	13	8	6	5	5	4	4	8	10	5	6	144

STATE ELECTION - NOVEMBER 5, 1996

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
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Total Ballots Cast	794	1,137	1,122	1,125	1,134	1,104	1,090	1,228	1,105	1,227	1,195	1,352	1,176	1,108	1,188	1,168	949	1,198	1,248	1,070	1,075	23,793
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President

Clinton and Gore Democrat	518	731	780	804	752	707	729	817	726	775	718	891	629	724	726	716	648	693	819	693	716	15,312
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Dole and Kemp

Republican	156	269	218	210	233	236	255	255	241	300	342	336	436	241	325	300	188	379	301	248	218	5,687
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Perot and Choate

Reform	43	69	73	60	72	45	59	64	57	70	77	65	66	86	81	64	48	63	78	66	79	1,385
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Other

	26	31	31	30	29	46	47	48	39	35	17	27	19	31	19	33	24	23	17	32	33	637
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Blanks	51	37	20	21	48	70	17	44	42	47	41	33	26	26	37	55	41	40	33	31	29	789
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Senator in Congress

Kerry - Democrat	483	652	734	735	648	667	664	778	657	708	659	824	526	677	661	663	593	638	724	637	659	13,987
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Weld - Republican	234	392	341	333	369	317	354	356	339	432	465	451	575	345	436	414	270	470	435	355	347	8,030
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Gallagher - Conservative	27	39	25	32	45	28	42	32	51	30	29	37	26	39	30	36	24	40	43	30	21	706
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Stowe - Natural Law	3	2	3	5	3	3	5	5	7	2		2	2	3	4	3	7	2	1	6	4	72
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Blanks	47	52	19	20	68	89	25	57	51	55	42	38	47	44	57	51	55	47	45	42	44	995
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Representative in Congress

Markey - Democrat	520	742	754	755	758	711	740	834	747	782	744	909	650	729	751	716	617	732	808	688	706	15,393
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Long - Republican	194	312	291	289	277	274	282	300	254	349	372	359	446	282	335	343	241	376	369	319	293	6,557
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Blanks	80	82	76	81	99	119	68	94	104	96	79	84	80	97	102	109	91	90	71	63	76	1,841
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TOWN CLERK AND ELECTIONS

STATE ELECTION - Continued

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Councillor																						
Kelly Gay - Democrat	545	759	835	812	792	741	767	768	750	796	785	883	723	719	782	744	649	777	863	744	729	15,963
Blanks	249	378	286	313	342	363	323	460	355	430	409	469	453	385	406	424	300	421	385	326	346	7,823
Senator In General Court																						
Havern - Democrat	585	855	882	864	854	793	822	885	808	900	888	1,001	808	809	886	847	697	867	966	818	790	17,625
Blanks	209	281	240	261	280	311	268	343	297	327	306	351	368	298	302	321	252	331	282	252	285	6,165
Representative In General Court (25th Middlesex)																						
Marzilli - Democrat								920	805	916	834	1,012	811	816	851	857	699	847	946	799	798	11,911
Blanks								308	299	311	360	340	365	290	334	311	250	351	302	271	277	4,369
Representative in General Court (26th Middlesex)																						
Paulsen - Democrat	539	783	834	833	798	781	768															5,336
Robbins - Conservative	133	232	164	173	169	161	180															1,212
Blanks	122	122	124	119	167	162	142															958
Register of Probate																						
Lambert - Republican	216	359	328	326	326	343	345	425	334	419	411	455	453	320	383	378	308	411	395	334	328	7,597
Antonelli - Democrat	428	590	631	611	601	528	552	556	572	576	586	649	551	552	591	556	454	611	647	538	559	11,939
Blanks	150	188	163	188	207	233	193	247	199	232	198	248	172	236	214	234	187	176	206	198	188	4,257
County Treasurer																						
Fahey - Democrat	533	765	794	788	774	730	750	743	743	795	771	867	722	699	779	750	649	774	836	720	727	15,709
Blanks	261	371	328	337	360	374	340	485	362	432	423	485	454	408	409	418	300	424	412	350	348	8,081
County Commissioner																						
Larkin - Democrat	373	562	591	562	545	541	547	613	536	595	539	669	420	528	555	537	482	564	582	530	564	11,435
Marino - Republican	189	336	286	283	305	284	275	319	299	325	421	381	558	276	396	357	240	371	432	295	281	6,909
Sullivan - Democrat	378	544	551	541	534	485	534	506	544	554	482	579	439	456	498	493	425	533	544	487	474	10,581
Vengrow - Republican	75	123	108	80	104	121	125	129	109	144	146	161	181	124	131	147	92	144	134	125	121	2,624
Blanks	573	707	708	784	780	777	699	889	722	836	802	914	754	832	796	802	659	784	804	703	710	16,035
Sheriff (to fill vacancy)																						
Bailey - Republican	217	355	309	306	341	331	336	397	332	396	451	467	529	312	417	387	276	414	451	358	335	7,717
DiPaola - Democrat	486	652	677	682	658	592	635	648	628	685	631	723	535	635	632	621	550	661	690	587	628	13,236
Blanks	91	130	135	137	135	181	119	183	145	146	113	162	112	161	139	160	123	123	107	125	112	2,839
Question No. 1 (Prohibit use of certain traps for fur-bearing mammals)																						
Yes	513	705	758	743	697	686	677	822	702	820	689	855	694	686	730	733	652	697	815	663	705	15,042
No	129	246	202	223	249	232	241	248	210	257	321	306	289	246	276	258	176	318	273	222	256	5,178
Blanks	152	186	162	159	188	186	172	158	193	150	185	191	193	176	182	177	121	183	160	185	114	3,573

RECOUNT - SEPTEMBER 30, 1996

County Commissioner - Middlesex County

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	RECOUNT	ORIGINAL
Thomas J. Larkin	25	52	29	20	31	26	26	35	34	25	36	33	38	24	40	40	22	47	34	26	33	676	654
Melissa Hurley	28	42	46	26	34	35	38	31	56	35	55	43	57	35	46	39	28	50	44	38	33	839	812
James P. Kennedy	12	10	7	18	4	10	11	5	21	9	9	12	12	11	9	14	9	13	5	6	11	218	209
Eleanor A. McGarry	8	20	12	18	12	20	15	20	14	14	11	25	12	18	15	27	16	13	15	9	21	335	322
Joseph W. Mullin	8	8	7	12	10	13	8	17	10	16	10	12	14	8	11	15	10	8	9	8	13	227	215
Edward J. Sullivan	33	61	53	57	45	41	45	31	62	53	52	53	55	35	45	53	28	68	56	38	47	1,011	949
Blanks	110	115	70	123	58	85	83	75	97	116	81	96	116	57	118	102	57	103	101	83	54	1,900	2,045

Town Officials and Committees as of December 31, 1996

Elected by Arlington's Citizens

Board of Selectmen

Richard B. Murray, Chair, 38 Marion Road	1997
Kathleen Kiely Dias, 26 Addison Street	1997
Kevin F. Greeley, 36 Hathaway Circle	1998
Charles Lyons, 82 Hathaway Circle	1999
Stephen J. Gilligan, 77 Falmouth Road	1999

Moderator

John L. Worden III, 27 Jason Street	1998
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Town Clerk

Corinne M. Rainville, 745 Summer Street	1999
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Town Treasurer

John J. Bilafer, 15 Victoria Road	1999
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Board of Assessors

Maurice H. O'Connell, Chair, 2 Old Colony Road	1999
James F. Doherty, 6 Highland Avenue	1998
Kevin P. Feeley, 25 Baker Road	1997

School Committee

Carolyn E. Simmons, 789 Concord Turnpike	1999
Barbara C. Goodman, 31 Walnut Street	1999
Martin Thrope, 348 Gray Street	1999
William A. Carey, Jr., 155 Lake Street	1998
Michael Healy, Chair, 1 Hodge Road	1998
Janice A. Bakey, 15 Fountain Road	1997
David W. McKenna, 77 Sunset Road	1997

Arlington Housing Authority

*James K. Ferraro, Chair, 24 Grafton Street	1996
John Griffin, 21 Peirce Street	1999
John F. Cusack, 61 Spy Pond Lane	1998
Thomas Yewcic, 31 Cherokee Road	1999
Freeland Abbott, 104 Madison Avenue	2000

*Appointed by Governor

Appointed by Town Moderator

Finance Committee*

Name (Precinct)	Term
Allan Tosti, Chair (3)	1997
Abigail DuBois, Vice Chair (5)	1996
Richard C. Fanning, Vice Chair (15)	1997
Charles T. Foskett, Vice Chair (8)	1998

Finance Committee - continued

Peter B. Howard, Secretary (10)	1996
Erin Phelps (1)	1996
Stephen W. Decourcey (2)	1999
Robert P. Scoppettuolo (4)	1996
Peter Villandry (7)	1995
George Kocur (11)	1995
Kenneth J. Simmons (12)	1997
John J. Deyst, Jr. (13)	1995
Daniel A. Grabauskas (14)	1999
Daniel M. O'Neill (16)	1996
Zavan A. Mazmanian (17)	1996
Mary I. Ronan (18)	1995
Paul E. Olsen (19)	1997
Robert L. Tosi, Jr. (20)	1996
John Mahoney (21)	1997

*Appointed by the Town Moderator, Chairman of the Finance Committee, and the Board of Trust Fund Commissioners.

Minuteman Regional Vocational School Committee Representative

Liz McNenny

Senior Citizen Tax Rebate Program

Harry Barber, 12 Shelley Road
Elsie C. Fiore, 58 Mott Street
Nancy G. Higgins, 86 High Haith Road
Lynne McCluskey, Two Memorial Way

Long Range Financial Planning Committee

John J. Bilafer, Town Treasurer
Kathleen Donovan, Superintendent of Schools
Nancy Galkowski, Deputy Town Manager
Maurice H. O'Connell, Assessor
Angela Olszewski, One Watermill Place
Allen W. Reedy, 153 Renfrew Street
William Shea, 9 Lincoln Street
R. Bruce Whittle, 94 Coolidge Road
Patricia B. Worden, 27 Jason Street
John A. Fitzmaurice, 17 Lakeview

Bylaw Recodification Study Committee

John T. Kohl, 9 Lorne Road
John F. Maher, Town Counsel
Diane M. Mahon, 23 Howard Street
Kevin O'Brien, Planning Department
John L. Worden III, 27 Jason Street

TOWN DIRECTORY

Health Care Funding Task Force

Donald R. Marquis, Town Manager
 John J. Bilafer, Town Treasurer
 Charles Lyons, Selectmen
 Daniel D. Strassberg, 44 Dow Avenue
 Martin Thrope, 348 Gray Street
 John F. Britt, Assistant Superintendent of Schools

Infrastructure Working Group

Donald R. Marquis, Town Manager
 Alan McClennen, Jr., Planning Director
 Richard B. Murray, Selectmen
 Janice A. Bakey, School Committee
 John J. Bilafer, Town Treasurer
 Charles Foskett, Capital Planning Committee
 Allan Tosti, Finance Committee
 Stanley Benulis, Capital Planning Committee
 Charles Lyons, Selectmen
 Carolyn Simmons, School Committee
 William Shea, Permanent Town Building Committee

Appointed by the Board of Selectmen

Town Manager

Donald R. Marquis 1998

Comptroller & Coordinator of Data Processing

A.L. Minervini, Jr. 1997

Board Administrator

Caryn E. Cove

Arlington Arts Council

Mark Weltner, Chair 1998
 Jill Aszling, 1998
 Christine Deshler 1998
 Patricia O'Donoghue 1998
 Pasquale Tassone 1998
 Anne LaCourt 1999
 Kathleen Phelps 1998
 Phyllis Spence, Associate
 Nancy Crasco, Associate
 Jane Howard, Associate
 Carol Mahoney

Arlington Recycling Committee

Suzanne W. Lijek, Co-Chair 1997
 Margaret Seegar, Co-Chair 1997
 Freeland Abbott 1998
 Susanne Blair 1997
 Beverly Brinkerhoff 1998
 Joseph N. Loyacano 1997
 Laura Reiner 1995
 Angela Taylor 1997

Arlington Recycling Committee (Continued)

Gerald F. Murphy 1997
 Lisa Musiker 1998

Zoning Board of Appeals

Mary Winstanley O'Connor, Chair 1999
 Teresa Walsh Habib, Esq. 1999
 Marshall K. Audin 1997
 Joseph F. Tulimieri, Associate 1997
 Patrick D. Dignan, Associate 1998

Board of Registrars of Voters

William P. Forristall, Chair 1999
 Gerard J. Gagnon 1997
 Corinne M. Rainville 1999
 Frederick J. Sennott, Jr. 1998

Historic District Commissions

Samuel B. Knight, Chair 1997
 Mary Trvalik, Vice-Chair 1997
 John L. Worden III, Secretary 1997
 Kathy Cuoco, Executive Secretary
 Marshall K. Audin 1998
 Beth Cohen 1997
 Jane Drake Piechota 1997
 Lynn Sternbergh 1997
 Robert Botterio 1999
 Len Kuhn 1997
 Andrea Alberg 1998
 Laura Ford 1999
 Michael Logan 1999

Arlington Preservation Fund

John L. Worden III, President
 Charlene Lemnios, Secretary
 Harold Goldsmith, Treasurer
 Thomas Wray Falwell
 Andrew Fischer
 Clark L. Griffith
 Violet B. Harp
 Gayle C. Kiely
 Alan McClennen, Jr.
 Daniel A. Xenos

Fair Housing Advisory Committee

Nick Minton, Chair
 Muriel Ladenburg
 Carol Forbes
 Marcie Manos
 Stephen J. Gilligan
 Pearl Morrison
 Anita Howard
 Miriam Stein
 Franklin W. Hurd, Jr.

Fair Housing Advisory Committee (Continued)

Susan Hickey
Timothy Lordan
Loretta Chaisson-Tkacs
Wilson Henderson
Deborah Chang, Fair Housing Director

Public Memorial Committee

Al Salipante
Franklin W. Hurd, Jr.
Wilfred St. Martin
Barbara Weber

Town Meeting Procedures Committee

Richard S. Phelps	1996
Owen R. Carrigan	1997
John L. Worden III	1998

Cyrus Dallin Art Museum Board of Trustees

Susana Forster Castillo	1999
Perry King Neubauer	1999
James P. McGough	1999
David Formanek	1998
Geraldine Tremblay	1998
Win Barnard	1998
Richard Bowler	1997
Ann M. Bowler	1997

Appointed by the Town Manager

Town Manager's Office

Nancy T. Galkowski,
Deputy Town Manager
John D. Dunlap,
Assistant Town Manager/Purchasing Agent

Legal

John F. Maher, Town Counsel
Edward M. Marlenga,
Workers' Compensation Agent

Planning and Community Development

Alan McClennen, Jr., Director

Community Safety

Eugene V. Del Gaizo,
Director of Police Services
Perry Cayton,
Director of Fire Services

Libraries

Maryellen Remmert-Loud, Director

Public Works

Joseph N. Loyacano, Director

Council on Aging

John Jope, Executive Secretary

Veterans' Services

John Sullivan, Agent

Weights and Measures

Douglas Peters, Sealer

Public Health

Marie Walsh, Director

Recreation Division

Deborah Hayes, Superintendent

Veterans' Memorial Sports Center

Robert McKeown, Manager

Human Services

Patsy Kraemer, Administrator

Personnel/Affirmative Action

Patricia M. Libby, Director

Appointed by the Town Manager subject to the approval of the Board of Selectmen

Redevelopment Board

Barry Faulkner, Chair	1997
*John A. FitzMaurice	1997
Margaret Spengler	1998
Edward T. M. Tsoi	1995
Nora Mann	1999
*Appointed by the Governor	

Board of Health

Charles D. Keefe, Chair	1997
Alan J. Wright, D.M.D.	1998
Carole E. Allen, M.D.	1999

Board of Library Trustees

Frank Donnelly, Chair	1998
Joyce H. Radochia	1995
Patricia Deal	1999
Barbara Muldoon	1996
David Castiglioni	1994
Robert McKersie	1999
Katharine Lawrence	1999

TOWN DIRECTORY

Park and Recreation Commission

Donald Vitters, Chair	1997
Bernice Jones	1997
Joanne Morel	1999
Joseph P. Carabello	1997
Joseph G. Keeffe, Jr.	1997

Board of Youth Services

Larry Greco, Chair	1999
Carlene Newell	1999
Mary Deyst	1998
Jean Donahue	1999
Rev. Paul Jackson	1998
James Long	1997
Joan Robbio	1997
Dorothy Williams	1999
Donna Dolan	1998
Elaine Shea	1999
David McKenna, ex-officio	
Patsy Kraemer, ex-officio	
Elizabeth Oppedisano, ex-officio	

Affirmative Action Advisory Committee

Adrienne McClure, Co-Chair	
Barbara Boltz, Co-Chair	
Augusta Haydock	
Jack Jones	
Dr. Franz J. Browne, Ex Officio	

Personnel Board

Cynthia Gallagher, Chair	1999
Diane Morais	1999
Richard Terry	1997

Historical Commission

Robert J. Botterio, Chair	1998
Jane Becker	1998
Beth F. Cohen	1997
JoAnne Robinson	1998
Richard Duffy	1997
Pamela Meister	1997

Council on Aging

Katharine Sonnenberg, Chair	1997
Harry Barber	1999
Mildred M. Hurd	1998
Janelle Kennedy Slobodkin	1998
Kathleen D. McMahon	1998
Alex L. Moschella	1997
Dominic Santosuosso	1999
Philip A. Mercandetti	1999

Conservation Commission

Susan Brent, Chair	1999
Stephen Mattingly	1997
Richard H. Bowler	1999
Judith Hodges	1998

Conservation Commission (Continued)

Geraldine Tremblay	1998
Dr. Philip M. Rury	1994
Carol Kowalski	1997
Ann Harrer, Conservation Administrator	

Board of Cemetery Commissioners

Robert W. Totten, Chair	1998
Benjamin J. Corletto	1997
Edward W. Murphy	1999

Board of Trust Fund Commissioners

Timothy F. Lordan, Chair	1999
Ronald Nigro	1999
Donald Reenstierna	1998

Constables

Richard Boyle, 1 Mott Street	1999
Vincent A. Natale, Jr., 215 Forest Street	1999
Richard F. Ronan, Arlington Housing Authority	1998

Commission on Disability

Julia Devlin, Chair	1997
Barbara Cutler	1996
Thomas Boudreau	1995
Francis Donnelly	1999
Alan McClennen Jr.	1999
Barbara Arsenault	1999
Jan Tobin	1999

Capital Planning Committee

Charles T. Foskett, Chair	
Stanley Benulis	
John J. Bilafer	
John Britt	
John A. FitzMaurice	
Nancy T. Galkowski	
Anthony T. Lionetta	
A.L. Minervini, Jr.	
Barbara Thornton	

Human Rights Commission

Roger Rosen, Chair	
Sheri A. Baron, Vice-Chair	
Susan P. McHugh	
Anthony R. Apicella	
Debra Rose Brillati	
Christine Deshler	
Michelle Hassler	
Christopher Kita	
A. Nick Minton	
William Shea	
James Webster	
Patricia Worden	
Christine C. Carney	

Board of Examiners

Walter H. Weidner, Jr., Chair	1998
John R. Roma	1998

Permanent Town Building Committee

William Shea, Chair
 Dominic Vecchione, Vice-Chair
 Donald R. Marquis
 Kay Donovan
 Charles Stretton
 Martin Thrope
 Joseph N. Loyacano
 Francis Sonnenberg
 James Doherty

Town of Arlington Scholarship Fund

John J. Bilafer
 Sister Catherine Clifford
 Peter J. Fiore
 Ronald Fitzgerald
 Charles J. McCarthy, Jr.

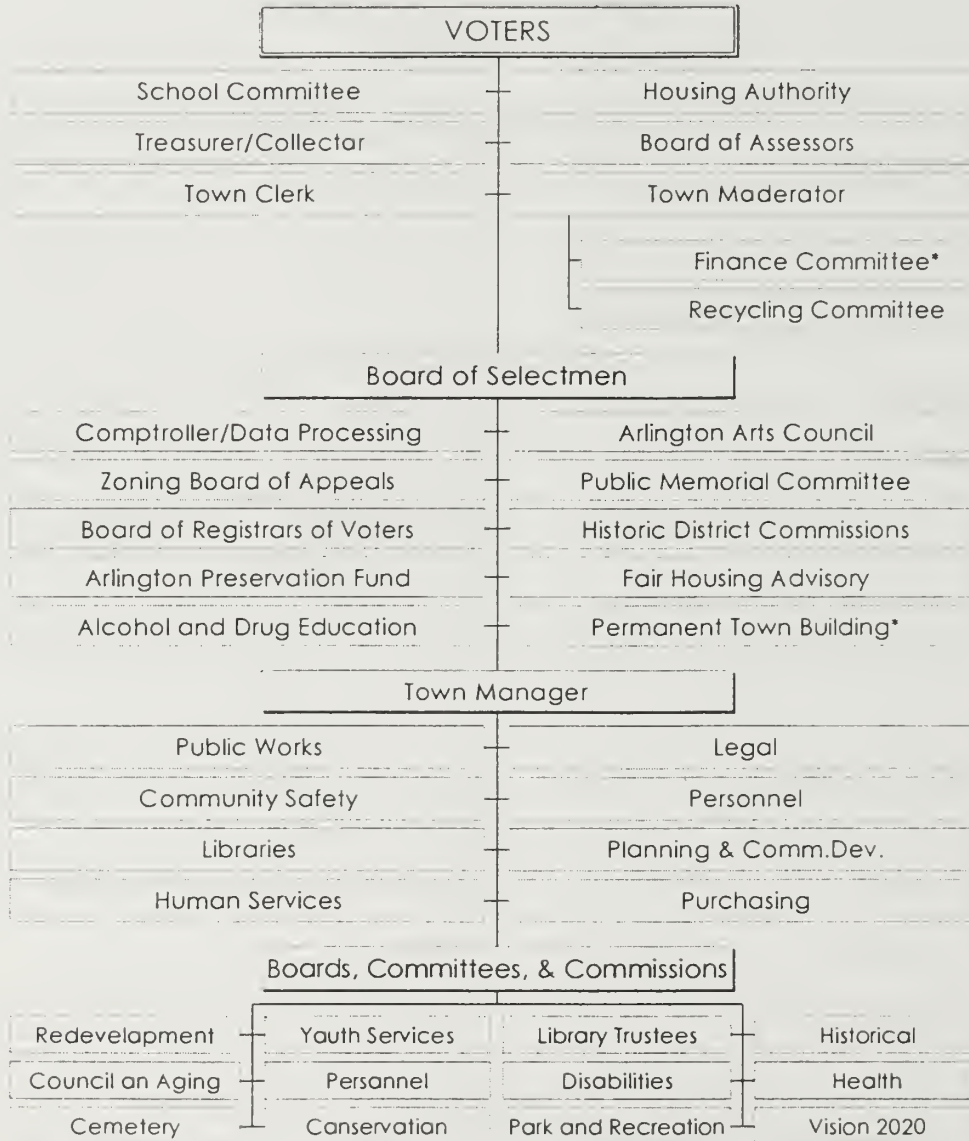
Vision 2020 Standing Committee

Jane Howard, co-chair
 Alan McClennen, Jr., co-chair
 Michael Angotti
 Eugene Benson
 Sr. Elizabeth Cawley, CSJ
 Kathleen Donovan

Vision 2020 Standing Committee (Continued)

Abigail DuBois
 Sidney Feinleib
 Andrew Fischer
 John FitzMaurice
 Stephen Gilligan
 Karsten Hartel
 William Hartigan
 Ann Kegel
 Peter Manning
 Donald Marquis
 Cheryl Miller
 Linda Olsen
 Angela Olszewski
 Justin Pasquariello
 Tom Rawson
 Allen Reedy
 Emily Sample
 William Shea
 Loretta St. Louis
 Miriam Stein
 William Sovie
 Edward Starr
 Martin Thrope
 Jonathan Vogan
 Patricia Watson
 William Winder
 John L. Worden III

Town of Arlington Organization Chart



* Finance Committee - Appointed by Moderator, Chair of Finance Committee and Board of Trust Fund Commissioners.

Permanent Town Building Committee - Appointed by Chairs of Board of Selectmen, School Committee & Finance Committee.

ARLINGTON INFORMATION

INCORPORATION The Town of Arlington was originally settled in 1635 as a village under the name Menotomy. In 1807, the Town and a section of what is now Belmont were set off from Cambridge and incorporated as West Cambridge. In 1867, the name was changed to Arlington in honor of the heroes buried at Arlington National Cemetery in Arlington, Virginia.

POPULATION

1970 (Federal Census)	52,720
1975 (State Census)	50,223
1980 (Federal Census)	48,219
1985 (State Census)	46,465
1990 (Federal Census)	44,630

LOCATION Arlington is situated six miles northwest of Boston, in latitude 42 degrees 25 minutes north; longitude 71 degrees 09 minutes west. The Town is bordered on the north by Winchester, on the east by Medford and Somerville, on the south by Cambridge and Belmont and on the west by Lexington.

ELEVATION The Town elevation above mean tide ranges from a low of 4 feet to high of 377 feet. Elevations include 10 feet at Massachusetts Avenue and the Cambridge line, 48 feet at Massachusetts Avenue and Pleasant Street, 155 feet at Massachusetts Avenue and Park Avenue, 281 feet at Crescent Hill Avenue and Park Place, and 377 feet at Park Circle and Eastern Avenue.

AREA Arlington covers 3,518 acres or 5.5 square miles of which 286 acres are covered by water. There are 158 acres of park land owned by the Town and 52 acres under the control of the Metropolitan District Commission. Fifty-one acres of the land area are devoted to cemeteries.

FORM OF GOVERNMENT The Town of Arlington is governed by the "Town Manager Act of the Town of Arlington, Massachusetts", the "By-Laws of the Town of Arlington", and Massachusetts General Laws Chapter 43A, "Standard Form of Representative Town Meeting Government". The executive branch is made up of a five-member Board of Selectmen elected at large. The Board hires a professional manager to administer the daily operations of the government. The legislative branch is a Town Meeting made up of 252 representatives, elected from each of the twenty-one precincts in Town. Arlington is also a member of the 7th Massachusetts Congressional District, 4th Middlesex State Senatorial District, and the 25th and 26th Middlesex State Representative Districts.

INFRASTRUCTURE There are 95 miles of public streets and town ways, 24 miles of private streets open for travel, 6 miles of state highways and parkways, and 3.2 miles of paper streets. The permanent water system consists of 131 miles, and the sewer system consists of 117 miles. There are 77 miles in the Town's storm drain system, and the Town maintains 3,682 catch basins.

TRANSPORTATION Arlington is bounded on the south by Route 2, a major transportation route allowing access to Boston and the western part of Massachusetts. Arlington is also a short distance from Interstate Routes 93 and 95. Other major routes that go through the town are Routes 2A and 3. Public transportation is provided through the Massachusetts Bay Transit Authority (MBTA) servicing the Greater Boston area with bus service and a subway system. Closest access to the subway system is through the Alewife Station located just over the Arlington border in Cambridge.

EDUCATION The Town of Arlington operates an excellent school system with seven elementary schools, one middle school and Arlington High School. The elementary schools are: Bishop School, 25 Columbia Road; Brackett School, 66 Eastern Avenue; Dallin School, 185 Florence Avenue; Hardy School, 52 Lake Street; Peirce School, 85 Park Avenue Extension; Stratton School, 180 Mountain Avenue, and Thompson School, 70 North Union Street. The Ottoson Middle School is located at 63 Acton Street. Arlington High School is located at 869 Massachusetts Avenue.

ARLINGTON REFERENCE GUIDE

TOWN OF ARLINGTON TELEPHONE REFERENCE GUIDE

To Reach All Town Offices: 646-1000

Office	Extension
Assessors	4033
Cemetery	641-5483
Civil Defense	5055
Clerk	4050
Comptroller	4041
Consumer Affairs	4500
Council on Aging	4720
TDD Phone	648-8130
Council on Alcohol Education	4508
Data Processing	3180
Engineering	5260
Fair Housing	4118
Fire (Non-Emergency)	643-4000
Fire Prevention	5056
Health	4516
Human Services	4500
Inspections	5250
Legal	4700
Libraries	4300
(Nights and Weekends call 641-4884)	
Fox Library	641-5490
Parking Clerk	4018
Personnel	4117
Planning & Community Dev.	4130

Office	Extension
Police (Non-Emergency)	643-1212
Public Works:	
Administration at Town Hall	4080
Town Yard at Grove Street	5200
(Nights and Weekends call 641-4880)	
(Water/Sewer Nights/Weekends call 641-4881)	
Recreation	641-5492
Redevelopment Board	4130
Registrars of Voters	4055
Sealer of Weights & Measures	4516
Selectmen	4060
Town Manager	4000
Treasurer/Tax Collector	4011
Veterans' Services	4511
Zoning Board of Appeals	5258

ARLINGTON PUBLIC SCHOOLS 869 MASSACHUSETTS AVENUE

To Reach All School Offices: 646-1000

NO SCHOOL ANNOUNCEMENTS: Broadcast on WBZ (1030), WEEI (850), and WCVB-TV (Channel 5). Fire Whistle sounds at 6:30 A.M. for No School at Junior and Senior High Schools, at 7:45 A.M. for No School at the Elementary Schools.

STATE AND FEDERAL LEGISLATORS

Senator Robert Havern (4th Middlesex District) Room 513, State House Boston, MA 02133	722-1432
Representative James Marzilli (25th Middlesex District) Room 236, State House Boston, MA 02133	722-2430
Representative Anne Paulsen (26th Middlesex District) Room 22, State House Boston, MA 02133	722-2140
Senator Edward M. Kennedy 2400 J.F.K. Building Boston, MA 02203	565-3170
Senator John F. Kerry 10 Park Plaza Transportation Building, Room 3220 Boston, MA 02116	565-8519
Representative Edward J. Markey 5 High Street, Suite 101 Medford, MA 02155	396-2900

OTHER PUBLIC SERVICES

Arlington Advocate	643-7900
Arlington Boys and Girls Club	648-1617
Arlington Chamber of Commerce	643-4600
Arlington Historical Society	648-4300
Arlington Housing Authority	646-3400
Arlington Senior Center	646-1000 Ext.4740
Boston Edison (Emergency)	375-6667
Boston Gas (Leaks)	1-800-231-5325
Center for Mental Health	646-7300
Continental Cable	876-3939
Jason Russell House/ Smith Museum	648-4300
Logan International Airport (Public Info)	561-1800
Mass. Bay Transit Authority (Route Info)	722-3200
Mass. Water Resources Authority (24 Hour Emergency)	727-5274
Middlesex County Offices	494-4000
Minuteman Regional High School	861-6500
Post Office (Arlington Center)	648-1940
Registry of Motor Vehicles	727-3723
Skating Rink	643-4800
Visiting Nurse and Community Health	643-6090
Youth Consultation Center:	
Office	641-5478
Holline	643-1980



